

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING**

June 9, 2011  
1:30 PM

**AGENDA**

Page #/Tab

1. **Call to Order; Introductions – Chair Kershner**
2. **Revisions to Agenda – Chair Kershner**
3. **Approval of Minutes– Chair Kershner Motion #11-041**
  - **To review and approve the minutes April 14, 2011 ..... 9-15**
4. **Comments & Announcements from the Chair**
5. **Reports from Board Members**
6. **Comments from the Public**
7. **Report from the Advisory Board – Candy Trautman, Chair**
8. **Report from the Executive/Personnel Committee – Dave Gossett, Chair**
9. **Report from the Quality Management Oversight Committee – Anne Deacon, Chair**
10. **Report from the Planning Committee – Regina Delahunt, Chair**

Planning Committee met on June 3<sup>rd</sup> and is recommending approval of the following motions:

**Motion # 11-042**

Motion to reallocate \$80,000 in Medicaid funding to the provider outpatient contracts.

- Increase \$60,000 to Sunrise Services adult intensive outpatient in Snohomish County and decrease \$60,000 in Compass Health intensive adult outpatient services in Snohomish County on an annual basis.
- Decrease \$10,000 to Interfaith adult outpatient services in Whatcom County and increase \$4,200 in Lake Whatcom Center adult outpatient services in Whatcom County on an annual basis. Increase \$1,921 Sea Mar adult outpatient services in Whatcom County on an annual basis. Increase \$3,879 in Whatcom Counseling adult outpatient services in Whatcom County on an annual basis.
- Decrease \$10,000 to Sea Mar in child outpatient services in Whatcom County and increase \$5,992 in Catholic Community Services in child outpatient services in Whatcom County on an annual basis. Increase \$4,008 to Whatcom Counseling child outpatient services in Whatcom County on an annual basis.

These transfers will start July 1, 2011 and go forward on a monthly basis.

**Motion #11-043**

To allocate \$2,800,000 in Medicaid funding to the provider contract amendments. Add \$2,000,000 to adult and child outpatient and intensive adult outpatient services based on their January 1, 2011 annual budget (see attached spreadsheet) for the period 7/1/11 to 9/30/11. Add \$800,000 in incentives to the provider's contracts. The incentive measurement and payment calculation process is to be worked out by the NSMHA the outpatient provides, and the county coordinators.

**Motion #11-044 VOID MOTION 11-044: Motion #11-046 includes the \$12,000 for wraparound and Motion #11-053 gives ED authority to sign contracts for wraparound when they become available**

The planning committee recommends contracting for wraparound training with excess MHBG funds that need to be spent prior to September 30, 2011 in an amount up to \$12,000. NSMHA has not determined the contractor for this training.

**Motion #11-045**

To approve the recommendation of the Planning Committee to delay the RFQ for Outpatient Services by nine months and will be released in August of 2012. This will align it with the biennium state budget cycle.

**Motion #11-046**

This motion is to reallocate Federal Block Grant funds in our current plan we have \$20,000 allocated to the Stillaguamish Tribe. These funds are not currently being used by the tribe. We would reduce the allocation of funds from the Stillaguamish Tribe by \$20,000. We would allocate \$3,000 to purchase the rights to a consumer satisfaction survey tool. We would also allocate \$5,000 to purchase digital recorders for our motivational interviewing training plan. We would also allocate \$12,000 to purchase wraparound training for the provider in our region.

**11. Report from the Executive Director – Chuck Benjamin, Executive Director**

**12. Report from the Finance Officer – Bill Whitlock, Fiscal Officer..... Tab 1**

**13. Report from the Finance Committee – Ken Stark, Chair**

**Motion #11-096**

To approve DSHS-NSMHA-working advance-11-12 for the provision of a working advance to NSMHA \$81,208. The term of this agreement is July 1, 2011 through June 30, 2012.

**14. Consent Agenda – Finance Committee**

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

**Motion 11-040**

To authorize the NSMHA Executive Director the authority to sign the DSHS-DBHR State Mental Health Contract (SMHC) and Medicaid (PIHP) Contract amendments. The amendments will increase funding to the NSMHA by \$538,972 in State funding and adjust the Medicaid rates paid to NSMHA for the period of April 1 through June 30, 2011.

**Motion #11-047**

To review and approve North Sound Mental Health Administration’s claims paid from April 1, 2011 through April 30, 2011 in the amount of \$5,590,764.23. Payroll for the month of April in the amount of \$109,988.83 and associated employer paid benefits in the amount of \$61,888.11.

**Motion #11-048**

To review and approve North Sound Mental Health Administration’s claims paid from May 1, 2011 through May 31, 2011 in the amount of \$5,905,073.13. Payroll for the month of May in the amount of \$109,849.73 and associated employer paid benefits in the amount of \$53,403.24.

## 15. Action Items

**Motions #11-049 through Motion #11-051 will be moved with one motion**

### **Developmental Disabilities Crisis Services:**

#### **Motion # 11-049**

To approve DSHS-DDD-NSMHA-CRISIS RESPONSE-11-13 for the provision of crisis response and stabilization to individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$718,110.48.

#### **Motion # 11-050**

To approve NSMHA-COMPASS HEALTH-DD CRISIS-11-13 for the provision of crisis response and stabilization to individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$659,148.

#### **Motion # 11-051**

To approve NSMHA-VOA-DD CRISIS-11-13 for the provision of triaging crisis response and stabilization outreaches to Compass Health emergency services for individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$20,040.

### **Wraparound:**

**Motions #11-052 through Motion #11-058 will be moved with one motion**

#### **Motion #11-052**

**To approve the Executive Director's authority to sign the Wraparound Contracts when delivered to NSMHA and to adjust budgets based on the allocation of funding received from Children's Administration and Skagit County.**

#### **Motion #11-053**

NSMHA recommends the following to the BOD for action:

To delegate authority for the Executive Director to sign a Professional Service Agreement with a Wraparound Trainer for regional Wraparound training in an amount up to \$12,000 to take place prior to September 30, 2011.

#### **Motion #11-054**

To approve the DCFS-NSMHA-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of funding intensive wraparound services in Island and Skagit Counties. The maximum consideration on this Amendment is **\$XX,XXX**. The term of this Agreement is amended to end on September 30, 2011.

#### **Motion #11-055**

To approve the DCFS-NSMHA-SKAGIT FIDELITY WRAPAROUND-11 AMENDMENT 1 for the provision of funding fidelity wraparound services in Skagit County. The maximum consideration on this Amendment is **\$XX,XXX**. The term of this Agreement is amended to end on September 30, 2011.

#### **Motion #11-056**

To approve the SKAGIT COUNTY-NSMHA-INTERLOCAL AGREEMENT-FIDELITY WRAPAROUND-11 for the provision of funding the fidelity wraparound in Skagit County. The maximum consideration on this Agreement is \$35,000. The term of this Agreement is July 1, 2011 through June 30, 2012.

**Motion #11-057**

To approve the NSMHA-CATHOLIC COMMUNITY SERVICES-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of allocating funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$56,181. The term of this Agreement is amended to end on September 30, 2011.

**Motion #11-058**

To approve the NSMHA-COMPASS HEALTH-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of allocating funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$43,671. The term of this Agreement is amended to end on September 30, 2011.

**DSHS-DBHR**

**Motions #11-059 through Motion #11-061 will be moved with one motion**

**Motion #11-059**

To approve the Executive Director's authority to sign the Medicaid and State contracts when delivered to NSMHA for signature and to adjust the allocation of funding to comply with the current funding formulas for our provider contracts for the period of July 1 – September 30, 2011.

**Motion #11-060**

DSHS-DBHR-NSMHA-MEDICAID-09-11 AMENDMENT 7 for the provision of continuing the Medicaid contract and enacting any legislative action taken in the 2011 legislative session and adjustments to the Medicaid Rates. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-061**

DSHS-DBHR-NSMHA-SMHC-09-11 AMENDMENT 7 for the provision of allocating the funding appropriated in the 2011 legislative session. The term of this Amendment is July 1, 2011 through September 30, 2011. The funding is not currently available at this time.

**Medicaid:**

**Motions #11-062 through Motion #11-072 will be moved with one motion**

**Motion #11-062**

To approve the Executive Director's authority to sign the Medicaid provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas, including the Planning Committee Funding Reallocation recommendations for our provider contracts.

**Motion #11-063**

To approve NSMHA-BRIDGWAYS-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$335,463. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-064**

To approve NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$935,046. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-065**

To approve NSMHA-COMPASS HEALTH-MEDICAID-09-11 AMENDMENT 8 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$5,090,616. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-066**

To approve NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$132,231. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-067**

To approve NSMHA-LAKE WHATCOM-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$390,597. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-068**

To approve NSMHA-SEA MAR-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$327,207. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-069**

To approve NSMHA-SNOHOMISH COUNTY-MEDICAID-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$59,757. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-070**

To approve NSMHA-SUNRISE SERVICES-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$513,348. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-071**

To approve NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$436,309. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-072**

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$1,055,193. The term of this Amendment is July 1, 2011 through September 30, 2011.

**SMHC:**

**Motions #11-073 through Motion #11-083 will be moved with one motion**

**Motion #11-073**

**To approve the Executive Director's authority to sign the State provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas, including the Planning Committee Funding Reallocation recommendations for our provider contracts.**

**Motion #11-074**

To approve NSMHA-BRIDGWAYS-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$17,688. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-075**

To approve NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$42,210. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-076**

To approve NSMHA-COMPASS HEALTH-SMHC-09-11 AMENDMENT 8 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$1,027,071. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-077**

To approve NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$9,831. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-078**

To approve NSMHA-LAKE WHATCOM-SMHC-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$179,157. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-079**

To approve NSMHA-SEA MAR-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$15,999. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-080**

To approve NSMHA-SNOHOMISH COUNTY-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$453,985. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-081**

To approve NSMHA-SUNRISE SERVICES-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$62,463. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-082**

To approve NSMHA-VOLUNTEERS OF AMERICA-SMHC-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$80,217. The term of this Amendment is July 1, 2011 through September 30, 2011.

**Motion #11-083**

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$143,961. The term of this Amendment is July 1, 2011 through September 30, 2011.

**CRISIS CENTERS/TRIAGE:**

**Motions #11-084 through Motion #11-087 will be moved with one motion**

**Motion #11-084**

To approve the Executive Director's authority to sign the Crisis Center/Triage provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas.

**Motion #11-085**

To approve NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$252,570. The term of this Agreement is to end on September 30, 2011.

**Motion #11-086**

To approve NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$337,464.99. The term of this Agreement is to end on September 30, 2011.

**Motion #11-087**

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$11,334. The term of this Agreement is to end on September 30, 2011.

**JAIL SERVICES:**

**Motions #11-088 through Motion #11-092 will be moved with one motion**

**Motion #11-088**

To approve the Executive Director's authority to sign the Jail Service amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas including the re-distribution of funding based on the respective counties ability to spend down the funding for the 2011 Fiscal Year. These amendments will also provide for estimated funding for the July 1, 2011 through September 30, 2011 funding for the 2011-13 Fiscal year.

**Motion #11-089**

To approve NSMHA-ISLAND COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for the fiscal year 2011 ending June 30, 2011 is \$5,233 (reinstated funding-firm #)  
The estimated funding for July 1, 2011 through September 30, 2011 is \$32,061.(estimated funding going forward)

**Motion #11-090**

To approve NSMHA-SKAGIT COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011

and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The funding for fiscal year 2011 ending June 30, 2011 is \$5,658.

The estimated funding for July 1, 2011 through September 30, 2011 is \$22,500.

**Motion #11-091**

To approve NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for Fiscal year 2011 ending September 30, 2011 is \$28,172

The estimated funding for this Amendment is \$112,032.

**Motion #11-092**

To approve NSMHA-WHATCOM COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for fiscal year 2011 ending June 30, 2011 is \$8,464

The estimated funding for this Amendment is \$33,654.

**Ombuds:**

**Motion #11-093**

**To approve the Executive Director's authority to sign the Ombuds contract amendment once the Medicaid and State contracts are delivered to NSMHA for signature.**

**Motion #11-094**

To approve NSMHA-SKAGIT COMMUNITY ACTION-OMBUDS-09-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$36,145. The term of this Agreement is amended to end on September 30, 2011.

**Motivational Interviewing Training:**

**Motion #11-095**

To approve NSMHA-ADDICTION TECHNOLOGY CENTER-PSC-11 to provide Motivation Interviewing Training by the University of Oregon Health Sciences to contracted providers in the North Sound Region. The consideration for this Agreement shall be up to a maximum of \$40,000.

**16. Introduction Items**

None

**17. Adjourn**



**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING**

**April 14, 2011  
1:30 PM**

**AGENDA**

**Board Members Present:**

Kathy Kershner, Whatcom County Council member, NSMHA Board of Directors Chair  
Ken Dahlstedt, Skagit County Commissioner  
Helen Price Johnson, Island County Commissioner  
Jamie Stephens, San Juan County Council member  
Ken Stark, designated alternate for Snohomish County Executive, Aaron Reardon  
Candy Trautman, NSMHA Advisory Board Chair  
Sharie Freemantle, designated alternate for Snohomish County Council member, Dave Gossett

**Staff Present:**

Chuck Benjamin, Bill Whitlock, Greg Long, Lisa Grosso, Annette Calder

**Guests:**

Kim Olander, Chuck Davis

**1. Call to Order; Introductions**

Kathy opened the meeting at 1:30 and welcomed everyone. Introductions were made.

**2. Revisions to Agenda**

None

**3. Approval of Minutes Motion**

Chair Kershner asked if there were any changes or additions to the minutes February 10, 2011 and March 10, 2011; there were none. Mr. Dahlstedt moved approval of February 10<sup>th</sup> and March 10<sup>th</sup> minutes, seconded by Mr. Stark, all in favor, **motion carried (#11-014).**

**4. Comments & Announcements from the Chair**

Chair Kershner announced that there were openings for NSMHA committee assignments for 2011 and group discussion followed. The following positions were filled/assigned:

Chair: Kathy Kershner

Vice: Dave Gossett

Planning: Regina Delahunt, Jamie Stephens

QMOC: Anne Deacon,

Finance: Ken Stark, Helen Price Johnson

Executive Personnel Committee: Kathy Kershner, Dave Gossett, Ken Dahlstedt

Chair Kershner will call Board members to see if anyone would like to sit on QMOC.

**5. Reports from Board Members**

Helen Price Johnson said she visited 2 of the 3 school districts in Island County that have the school based counseling programs. She said it is going really well and the schools are very happy with this. She said that Jackie Henderson deserves thanks for getting this set up. The Counselor Connections program in Island County is also

very valuable and has helped to build relationships with the hospitals and stakeholders. They are meeting on a regular basis.

Ken Stark said for the triage legislation (HB1170) that allows any county to build a triage facility or crisis stabilization unit to prevent consumers from going to the ERs. He said it passed unanimously in the House and Senate and it is on its way to the governor for signature. Ken said a lot of people worked on this and looks like it will move forward.

Ken Dahlstedt discussed the Skagit Crisis Triage Center and thanked Compass Health and Pioneer Human Services for their work on this. He said utilization is good and things are working well.

## **6. Comments from the Public**

### **• Semi Annual Ombuds Report**

Kim Olander Mayer and Chuck Davis presented a comprehensive report on the Spring 2011 Ombuds Report to the Board and had a PowerPoint presentation. Questions and answers took place throughout.

## **7. Report from the Executive/Personnel Committee**

Kathy Kershner reported the committee met and decided that

## **8. Report from the Quality Management Oversight Committee**

Greg Long reported:

- Committee met on the 23<sup>rd</sup> and announced the opening of the crisis centers in Snohomish and Whatcom counties
- The FBG RFP was released on March 17<sup>th</sup> with the proposals due back by April 11<sup>th</sup>. Compass Triage Center in Snohomish County opened on March 14<sup>th</sup> with 16 beds and 4 recliners.
- Overturned Denials by NSMHA were addressed to ensure that providers have enough time to do a thorough assessment and detailed information comes back to NSMHA.
- The Dignity & Respect workgroup gave a brief overview of the committee's work and their plan for a toolbox of resources for the website.
- The discussion of thorough risk assessments was brought back with providers discussing their risk management procedures.
- The closer monitoring of levels of care (LOC) 1 and 2 was approved and will be implemented 60 days after the numbered memorandum goes out.
- Comparisons across RSNs were discussed with a focus on the EQRO audits. (External Quality Review Organization).

Brief discussion followed and Greg was thanked for his report.

## **9. Chair Report from the Advisory Board**

Candy Trautman reported:

- The Advisory Board met on April 5th
- Pre-meeting educational training by Compass Health and Whatcom Counseling and Psychiatric Clinic on their PRISM programs.
- Received the Semi-Annual Ombuds presentation that this board received today
- Received reports from Executive and Finance committees of the Advisory Board, county Advisory Board reports, and QMOC
- Reviewed and recommended approval of all motions before the board today.
- Next meeting will be on June 7<sup>th</sup>.

Candy was thanked for her report.

## 10. Report from the Planning Committee

Lisa Grosso reported the Planning Committee met on April 7<sup>th</sup> and reviewed proposed changes to the funding model, VOA system upgrade, Integrated Dual Disorder Training (IDDT), Health Care Reform and San Juan Stabilization Services are recommending approval on these motions before the Board today.

### Motion #11-015

To approve NSMHA-SAN JUAN COUNTY-ADMIN-11 AMENDMENT 1 for the provision of transferring funding of \$7,000 to the county for crisis stabilization services provided by law enforcement and/or emergency service personnel on-call or after hours in San Juan County. This will allow law enforcement/emergency personnel to stay with an individual until they can be transported safely to the mainland for treatment. This funding is inclusive of training in the amount of \$2,000 for personnel used in this capacity. The term of this Agreement is July 1, 2011 through December 31, 2011 for a maximum consideration of \$ 474,256.

Helen Price Johnson moved approval for \$9,000 and opened for discussion, seconded by Ken Stark, all in favor, **motion carried.**

### Motion #11-016

To approve NSMHA-VOA-MEDICAID-09-11 AMENDMENT 4 for the provision of transferring Medicaid funding for computer hardware and database conversion. The consideration on this Amendment is \$21,000 through June 30, 2011. The term of this Agreement October 1, 2009 through September 30, 2011. The maximum consideration on this Agreement is \$2,723,019.

### Motion #11-017

To approve NSMHA-VOA-SMHC-09-11 AMENDMENT 4 for the provision of transferring State-only funding for computer hardware and database conversion. The consideration on this Amendment is \$4,000 through June 30, 2011. The term of this Agreement October 1, 2009 through September 30, 2011. The maximum consideration on this Agreement is \$903,299.

Chuck explained that motions **11-016** and **11-017** are for the same purpose, just different funding streams. Ken Dahlstedt moved approval, seconded by Helen Price Johnson, all in favor, **motion carried.**

### Motion #11-018

To approve NSMHA-JARVIS & ASSOCIATES-PSC-11 for the provision of consultation services as the North Sound explores becoming and/or developing a Regional Health Care Authority. The funding of this Agreement covers Phase 1 of the process, approximately 35 hours of consultation and 5 hours of administrative staff time. The maximum consideration for the Agreement is \$9,000 inclusive of all related costs to said consultation services.

Ken Stark moved approval, seconded by Ken Dahlstedt, all in favor, **motion carried.**

## 11. Report from the Executive Director – Chuck Benjamin, Executive Director

Chuck Benjamin reported:

- House and Senate have both released their budgets and they are slightly different and North Sound would favor the senate budget version
- RFP out for MHBG funding, carved out \$450,000 for Peer Centers and that leaves just over \$600,000 for funding projects. Review committee established and will review on the 29<sup>th</sup> of this month.
- IDDT program training, State has picked 3 different sites, us, Spokane and Grays Harbor. We have queried our providers; Compass Health, Sea Mar and Sunrise Services. Compass Health has withdrawn their proposal. Other two proposals are good and NSMHA needs to decide soon on which provider. Call next Friday with the state to determine which provider we will go forward with. Chuck said that NSMHA will

ask for consultation for both providers and we need to start ASAP due to timelines on the training and consultation. Chuck said we are blessed that these two providers do both CD and MH services and both have indicated they will find a way to move forward with this even if they are not the one selected.

- Collaborative Paperwork (WCPC and Compass Health) both doing this and said he wanted to thank Dean Wight of WCPC for starting this and also Tom Sebastian for having Compass Health embrace this as well. It helps people being seen sooner and cuts down on the no-show rate.
- Chuck noted the Tribal Conference scheduled for May 11 and 12 at the Skagit Resort. It will focus on Wraparound in Indian County. DSHS Secretary Susan Dreyfus is scheduled to attend and address the group.
- Health Care Reform: Chuck reviewed a diagram with the Board on the efforts NSMHA and our member counties are approaching this and efforts since the January Board of Directors work session. He noted we have engaged the services of Dale Jarvis to help with this process.
- The State called the NSMHA out and praised our complaint, grievance and fair hearing model as the model for the state noting NSMHA is far ahead of any RSN. The State has asked if our staff member Diana Striplin who developed these models could consult with the state to help the state and other RSN's. He also noted that the state commended our Critical Incidents program and has asked that staff member Kurt Aemmer also be available to consult with the state to help other RSN's improve.

Chuck was thanked for his report.

## 12. Report from the Finance Officer

Bill Whitlock reported:

- The PATH (Project for Assistance in Transition from Homelessness) and DDD grants were low; \$20,493 and \$29,921 respectively. We think these are timing variances. PALS, PACT, Jail services and state funds are permanent variances. The four state funded variances are from the Governor's November budget cut of 3.987%.
- The negative expenditure variances are in salaries, benefits, Agency and County Other Services in the amounts of \$2,221, \$5,934, and \$12,073.
- We are asking for a transfer between accounts in the 2010 Budget. This is to clean up last year's budget and balance the budget to actual amounts.
- We are presenting a shift of funds in the current provider contracts. We are shifting Medicaid funds for state funds. Attached are budget summary documents. The first shows the January 1, 2011 budget. The second budget is an April 1, 2011 version with the proposed changes in it. We have three months budget in the current contracts. The far right hand column on the spreadsheets shows a three month amount of the proposed budget change. This budget transfer is to right size the Medicaid and state funds.
- The state budget cut proposals have been published. The senate proposal is a 7% cut in state funds. The House cuts 4% in state funds and 3% in Medicaid funds.

Bill was thanked for his report.

## 13. Report from the Finance Committee – Ken Stark, Chair

### Motion #11-019

To approve the transfer of funds from the RSN 2010 Operating Budget in the following line items:

Transfer out of: Salaries \$18,000, Benefits \$19,500, Travel \$21,000. Total funds transferred out: \$58,500

Transfer funds to: Supplies \$16,500, Small Tools \$20,500, Professional Services \$1,500, Operating Rentals \$4,000, Utilities \$2,000, Machinery & Equipment \$14,000. Total funds transferred in: \$58,500

Transfer \$3,000,000 out of inpatient services and \$3,000,000 into Agency/County/Other services.

Ken Stark moved approval, seconded by Ken Dahlstedt, all in favor, **motion carried.**

#### **14. Consent Agenda – Finance Committee**

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

##### **Motion #11-020**

To review and approve North Sound Mental Health Administration's claims paid from February 1, 2011 through February 28, 2011 in the amount of \$4,585,973.88. Payroll for the month of February in the amount of \$107,913.90 and associated employer paid benefits in the amount of \$52,622.04.

##### **Motion #11-021**

To review and approve North Sound Mental Health Administration's claims paid from March 1, 2011 through March 31, 2011 in the amount of \$4,806,142.82. Payroll for the month of March in the amount of \$100,945.70 and associated employer paid benefits in the amount of \$53,141.57.

#### **MEDICAID FUNDING:**

##### **Motion #11-022**

To approve NSMHA-BRIDGWAYS - MEDICAID-09-11 AMENDMENT 5 for the provision of increasing Medicaid funding to this Agreement by \$13,947 for April 1, 2011 through June 30, 2011.

##### **Motion #110-023**

To approve NSMHA-COMPASS HEALTH - MEDICAID-09-11 AMENDMENT 7 for the provision of increasing Medicaid funding to this Agreement by \$346,431 for April 1, 2011 through June 30, 2011.

##### **Motion #11-024**

To approve NSMHA-INTERFAITH - MEDICAID-09-11 AMENDMENT 4 for the provision of increasing Medicaid funding to this Agreement by \$9,393 for April 1, 2011 through June 30, 2011.

##### **Motion #11-025**

To approve NSMHA-LAKE WHATCOM - MEDICAID-09-11 AMENDMENT 4 for the provision of increasing Medicaid funding to this Agreement by \$150,446 for April 1, 2011 through June 30, 2011.

##### **Motion #11-026**

To approve NSMHA-SEA MAR - MEDICAID-09-11 AMENDMENT 5 for the provision of increasing Medicaid funding to this Agreement by \$14,103 for April 1, 2011 through June 30, 2011.

##### **Motion #11-027**

To approve NSMHA-SUNRISE - MEDICAID-09-11 AMENDMENT 5 for the provision of increasing Medicaid funding to this Agreement by \$17,136 for April 1, 2011 through June 30, 2011.

##### **Motion #11-028**

To approve NSMHA- WHATCOM COUNSELING & PSYCHIATRIC- MEDICAID-09-11 AMENDMENT 5 for the provision of increasing Medicaid funding to this Agreement by \$46,104 for April 1, 2011 through June 30, 2011.

**STATE FUNDING:**

**Motion #11-029**

To approve NSMHA-BRIDGWAYS - SMHC-09-11 AMENDMENT 3 for the provision of decreasing State funding to this Agreement by \$ 13,947 for April 1, 2011 through June 30, 2011.

**Motion #11-030**

To approve NSMHA-COMPASS HEALTH - SMHC-09-11 AMENDMENT 7 for the provision of decreasing State funding to this Agreement by \$346,431 for April 1, 2011 through June 30, 2011.

**Motion #11-031**

To approve NSMHA-INTERFAITH - SMHC-09-11 AMENDMENT 3 for the provision of decreasing State funding to this Agreement by \$9,393 for April 1, 2011 through June 30, 2011.

**Motion #11-032**

To approve NSMHA-LAKE WHATCOM - SMHC-09-11 AMENDMENT 4 for the provision of decreasing State funding to this Agreement by \$150,446 for April 1, 2011 through June 30, 2011.

**Motion #11-033**

To approve NSMHA-SEA MAR - SMHC-09-11 AMENDMENT 3 for the provision of decreasing State funding to this Agreement by \$14,103 for April 1, 2011 through June 30, 2011.

**Motion #11-034**

To approve NSMHA-SUNRISE - SMHC-09-11 AMENDMENT 3 for the provision of decreasing State funding to this Agreement by \$17,136 for April 1, 2011 through June 30, 2011.

**Motion #11-035**

To approve NSMHA-WCPC - SMHC-09-11 AMENDMENT 3 for the provision of decreasing State funding to this Agreement by \$46,104 for April 1, 2011 through June 30, 2011.

Ken Stark moved approval of the Consent Agenda (motions #11-020 through #11-035, seconded by Helen Price Johnson and opened for discussion. Chair Kershner called for the vote, all in favor, **motion carried.**

**15. Action Items**

**COUNTY FUNDING:**

**Motion #11-036**

To approve WHATCOM COUNTY-NSMHA-INTERLOCAL AGREEMENT-11 for the provision of a funding transfer to NSMHA for the operation of the Whatcom Crisis Triage Center. This funding will enhance services of the Mental Health Stabilization beds and provide a medical service in the Triage. The term of this Agreement is April 1, 2011 through December 31, 2011 for a maximum consideration of \$286,000.

Chuck provided an explanation for motion #11-036. Helen Price Johnson moved approval, seconded by Ken Stark, all in favor, **motion carried.**

**WHATCOM COUNSELING AND PSYCHIATRIC (WCPC) TRIAGE CENTER:**

**Motions #11-037 through #11-039 will be moved with one motion**

**Motion #11-037**

To approve NSMHA-WCPC-SMHC-09-11 AMENDMENT 3\* for the provision of removing Crisis Respite Services and funding from this Agreement and adding language for the implementation of the Mobile Outreach Team. This is a reduction of \$27,776 for this Agreement.

**Motion #11-038**

To approve NSMHA-WCPC-MEDICAID-09-11 AMENDMENT 5\* for the provision of removing Crisis Respite Services and funding from this Agreement and adding language for the implementation of the Mobile Outreach Team. This is a reduction of \$55,113 for this Agreement.

**Motion #11-039**

To approve NSMHA-WCPC-CRISIS TRIAGE-11 for the provision of Stabilization Services at the Crisis Triage Center in Whatcom County. The funding for this Agreement is Medicaid, State and Local funds. The term of this Agreement is April 1, 2011 through September 30, 2011. The maximum consideration for this Agreement is \$349,389 for the period of April 1, 2011 through June 30, 2011.

**\*amendment is inclusive of Medicaid transfer, removal of respite and addition of mobile outreach.**

Chuck provided explanation for motions **11-037, 11-038** and **11-039**. Ken Stark moved approval of motions 11-037, 11-038 and 11-039, seconded by Jamie Stephens, all in favor, **motion carried.**

**16. Introduction Items**

None

**17. Adjourn**

The meeting was adjourned at 2:50 p.m.

Respectfully submitted:

Annette Calder  
Executive Assistant