

Effective Date: 7/1/2019

Review Date: 9/4/2019

Revised Date:

**North Sound Behavioral Health Administrative Services Organization, LLC**

Section 3000 - Fiscal: Conflict of Interest

Authorizing Source: HCA Contract

Approved by: Executive Director Date: 09/04/2019

Signature:

**POLICY #3010.00**

**SUBJECT: CONFLICT OF INTEREST**

**POLICY**

The North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) shall ensure its officers, employees and any agent shall not have a fiduciary interest in any procurement process, appointments to Advisory Boards or other matters that may have the "appearance of conflict".

**PROCEDURE**

North Sound BH-ASO shall conduct its business in accordance with adopted Policies and Procedures. Including North Sound BH-ASO Policy 2001.00 (Program Integrity).

North Sound BH-ASO shall comply with all applicable Local, State and Federal laws, rules and/or regulations governing the operations of an entity such as North Sound BH-ASO created by Interlocal via Revised Code of Washington (RCW) 39.34.

North Sound BH-ASO may have members who are employees subcontract agencies on the Advisory Board. The person should not be an owner or have a controlling interest in the subcontractor's company or be a member of senior management of the subcontractor's company. A person who works for an agency should requeue themselves on potential conflicts of interest.

North Sound BH-ASO employees are precluded from sitting on any Board that contracts with North Sound BH-ASO.

North Sound BH-ASO employees shall not receive any gift, gratuity, or special favor from a contractor in the performance of their duties on behalf of North Sound BH-ASO with a contractor in excess of the requirements of RCW 42.52.150. Any attempt to provide a North Sound BH-ASO employee with a gift or gratuity above the RCW 42.52.150 requirements must be immediately reported to the Compliance Officer. The Compliance Officer will report said incidents to the Chairperson of the Board of Directors.

North Sound BH-ASO employees who have or may have an interest either directly or indirectly with any contractor or potential contractor must state this interest and not participate in any meeting related to procurement or contract compliance.

**ATTACHMENTS**

None