

Effective Date: 7/1/2019

Review Date: 7/30/2019

Revised Date:

North Sound Behavioral Health Administrative Services Organization, LLC

Section 4200 - Information Systems: Primary and Backup Systems for
Electronic Submissions of Data to HCA

Authorizing Source: HCA Contract

Approved by: Executive Director Date: 7/30/2019 Signature:

POLICY #4207.00

SUBJECT: PRIMARY AND BACKUP SYSTEMS FOR ELECTRONIC SUBMISSIONS OF DATA TO HCA

POLICY

The North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) shall have a primary and a backup system for electronic submission of data to Health Care Authority (HCA).

PROCEDURES

Establish a connection to the Health Care Authority's Secure FTP site and upload files and receive responses.

A secondary system for electronic submission of data to HCA can be accomplished by copying the data to some form of portable media (CD, DVD, jump drive, etc.) and delivered to HCA offices.

As other methods become available for securely submitting electronic data, this policy will be updated.

ATTACHMENTS

None