

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING
NSMHA Conference Room
Mount Vernon, WA
July 14, 2005
1:30 PM

AGENDA**

Page #

1. **Call to Order; Introductions – Chair**
2. **Revisions to Agenda – Chair**
3. **Approval of June Minutes – Chair.....3-6**
4. **Comments & Announcements from the Chair**
5. **Reports from Board Members**
6. **Comments from the Public**
7. **Report from the Advisory Board – Marie Jubie, Chair**
8. **Report from the Executive/Personnel Committee**
9. **Report from the Quality Management Oversight Committee – Gary Williams, Chair**
10. **Report from the Planning Committee – Dave Gossett, Chair**
11. **Report from the Executive Director – Chuck Benjamin, Executive Director**
12. **Report from the Finance Officer – Bill Whitlock, Fiscal Officer**
13. **Report from the Finance Committee**
14. **Consent Agenda – Chair**

<p>All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.</p>

Motion # 05-045 To review and approve North Sound Mental Health Administration’s claims paid from June 1, 2005 through June 30, 2005 in the amount of \$(will be available at the meeting). Payroll for the

month of May in the amount of \$(will be available at the meeting) and associated employer paid benefits in the amount of \$(will be available at the meeting).

Motion # 05-046 To review and approve NSMHA's revised Ombuds, QRT, Functional Independence and Anti-Retaliation policies. The policies have been updated to reflect current practices and procedures, including assuring compliance with applicable laws and regulations.

Motion # 05-047 To review and approve the NSMHA's updated Tribal 7.01 Plan. The plan has been updated to continue to be in compliance with regulations and there are two new Tribal requests.

15. Action Items Not Yet Reviewed by the Board

Motion # 05-044 To review and approve the NSMHA-MHD Contract #0369-23150, Amendment 4, extending the term of the contract through 8/31/05, limiting the use of Medicaid savings and modifying financial terms, including those related to ECS and MPC.

Motion # 05-048 To review and approve the NSMHA-MHD Contract #0469-56334, Amendment 2, revising the budget and modifying reimbursement requirements.

Motion # 05-049 To review and approve the NSMHA-Compass Health-PATH 04-05, Amendment 1, revising the budget and modifying reimbursement requirements.

Motion # 05-050 To review and approve the NSMHA-APN 04-05, Amendment 3, revising Exhibit N, ECS funding and adding Exhibit P, grievance and appeal reporting formats.

Motion # 05-051 To review and approve the NSMHA Core Values and Principles, which has been revised to include the concept of recovery/resiliency. The core values and principles are attached to all NSMHA provider contracts.

16. Introduction Items

None.

17. Adjournment – Chair

NOTE: The next Board of Directors meeting August 11, 2005, at 1:30 p.m. in the NSMHA Conference Room, 117 N. 1st Street, Suite 8, Mount Vernon, WA

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING
NSMHA Conference Room
Mount Vernon, WA
June 9, 2005
1:30 PM**

MINUTES

Present:

Rhea Miller, San Juan County Commissioner
Janelle Sgrignoli, designated alternate for Snohomish County Executive, Aaron Reardon
Regina Delahunt, designated alternate for Whatcom County Executive, Pete Kremen
June LaMarr, The Tulalip Tribes
Gary Williams, designated alternate for Whatcom County Council member, Ward Nelson
Marie Jubie, NSMHA Advisory Board
Dave Gossett, Snohomish County Council Member

Staff Present:

Chuck Benjamin, Greg Long, Annette Calder, Wendy Klamp, Deirdre Ridgway, Bill Whitlock, Deborah Moskowitz, Chuck Davis, Margaret Rojas

Guests:

Jess Jamieson

1. Call to Order; Introductions – Chair

Dave Gossett opened the meeting at 1:50 p.m. and welcomed everyone; introductions were made.

2. Revisions to Agenda – Chair

None.

3. Approval of May Minutes – Chair

Ms. Miller moved approval of the May minutes, seconded by Ms. Sgrignoli, all in favor, **motion carried.**

4. Comments & Announcements from the Chair

None.

5. Reports from Board Members

None.

6. Comments from Public

None.

7. Report from Advisory Board – Marie Jubie, Chair

Marie addressed the Board of Directors regarding the June 7th NSMHA Advisory Board meeting. Ms. Jubie reported the Advisory Board had a pre-meeting presentation on funding and legislative action by Chuck Benjamin. The Advisory Board approved the minutes of their May meeting. Ms. Jubie said the Advisory Board Finance Committee approved a 4.7% cut to the Advisory Board budget. The Advisory

Board has chartered a bus to go the Behavioral Healthcare Conference in Yakima at the end of June. Due to the passage of HB1290 the Advisory Board is now actively recruiting law enforcement to be members of the Advisory Board. Ms. Jubie stated she and James Mead would be the Advisory Board representatives on the NSMHA Contract Negotiations team. The Advisory Board moved approval of all contract amendments before the Board of Directors today as well as the Ombuds, QRT, Functional Independence and Anti-Retaliation policies. Ms. Jubie was thanked for her report.

8. Report from Executive/Personnel Committee

Rhea Miller stated there was nothing to report at this time.

9. Report from the Quality Management Oversight Committee (QMOC) – Gary Williams, Chair

Gary Williams directed everyone to the QMOC report in the meeting packet. Mr. Williams stated QMOC is in the process of revising its Charter and explained that it is believed there is more consumer representation on the committee and the expectation for committee membership and participation. Mr. Williams made a motion for the Board of Directors to approve the revisions to the Charter, seconded by Ms. Miller, all in favor, **motion carried**.

Mr. Williams asked for another representative from the Board of Directors to be a member of the QMOC. There were no volunteers and Mr. Gossett said he would refer that item to Chair Mike Shelton to make an appointment to the Quality Management Oversight Committee (QMOC).

Mr. Williams provided a synopsis of the last QMOC meeting including audit results and the Ombuds presentation of Spring 2005. Mr. Williams was thanked for his report.

10. Report from Planning Committee

Dave Gossett addressed the Board of Directors on the activities of the NSMHA Planning Committee. Mr. Gossett reported the NSMHA Planning Committee did not meet during the month of May. He stated the committee, providers and the NSMHA were greatly relieved when the Region received over \$15,000,000 in State-only funding. It appears that the drastic measures that the Board of Directors addressed at their May meeting will not be necessary. Mr. Gossett stated the Planning Committee would meet as soon as the NSMHA receives definite information on the amount of Medicaid funding we will receive.

Mr. Gossett stated the Planning Committee is in the process coordinating Strategic Planning for our Region with the County Coordinators and County Advisory Boards. Meetings regarding initial planning for implementing Evidence Based Practices are occurring. The NSMHA anticipates that providing Evidence Based Practices may be a requirement in the upcoming Request For Qualifications (RFQ) to be a Regional Support Network. Mr. Gossett was thanked for his report.

11. Report from Executive Director – Chuck Benjamin, Executive Director

Chuck Benjamin reported he sent an email to all State legislators and representatives for our Region regarding funding and thanking them for increasing our State-only funding. Mr. Benjamin updated the Board on the Request For Qualifications (RFQ) process around HB1290 for NSMHA to remain and RSN. He listed the dates the RFQ would be released and due dates for submission. He said all RSNs are planning on submitting for the RFQ at this time.

Mr. Benjamin updated the Board on SB5763 and said that a multi-county response from NSMHA is being submitted. He said that our Region is asking to be a pilot for this project and said there is funding

attached to the pilot. Mr. Benjamin said the Governor has submitted the Transformation Grant to SAMHSA.

Mr. Benjamin reported that a conference call between himself, Deirdre Ridgway, NSMHA legal counsel Brad Furlong and Michele Radosevich regarding litigation against the State around the Washington Medicaid Integration Partnership (WMIP).

Mr. Benjamin discussed the requirement for law enforcement representation on the Advisory Board and stated that Advisory Board membership is defined in the Interlocal Agreement between the Counties. If the counties were not going to appoint law enforcement from within their existing membership and allotment of seats on the NSMHA Advisory Board the Interlocal Agreement would need to be revised. Mr. Benjamin said Counties are indicating that they would like to have additional seats to fill the law enforcement representation requirement. He asked the Board of Directors to think about this and we can revisit it at another time.

Mr. Benjamin discussed the recent merging of departments within the Department of Social and Health Services and new staff appointments. Mr. Benjamin was thanked for his report.

12. Report from Finance Officer – Bill Whitlock, Fiscal Officer

Bill Whitlock reported the May financial statements show our revenue budget is in line with expectations. The Enhanced Community Services (ECS) revenue is low by \$1,125. The administrative expenditures all have positive variances except for the miscellaneous expense. It has a negative variance of \$15,217. The agency, county and other services budget is over by \$4,282.

The \$66,000 budget reduction passed at the May Board of Directors meeting is shown in red as an administrative reserve on the NSMHA operating budget.

We have received the State Medicaid rates that were proposed to CMS (Center for Medicaid and Medicare Services) last Friday. If those rates were implemented the North Sound would receive a reduction in Medicaid funding of just over \$15,000,000. The State non-Medicaid funding is proposed to be increased by just over \$13,200,000. This represents a net \$1,800,000 overall cut compared to the current year's revenue.

Mr. Whitlock stated the 2004 Annual Financial Report has been completed and copies are available for anyone wishing to have one. Mr. Whitlock was thanked for his report.

13. Report from Finance Committee

Gary Williams reported that the Finance Committee met and approved the expenditures. The finance committee is recommending approval of the Consent Agenda (**motions #05-039 – 05-043**), seconded by Ms. Miller, all in favor, **motion carried**.

14. Consent Agenda – Chair

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Motion # 05-039 To review and approve North Sound Mental Health Administration's claims paid from May 1, 2005 through May 31, 2005 in the amount of \$3,630,659.66. Payroll for the month of May in the amount of \$71,242.27 and associated employer paid benefits in the amount of \$19,953.30.

Motion # 05-040 To review and approve NSMHA-Tulalip Contract #TT-FBG-03, Amendment 1, extending the term of the contract through 12/31/05 and continuing funding.

Motion # 05-041 To review and approve NSMHA-DDD Contract #0369-29684, Amendment 1, extending the term of the contract through 9/30/05 and continuing funding.

Motion # 05-042 To review and approve NSRSN-APN DD CRISIS-02, Amendment 5, extending the term of the contract through 9/30/05 and continuing funding.

Motion # 05-043 To review and approve NSRSN-VOA-DD-Crisis-02, Amendment 3, extending the term of the contract through 9/30/05 and continuing funding.

15. Action Items Not Yet Reviewed by the Board

Motion # 05-044 To review and approve the NSMHA-MHD Contract #0369-23150, Amendment 4, extending the term of the contract through 8/31/05, limiting the use of Medicaid savings and modifying financial terms, including those related to ECS and MPC.

Mr. Benjamin stated the Board could not take action on this today, as we still have not received the contract from the State. He said we might have to call a special meeting of the Board of Directors, as MHD is demanding the contract be signed and returned to them by the close of business on June 29th. Mr. Benjamin will inform the Board of Directors when the contract is received.

16. Introduction Items

To review NSMHA's revised Ombuds, QRT, Functional Independence and Anti-Retaliation policies. The policies have been updated to reflect current practices and procedures, including assuring compliance with applicable laws and regulations.

To review the NSMHA's updated Tribal 7.01 Plan. The plan has been updated to continue to be in compliance with regulations and there are two new Tribal requests.

17. Adjournment – Chair

The meeting was adjourned at 2:20 p.m.

Respectfully submitted:

Annette Calder
Executive Assistant

NOTE: The next Board of Directors meeting July 14, 2005, at 1:30 p.m. in the NSMHA Conference Room, 117 N. 1st Street, Suite 8, Mount Vernon, WA