



Data Dictionary
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Data Formatting

Data Element Separation

Data elements are separated by a TAB. eg 001.01 20190101 1111 5555555

Add/Change Status

When a transaction is submitted as a “Change”, and there is no record to update. the change status will be treated as an “Add.” If the transaction is submitted as “Add” and a record already exists, the transaction will be treated as a change. Deletes will always delete the record unless the record does not exist, in which case an error message will be returned.

Batch Header

Field Description	Allow	Data Type	Length	
Transaction ID	N	Alphanumeric	6	001.01
Date	N	Alphanumeric	8	YYYYMMDD
Batch Number	N	Alphanumeric	9	9 to 999999999
Agency Reporting Unit ID	N	Alphanumeric	10	Org NPI

Transactions

<u>Demographic</u>				
Field Description	Allow NULL	Data Type	Length	
Transaction ID	N	Alphanumeric	6	020.08
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Effective Date	N	Alphanumeric	8	YYYYMMDD
First Name	N	Alphanumeric	35	
Middle Name	Y	Alphanumeric	25	
Last Name	N	Alphanumeric	60	
Alternate Last Name	Y	Alphanumeric	60	
Social Security Number	Y	Alphanumeric	9	
Birthdate	N	Alphanumeric	8	YYYYMMDD
Gender	N	Alphanumeric	2	
Hispanic Origin	N	Alphanumeric	3	Table: Hispanic Origin
Primary Language	Y	Alphanumeric	3	Table: Language
Race(S)	N	Alphanumeric	18	e.g. “010050”, no delimiters between codes
Sexual Orientation	N	Alphanumeric	2	Table: Sexual Orientation
Provider One ID	N	Alphanumeric	11	When it exists, else Client Number
Source Tracking Id	Y	Alphanumeric	40	

<u>Address</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	022.03
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Effective Date	N	Alphanumeric	8	YYYYMMDD
Address Line 1	N	Alphanumeric	120	120
Address Line 2	Y	Alphanumeric	120	120
City	Y	Alphanumeric	50	50
County	Y	Alphanumeric	5	5
State	N	Alphanumeric	2	2
Zip Code	Y	Alphanumeric	10	10 eg 99999-9999
Facility Flag	N	Alphanumeric	1	1
Source Tracking Id	Y	Alphanumeric	40	

<u>ASAM Placement</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	030.03
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider NPI	N	Alphanumeric	10	Facility NPI
ASAM Record Key	N	Alphanumeric	40	GUID
ASAM Assessment Date	N	Alphanumeric	8	YYYYMMDD
ASAM Level Indicated	N	Alphanumeric	6	
Source Tracking ID	Y	Alphanumeric	40	

<u>Co-occurring Disorder</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	121.05
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider ID	N	Alphanumeric	10	Facility NPI
Gain-SS Date	N	Alphanumeric	8	YYYYMMDD
Screen Assessment Indicator	N	Alphanumeric	1	
Co-Occurring Disorder Screening (IDS) (Required, based on value in Screening Assessment Indicator)	Y	Alphanumeric	2	
Co-Occurring Disorder Screening (EDS) (Required, based on value in Screening Assessment Indicator)	Y	Alphanumeric	2	
Co-Occurring Disorder Screening (SDS) (Required, based on value in Screening Assessment Indicator)	Y	Alphanumeric	2	
Co-Occurring Disorder Assessment (Required If the Client Screens High (2 Or Higher) on either the IDS or EDS, and on SDS)	Y	Alphanumeric	2	
Source Tracking Id	Y	Alphanumeric	40	

<u>ITA Hearing</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	162.05
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Hearing Date	N	Alphanumeric	8	YYYYMMDD
Hearing Outcome	N	Alphanumeric	2	Code Table: Hearing Outcome
Detention Facility NPI	Y	Alphanumeric	10	Code Table: Reporting Unit
Hearing County	N	Alphanumeric	5	Code Table: County
Detention County	N	Alphanumeric	5	Code Table: County
Cause Number	N	Alphanumeric	15	
Source Tracking Id	Y	Alphanumeric	40	

Least Restrictive Alternative/Order

Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	815.00
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	10	
Effective Date	N	Alphanumeric	8	YYYYMMDD
Termination Date	N	Alphanumeric	8	YYYYMMDD
County	N	Alphanumeric	5	Code Table: County
Cause Number	N	Alphanumeric	15	
Length	N	Alphanumeric	3	999
Participate in and follow...	Y	Alphanumeric	1	
Assigned Agency	Y	Alphanumeric	10	NPI of Assigned Agency
Participate in and follow...	Y	Alphanumeric	30	
Assigned Agency	Y	Alphanumeric	10	NPI of Assigned Agency
Reside at approved residence	Y	Alphanumeric	1	Use 'X' as the indicator
Take prescribed meds	Y	Alphanumeric	1	Use 'X' as the indicator
Refrain from drugs/alcohol	Y	Alphanumeric	1	Use 'X' as the indicator
Refrain from threats or acts of harm	Y	Alphanumeric	1	Use 'X' as the indicator
Maintain health and safety	Y	Alphanumeric	1	Use 'X' as the indicator
Refrain from possessing firearms	Y	Alphanumeric	1	Use 'X' as the indicator
Other conditions	Y	Alphanumeric	255	
Other conditions - second line	Y	Alphanumeric	255	
Source Tracking ID	Y	Alphanumeric	40	

DCR Investigation				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	160.05
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Investigation Start Date	N	Alphanumeric	8	YYYYMMDD
Investigation Start Time	N	Alphanumeric	4	HHMM, DCR begins gathering data
Investigation County	N	Alphanumeric	5	Code Table: County
Investigation Outcome	N	Alphanumeric	2	Code Table: Investigation Outcome
Detention Facility NPI	Y	Alphanumeric	10	Code Table: Placement Unit Req. when Outcome = 1, 4, 7
Legal Reason for Detainment	Y	Alphanumeric	4	A-D or X or Z. Max of 4 Characters
Return to Inpatient/Revocation Authority	Y	Alphanumeric	2	Table: Return to Inpatient/Revocation Authority
DCR Agency ID	N	Alphanumeric	10	ORG NPI
Investigation Referral Source	N	Alphanumeric	2	Table: Investigation Referral Source
Investigation End Date	N	Alphanumeric	8	YYYYMMDD
Dispatch Date	N	Alphanumeric	8	YYYYMMDD
Dispatch Time	N	Alphanumeric	4	HHMM
Dispatch Case Number	N	Alphanumeric	10	
Rights Read	N	Alphanumeric	1	Must be Y or will be rejected
Rights Read Date	Y	Alphanumeric	8	Rights Read Face to Face with Client
Rights Read Time	Y	Alphanumeric	4	Rights Read Face to Face with Client
Investigation Place of Service	Y	Alphanumeric	2	Place of service of Investigation (Client)
Primary Intervention Reason	N	Alphanumeric	2	Code Table: Primary Intervention Reason
Delay Reason	Y	Alphanumeric	2	Code Table: Delay Reason
Source Tracking ID	Y	Alphanumeric	40	

Funding				
Field Description	Allow Null	Data Type	Length	Note
Transaction ID	N	Alphanumeric	6	140.01
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Effective Date	N	Alphanumeric	8	YYYYMMDD
Type of Funding Support	N	Alphanumeric	2	Table: Type of Funding Support
Source of Income	N	Alphanumeric	2	Table: Source of Income/Support
Block Grant Funding	N	Alphanumeric	2	Table: Block Grant Funding Services
Source Tracking ID	N	Alphanumeric	40	

Mobile Crisis Response				
Field Description	Allow Null	Type	Length	Notes
Transaction ID	N	Alphanumeric	6	165.01
Action Code	N	Alphanumeric	1	
Agency ID	N	Alphanumeric	20	
Client Number	N	Alphanumeric	20	
Mobile Crisis Response Type	N	Alphanumeric	2	Table: Mobile Crisis Response Type
Event Start Date / Begin Date	N	Alphanumeric	8	CCYYMMDD
Event Start Time	N	Alphanumeric	4	HHMM
Mcr Referral Source	N	Alphanumeric	2	Table: MCR Referral Source
Response Time	N	Alphanumeric	2	Table: Response Time
Needs Interpreter	N	Alphanumeric	2	Table: Needs Interpreter
Dispatch Date	N	Alphanumeric	8	YYYYMMDD
Time Of Dispatch	Y	Alphanumeric	4	HHMM
Time Of Arrival/Time Of Telehealth Encounter	N	Alphanumeric	4	HHMM
Face to Face Start Date	Y	Alphanumeric	8	Date face to face with the Client
Face to Face Start Time	Y	Alphanumeric	4	Start time f2f with the Client
Place of Service for Face to Face Serv	N	Alphanumeric	2	Place of Service f2f
Presenting Problem / Primary interven. Rea	N	Alphanumeric	4	Table: Presenting Problem
Co-Responder Involvement	N	Alphanumeric	2	Law Enforcement 1 or 2 (1 = Y)
Peer Involved	N	Alphanumeric	1	Peer Involved (Y/N)
Mcr_Outcome / Crisis Outcome	N	Alphanumeric	2	Mobile Crisis Response Outcome
Referral Given	N	Alphanumeric	40	Multiple Answers allowed
Dispatch Case Number	N	Alphanumeric	10	
Consultation Only / Dispatch/Consult	N	Alphanumeric	1	Y or N
Service County	N	Alphanumeric	5	Code Table: County
Event End Date	N	Alphanumeric	8	CCYYMMDD
Event End Time	N	Alphanumeric	4	HHMM
Source Tracking ID	Y	Alphanumeric	40	

<u>Non-Medicaid Authorization</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	980.00
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Requested Start Date	N	Alphanumeric	8	YYYYMMDD
Requested End Date	N	Alphanumeric	8	YYYYMMDD
Verification Date	N	Alphanumeric	8	YYYYMMDD
Verified Income Amount	N	Alphanumeric	9	999999.99
Verified Income Source	Y	Alphanumeric	2	Code Table: Income Source
Number of Dependents Dependent on Income	Y	Alphanumeric	2	99
Eligibility Type	N	Alphanumeric	2	Code Table: Eligibility Type
Poverty Level	Y	Alphanumeric	2	Code Table: Poverty Level
Eligibility Criteria 1	Y	Alphanumeric	2	Code Table: Eligibility Criteria
Eligibility Criteria 2	Y	Alphanumeric	2	Code Table: Eligibility Criteria
Eligibility Criteria 3	Y	Alphanumeric	2	Code Table: Eligibility Criteria
Eligibility Criteria 4	Y	Alphanumeric	2	Code Table: Eligibility Criteria
Primary Diagnosis	N	Alphanumeric	7	##### without a decimal
Diagnosis Date	N	Alphanumeric	8	YYYYMMDD
ID	N	Alphanumeric	14	P1ID whether eligible or not; else pn
Auth Request Type	N	Alphanumeric	2	Code Table: Auth Request Type
Auth Service Type	N	Alphanumeric	2	Code Table: Auth Service Type
ASAM Score Assessed Date	N	Alphanumeric	8	YYYYMMDD
ASAM Level Indicated	Y	Alphanumeric	7	Code Table: ASAM Level
ASAM Level Received	Y	Alphanumeric	7	Code Table: ASAM Level
Locus Level	Y	Alphanumeric	2	Range 1 to 6
CALocus Level	Y	Alphanumeric	2	Range 1 to 6
Source Tracking ID	N	Alphanumeric	40	

<u>Non-Medicaid Authorization Change Request Submission</u>				
Field Description	Allow NULL	Data Type	Length	
Transaction ID	N	Alphanumeric	6	981.00
Action Code	N	Alphanumeric	1	Add
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	Agency
NonMCAuthID	N	Alphanumeric	10	
Requested Change	N	Alphanumeric	2	table: Auth Change Request Type
Start Date new	Y	Alphanumeric	8	YYYYMMDD

End Date new	Y	Alphanumeric	8	YYYYMMDD
Change Reason	N	Alphanumeric	2	Table: Auth Change Reason

Profile				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	035.10
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider Agency NPI	N	Alphanumeric	10	Facility NPI
Source Tracking ID	N	Alphanumeric	40	
Effective Date	N	Alphanumeric	8	YYYYMMDD
Education	N	Alphanumeric	2	
Employment	N	Alphanumeric	2	
Marital Status	N	Alphanumeric	2	Table: Marital Status
Parenting	Y	Alphanumeric	1	Required For Substance Use Disorder, Optional Mental Health
Pregnant	Y	Alphanumeric	1	Required For Substance Use Disorder, Optional Mental Health
Smoking Status	N	Alphanumeric	2	Table: Smoking Status
Residence	N	Alphanumeric	2	Table: Residence
School Attendance	N	Alphanumeric	1	Table: School Attendance
Self Help Count	N	Alphanumeric	2	Required For Substance Use Disorder, Optional Mental Health
Used Needle Recently	N	Alphanumeric	1	Required For Substance Use Disorder, Optional Mental Health
Needle Use Ever	N	Alphanumeric	2	Required For Substance Use Disorder, Optional Mental Health
MILITARY SERVICE	N	Alphanumeric	2	Table: Military Service
SMI/SED STATUS	N	Alphanumeric	2	
Source Tracking ID	Y	Alphanumeric	40	

Service Episode				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	170.06
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider NPI	N	Alphanumeric	10	Facility NPI
Episode Record Key	N	Alphanumeric	40	
Service Episode Start Date	N	Alphanumeric	8	YYYYMMDD
Service Episode End Date	Y	Alphanumeric	8	YYYYMMDD
Service Episode End Reason	Y	Alphanumeric	2	
Service Referral Source	N	Alphanumeric	2	
Date Of Last Client Contact	Y	Alphanumeric	8	YYYYMMDD – submitted when End Date is present
Date Of First Appointment Offered	N	Alphanumeric	8	YYYYMMDD
Medication-Assisted Opioid Therapy	N	Alphanumeric	2	
Source Tracking ID	Y	Alphanumeric	40	

<u>Program Identification</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	060.06
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider NPI	N	Alphanumeric	10	Facility NPI
Program ID Key	N	Alphanumeric	40	
Program Id	N	Alphanumeric	3	
Program Start Date	N	Alphanumeric	8	YYYYMMDD
Program End Date	Y	Alphanumeric	8	YYYYMMDD
Entry Referral Source	N	Alphanumeric	2	Table: Entry Referral Source
Program End Reason	Y	Alphanumeric	2	Table: Program End Reason
Source Tracking Id	N	Alphanumeric	40	

<u>Substance Use</u>				
Field Description	Allow NULL	Data Type	Length	Notes
Transaction ID	N	Alphanumeric	6	036.04
Action Code	N	Alphanumeric	1	Code Table: Action Code
Agency ID	N	Alphanumeric	10	Agency Organization NPI
Client Number	N	Alphanumeric	11	
Provider NPI	N	Alphanumeric	10	Facility NPI
Program Id	N	Alphanumeric	3	
Effective Date	N	Alphanumeric	8	YYYYMMDD
Substance (1)	N	Alphanumeric	2	
Age At First Use (1)	N	Alphanumeric	2	
Frequency Of Use (1)	N	Alphanumeric	2	
Peak Use (1)	N	Alphanumeric	2	
Method (1)	N	Alphanumeric	2	
Date Last Used (1)	Y	Alphanumeric	8	YYYYMMDD
Substance (2)	N	Alphanumeric	2	
Age At First Use (2)	N	Alphanumeric	2	
Frequency Of Use (2)	N	Alphanumeric	2	
Peak Use (2)	N	Alphanumeric	2	
Method (2)	N	Alphanumeric	2	
Date Last Used (2)	Y	Alphanumeric	8	YYYYMMDD
Substance (3)	N	Alphanumeric	2	
Age At First Use (3)	N	Alphanumeric	2	
Frequency Of Use (3)	N	Alphanumeric	2	
Peak Use (3)	N	Alphanumeric	2	
Method (3)	N	Alphanumeric	2	
Date Last Used (3)	Y	Alphanumeric	8	YYYYMMDD
Source Tracking Id	Y	Alphanumeric	40	

2020-06-29 Change Primary Investigation Reason length (DCRInvest/ICRSVol) from 1 to 2

2020-06-29 DCRInvest move Source Tracking ID to end of fields.

2020-09-11 MCR add, ICRS Voluntary Remove

2021-01-08 Non-Medicaid Authorization Change Request Transaction

2021-06-11 Noted Primary Key for each transaction with bold and italic font

2021-10-01 Funding transaction most fields now required.

DCR Invest Placement Unit Req. when Outcome = 1, 4, 7

Add Source Tracking ID to ASAM, Profile

Service Episode First Offered required, Service Referral required

Substance Use Substance 1 and 2 required – use None if no substance