

Advisory Board

Pre-meeting

November 6, 2012

12:15

Opportunity Council

By

Greg Winter - Opportunity Council

**Riannon Bardsley - Northwest Youth
Services**

**Mike Parker - Catholic Community
Services**

**Gail deHoog - Whatcom County Health
Department**

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
ADVISORY BOARD MEETING**

Agenda

**November 6, 2012
1:00 PM**

1. Call to Order - Introductions, Chair
2. Revisions to the Agenda, Chair TAB 1
3. Comments from the Public
4. Approval of the October Meeting Minutes, Chair TAB 2
5. Finance/Executive Committee
6. Standing Board of Directors Committee Reports TAB 3
 - a. Planning Committee
 - b. Quality Management Oversight Committee (QMOC)
7. Old Business
 - a. Continue to offer the COD Conference
 - b. Julie de Losada – Goal #3, strategy 3.3 – *“Promote youth and family involvement at all levels of the system”*
8. Executive Director TAB 4
 - a. 2013 Proposed Budget
9. Action Items Being Brought To The Board of Directors TAB 5
 - a. Action Items
 - b. Introduction Items
10. New Business TAB 6
 - a. Updated Roster
11. Comments from County Advisory Board Representatives TAB 7
 - a. Island
 - b. San Juan
 - c. Skagit
 - d. Snohomish
 - e. Whatcom – FYI, New Executive Director
12. Other Business
13. Adjournment

NOTE: The next Advisory Board meeting will be December 4, 2012, and the annual holiday potluck in the NSMHA Conference Room.

**North Sound Mental Health Administration (NSMHA)
MENTAL HEALTH ADVISORY BOARD**

October 2, 2012

1:00 – 3:00

Present:	Skagit: <i>Susan Ramaglia</i> Snohomish: <i>Fred Plappert, CarolAnn Sullivan and Megan Anderson</i> Whatcom: <i>Mark McDonald and David Kincheloe</i>
Excused Absence:	Island: <i>Candy Trautman</i> Whatcom: <i>Larry Richardson</i>
Absent:	Skagit: <i>Joan Lubbe</i> Whatcom: <i>Russ Sapienza</i>
Staff:	<i>Joe Valentine, Margaret Rojas and Rebecca Pate, recording</i>
Guests:	<i>Chuck Davis, Linda Kehoe and Josiah Anderson</i>

MINUTES

TOPIC	DISCUSSION	ACTION
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CALL TO ORDER AND INTRODUCTIONS		
Vice Chair McDonald	Vice Chair McDonald convened the meeting at 1:00 and introductions were made. There was a pre-meeting presentation by Consumer Voices Are Born (CVAB) – Skagit REACH Center by Brad Barry, Executive Director and Jeff Reynolds, REACH Center Director.	Informational
REVISIONS TO THE AGENDA		
Vice Chair McDonald	Mark asked for any revisions to the agenda and nothing was mentioned.	Informational
COMMENTS FROM THE PUBLIC		
Vice Chair McDonald	Mark asked for any comments and Margaret acknowledged Linda Kehoe who will be the coordinator for NSMHA's new Dignity and Respect (D&R) Campaign. Margaret mentioned a flyer in the binder regarding D&R. Linda gave a brief summary about herself and mentioned the 30 tips within the flyer are from the national organization. She provided information about her plans for the campaign and how she hopes to improve "Dignity & Respect" within our region. Discussion followed.	Informational Motion carried
OMBUDS SEMI-ANNUAL REPORT		
Chuck Davis	Chuck gave the Ombuds Semi-Annual report covering March through September 2012 included in packet. Questions & Answers followed.	Informational
APPROVAL OF MINUTES		
Vice Chair McDonald	The Vice Chair asked for any revisions to the minutes and Rebecca acknowledged Candy's revisions sent to her. Susan also had some minor changes and CarolAnn should have been listed as excused absence. Fred made a motion to accept as amended, Susan seconded and motion carried.	Informational Motion carried

	Finance/Executive Committee	
	<p><i>Finance/Executive Committee</i></p> <p>Below is the motion language passed by the Finance Committee in August but was never brought before the full Board for approval.</p> <p>Mark made a recommendation to accept moving funds from Project #2 and allocated 1/2 to Project #1 and 1/2 to Project #3 as suggested by Fred and presented by Candy, David seconded and motion carried.</p> <p>This is a recommendation from committee for approval. Vote was called and recommendation was approved by the full Board, seconded and motion carried.</p> <p>Expenditures were presented by Bill Whitlock and a recommendation is coming from committee to accept expenditures. Vote was called to recommend move forward to the Board of Directors for approval, seconded and motion carried.</p> <p>Fred presented the Proposed 2013 Advisory Board budget for review. It will be presented for approval in November. This will allow it to be posted on the NSMHA website before final approval. He said if anyone has any questions/comments regarding the proposed budget to send them to him.</p> <p>Fred stated next month discussion will occur regarding what conferences the Advisory Board will sponsor in 2013.</p>	<p>Informational</p> <p>Motion carried</p> <p>Motion carried</p> <p>Send budget suggestions to Fred</p>
STANDING BOARD OF DIRECTORS COMMITTEE REPORTS		
	Planning Committee	
	<p>The Planning Committee brief was included in member binders for their own review.</p> <p>NSMHA Strategic Plan – Auditors have been back and are pleased that we are in process of updating our plan. This has been vetted with Advisory Board, County Coordinators, Staff, Planning Committee and Board of Directors. We are entering our final cycle of review and hope to have it approved by the Board at their October meeting. Joe addressed the changes made since this was last presented to Planning Committee, noting that NSMHA broke the goals up into two sections, Priority A and Priority B and has also prioritized the strategies and consolidated some. We now have 3 strategies under each of the 3 Priority A goals.</p> <p>NSMHA Fund Balance Request for Proposal (RFP) Update – Margaret addressed the group regarding the recommended funding list with the Committee. NSMHA will have contract negotiation meetings with the programs that were recommended.</p> <p>NSMHA’s Plan for Increasing Employment Amongst People Receiving Mental Health Services – Tom Yost addressed the group regarding increasing employment amongst people receiving</p>	<p>Informational</p>

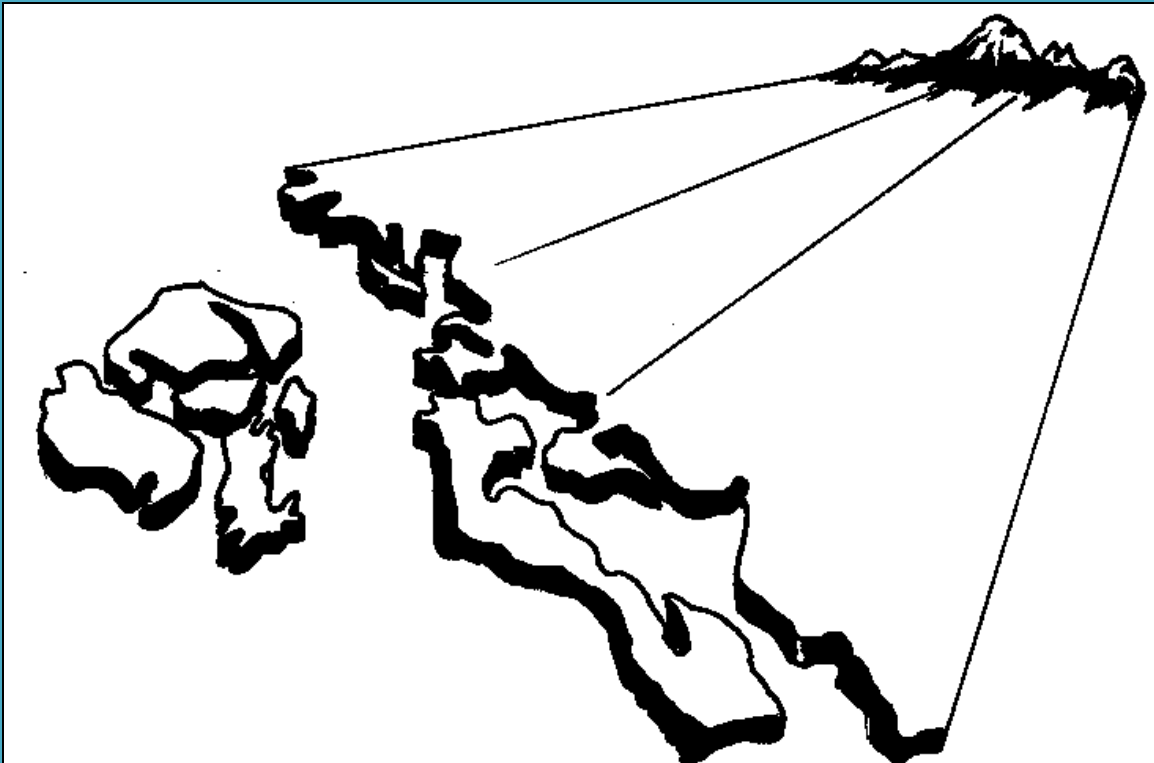
	<p>mental health services. Tom noted several NSMHA providers already do employment services and briefly touched on Sunrise Services, Whatcom Counseling and Psychiatric Clinic, Bridgeways, Compass Health, the peer centers, etc. and their programs.</p>	
	<p>Quality Management Oversight Committee (QMOC) Report</p>	
	<p>The QMOC brief was included in the member binders for their own review.</p> <p>Customer Satisfaction Survey –An update was given on the NSMHA Customer Satisfaction survey noting it will start on October 15th.</p> <p>2012 Critical Incident Report Committee Policy & Procedure and Provider Reporting Form – A presentation was received on the upcoming changes to the Critical Incident reportable events and the new form that will be used due to changes made by the state.</p> <p>Regional Employment Plan – Tom Yost distributed a flyer in increasing employment and discussed it with the committee. Tom said NSMHA is looking at increasing regional employment. He said that we lost the B3 waiver funding and NSMHA has used other funding to support the fidelity employment but do not have any other funds to put towards increasing employment. Another thing NSMHA has done is created a page on the NSMHA website for employment, www.nsmha.org and click the “Going To Work” tab on the left side of the page.</p> <p>Expedited Assessment Requests – Greg Long provided an explanation of expedited assessments and how the process takes place. He said NSMHA started tracking this a couple of years ago when there was a vast increase of the number of expedited assessments requested. He reviewed the data with the group and said that our system does an average of 500 assessments every month.</p> <p>Another thing that has changed is that a couple of agencies have moved to the Open Access model and people can be seen the same day. Greg said that NSMHA staff feels it is important to review the policy as some are still not meeting the requirements of the policy.</p> <p>Motivational Interviewing Training – Greg Long noted that the trainings start in October and thanked Compass Health for providing training facilities. Greg encouraged the group to have staff call in and sign up for the trainings.</p> <p>Open Forum – Group discussion regarding the delay in getting provider staff licensed in a timely manner by the state and staff not being able to work and bill for services until the licensure is received.</p>	<p>Informational</p>

	Different but related, Larry noted the same issue with hiring peer counselors and noted that if someone is signed up for the peer counselor training and has a job offer, they can be moved up on the list to get licensed.	
OLD BUSINESS		
Vice Chair McDonald	The Vice Chair asked if there was any “old business” and nothing was mentioned.	Informational
	Executive Director’s Report	
Joe Valentine	<p>Joe stated NSMHA just completed their External Quality Review Organization (EQRO) audit. He said the initial report has been received by NSMHA and the final report will be presented once received. The EQRO reviewed Lake Whatcom Center and Compass Health. Overall the review went well.</p> <p>Joe added the Proposed 2013 NSMHA Budget will be presented to the Board of Directors (BOD), Thursday, October 11th. It will then be presented to the Advisory Board and Planning in November and approved by the BOD in December.</p> <p>He stated healthcare reform for dual eligibles is moving forward which will include two categories: 1) Health Home Networks (HHN) Strategy 1 and 2) Managed Care Organizations (MCO) Capitated Model Strategy 2. He added crisis services will remain with the RSNs. The State will be conducting meetings to discuss HHN. Discussions regarding Regional Healthcare Alliance is moving forward with a workgroup being established and David Kincheloe will be sitting on the workgroup. Discussion followed.</p> <p>David proposed NSMHA strongly encourage the County Coordinators to include consumers in the planning of HHN, Megan seconded and motion carried.</p>	<p>Informational</p> <p>Motion carried</p>
ACTION ITEMS BEING BROUGHT TO THE BOARD OF DIRECTORS (BOD)		
Joe Valentine	<p>Joe presented the following items going before the BOD for approval at their October 11th meeting.</p> <p><u>CRISIS TRIAGE:</u> The following motion is amended to provide the Skagit Triage capital funding to Skagit County and not to Pioneer Human Services.</p> <p>TO AMEND SEPTEMBER 14, 2012 MOTION #12-035 REPLACING THE ORIGINAL LANGUAGE: <i>NSMHA-PIONEER HUMAN SERVICES-CRISIS CENTER-11-13 AMENDMENT 1 for the provision of amending the budget to provide fifty percent (50%) of the capital funding to upgrade the facility, Skagit County is providing the remaining fifty percent (50%) of costs. The amount of increase is \$137,050 for a new maximum consideration of \$1,045,332. The term of the Agreement remains the same.</i></p>	Informational

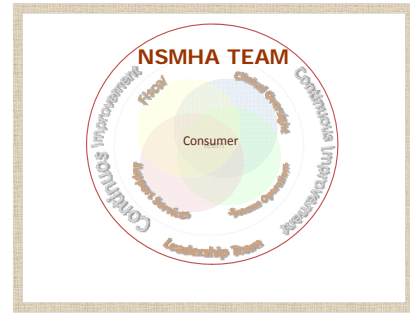
	<p>WITH THE LANGUAGE BELOW: NSMHA-SKAGIT COUNTY-ADMIN-12 AMENDMENT 1 for the provision of amending the budget to provide fifty percent (50%) of the capital funding to upgrade the facility, Skagit County is providing the remaining fifty percent (50%) of costs. The amount of increase is \$137,050 for a new maximum consideration of \$192,214. The term of the Agreement remains the same.</p> <p>SMHC NSMHA-WCPC-SMHC-11-13 AMENDMENT 3 for the provision of increasing WCPC's flex fund budget by \$15,000 for a new maximum consideration on this Agreement of \$1,863,055. The term of this Agreement remains the same.</p> <p>Final Strategic Plan Approve the Final Strategic Plan 2013-2016.</p> <p>Joe mentioned NSMHA is open to task recommendations by Advisory Board members regarding the Priority "A" Goals. Discussion followed. Joe stated Julie de Losada could be invited to the next Board meeting to give a summary of what is involved with Goal #3, strategy 3.3 – <i>"Promote youth and family involvement at all levels of the system"</i>. Joe encouraged input regarding tasks from members for each of the strategies under Goal #3.</p> <p>Mark asked for a motion to recommend approval of the Final Strategic Plan for 2013-2016 and the contract amendments. Fred made a motion to recommend approval of the aforementioned items, David seconded and motion carried.</p>	<p>Invite Julie to give summary</p> <p>Motion carried</p>
NEW BUSINESS		
Vice Chair McDonald	Mark mentioned the 2013 Advisory Board meeting schedule and Rebecca stated this is being presented as an FYI so members could note the meetings on their calendars.	Informational
COMMENTS FROM COUNTY ADVISORY BOARD REPRESENTATIVES		
Island	Jackie Henderson's staff grew from 4 to 24 in the past two years due to the success of new .1% tax initiative programs, the county's take-over of The Recovery Center (Substance Abuse) and the housing program. A consultant started working with the staff to improve productivity and create more teamwork.	Informational
San Juan	No representative and no report submitted by County Coordinator.	Informational
Skagit	Susan stated a new step down transitional housing program for 8 individuals with mental illness and/or substance use disorders, discharging from the hospital, crisis center, jail, or inpatient treatment will launch November 1 st . The provider is Pioneer Human Services that has purchased a house in Mount Vernon. Individuals may stay for up to six (6) months. The program will have a resident manager and intensive case management with the goal of stabilizing clients in the community, accessing benefits and treatment and transitioning them to permanent housing.	Informational

	<p>Skagit County has joined a national learning community through Addiction Technology Transfer Center Network and White House Office of National Drug Control Policy to develop a recovery oriented system of care. Skagit will coordinate these efforts with the new Regional Health Alliance.</p> <p>Skagit County has hired a third Functional Family Therapist to provide services to youth and their families.</p>	
Snohomish	<p>Fred stated they met last week. He thanked Joe for his report regarding HHN. He mentioned the November meeting will be a special brainstorming meeting to discuss combining regular Mental Health Advisory Board meetings with the Substance Abuse Advisory Board meetings.</p> <p>He asked for information on how other counties have accomplished the establishment of joint meetings. Susan stated Skagit alternates their meetings with three joint meetings per year. Mark stated Whatcom holds joint meetings. Mark mentioned funding discrepancies between mental health (MH) and substance abuse (SA). David respectfully disagreed stating MH receives funding from various resources and SA does not have other funding sources.</p> <p>David mentioned changes are occurring regarding Board membership but nothing is finalized. He stated the intent is to be a smaller, policy oriented Advisory Board but he has not seen the final draft of the proposed changes.</p> <p>Megan stated she is concerned about the appearance of fragmentation by combining these Boards. She mentioned both Boards should and/or need their separate meeting times but they also need times of sharing to discuss what they can do jointly to improve situations within the County.</p>	Informational
Whatcom	They did not have a meeting.	Informational
OTHER BUSINESS		
Vice Chair McDonald	Megan requested information to become a member of both QMOC and Planning. Margaret will get information to her for both committees.	Informational MR get info to Megan
ADJOURNMENT		
Vice Chair McDonald	David made a motion to adjourn the meeting, Fred seconded and motion carried. The meeting was adjourned at 2:45. The next meeting will be November 6, 2012.	Informational

North Sound Mental Health Administration



2013 Proposed
Operating Budget
October 11, 2012



NSMHA 2013 PROPOSED OPERATING BUDGET

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- II. Revenue Forecast
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NSHMA 2013 PROPOSED OPERATING BUDGET NARRATIVE

I. INTRODUCTION

This budget proposal reflects the intent of the NSMHA to continue to develop and enhance its capabilities as a regional Prepaid Inpatient Health Plan (PIHP) and Regional Support Network (RSN). NSMHA has adopted a new Strategic Plan for 2013-2016 to establish priorities for budget investments in the next three years. This includes developing creative strategies to ensure that persons living in more geographically isolated areas in the region have equal access to quality services. The North Sound Region continues to benefit from the shift to a capitated fee for service system of serving more consumers and providing significantly more service intensity. There is now more choice in providers and three evidence-based practices in three counties. However, this is done in the shadow of a sluggish economy and continued budget pressures at the state and federal level which may affect future funding levels for public mental health services. The role and structure of Regional Support Networks may undergo significant changes as the state moves ahead with a comprehensive array of Health Care Reform and Health Care Integration initiatives which will continue to create uncertainty for how NSMHA will plan, fund, and operate public mental health services in the future

North Sound Mental Health Administration (NSMHA):

2013 BUDGET AREA	COMPARED TO 2012 Budget
Salaries	Increase of 9.7%
Continue freezing 2 FTEs	Continued freeze from 2011
Office/Operating Supplies	Increase of 4.5%
Small Tools/Minor Equipment	No Change
Professional Services Contracts	Decrease of 15.3%
Communications	Increase of 9.2%
Travel	Increase of 3.3%
Advertising	No Change
Operating Rentals	Increase of 4.7%
Utilities	Increase of 6.7%
Repairs / Maintenance	Increase of 3.4%
Miscellaneous	Increase of 49.2%
Machinery / Equipment	No Change
Advisory Board (Earned Interest)	No Change
NSMHA Total Operating Budget	Increase of 9.1%

Positive Regional Efforts/Impacts:

- Continued implementation of Mobile Outreach Teams as part of the crisis system change in Snohomish and Whatcom counties.
- Continued enhancement of crisis centers in Skagit and Snohomish counties.
- Most services were maintained despite State and Federal budget impacts from the fiscal recession.
- Maintained a strong system of quality oversight through data verification, administrative requirements and ongoing utilization management activities.
- Coordination of mental health benefits and services with all five counties since they have passed the .01% Sales Tax for Mental Health and Substance Abuse Treatment.
- A plan, timeline and development of an RFQ for Mental Health Outpatient Services was begun. The last RFQ was in 2006. The RFQ will ensure choice for consumers; afford new providers an opportunity to make application to contract with NSMHA, allow current providers the opportunity to apply to expand their services, position the NSMHA system to take advantage of the opportunities made

available by the Affordable Care Act such as closer integration of primary health and behavioral health care services; and expand the implementation of Evidence Based Practices throughout the provider system.

- Initiated the development of a Regional Health Alliance to support regional healthcare reform initiatives.
- Developed a Strategic Plan for 2013-2016 with priority focus in support of healthcare reform initiatives.
- Actively participated in the development and implementation of strategies to provide integrated care to persons who are dually eligible for Medicaid and Medicare.
- Continued to implement and support evidenced based practices, i.e., Motivational Interviewing.
- Implemented a multi-year “Dignity and Respect” campaign throughout the region as part of a national campaign.
- Signed operating agreements with the five Managed Care Organizations providing managed care services to Healthy Options clients.
- Developed a new “Program for Assertive Community Treatment” [PACT] in Skagit County to begin in 2013.

Challenges:

- Accessing the necessary level of data to effectively manage the public mental health system in the North Sound Region. This includes being able to receive accurate and timely data from the state’s Medicaid Eligibility system called “Provider One” as well as from the state’s “PRISM” system which NSMHA just recently obtained access to. PRISM aggregates health care information from various sources to predict the level of health care “risk” which individual persons face and could be a useful planning tool for NSMHA’s participation in Health Care Reform implementation.
- The State of Washington Medicaid Integration Project (WMIP) continues to have a negative impact on revenue. The potential implementation of Strategy 2 as part of the state’s Health Path Washington initiative to provide integrated services to persons who are dually eligible for Medicare and Medicaid will have an additional impact. The state is proposing to contract with Managed Care Organizations using a “capitated payment model” to provide integrated health care/behavioral health, and Long Term Care services to dually eligible persons in Snohomish and Whatcom counties. This will also reduce the level of revenue available to NSMHA as well as increase care coordination requirements as we work with the contracted Managed Care Organizations to ensure seamless services to High Risk/High Need persons. Given the uncertainty regarding the future structure of RSNs under healthcare reform, RSNs need to be proactive in ensuring that the evolution of Health Care Reform initiatives in Washington state enhance services to the mentally ill and build on the strengths and assets of the existing RSN systems.
- Continued challenges to ensure persons in more geographically isolated areas of the region received equal access to quality services.
- Increase in contractual requirements from DSHS. In July and October 2012 the state imposed a number of new contractual requirements on RSNs.
- Implementation of the state redesign of the Children’s Mental Health system. This will provide both the opportunity to significantly enhance mental health services to children and their families but will also require considerable investment in workforce training, program design, and local community planning in order to successfully implement these changes.
- Expanding the use of Peer Support specialists and developing a robust Peer Support network.
- Actively cooperating with the Sovereign Tribal nations in the North Sound region in the evolution of a Tribal Centric Mental Health System.

The NSMHA Proposed 2013 Operating Budget is our recommendation to accomplish the goals and objectives outlined above and to maintain our focus on a Vision of Hope and Paths to Recovery.

A. NSMHA PERSONNEL CHANGES

The NSMHA staff continue to work hard to fulfill our expanding contractual and monitoring responsibilities. NSMHA is proposing a budget that unfreezes a clinical position and adds a clinical position and a computer programmer. This staffing plan provides the resources necessary to support our active participation in the implementation of health care reform initiatives in the North Sound Region.

B. SUMMARY OF 2012 VERSUS 2013 REVENUES AND EXPENDITURES

	REVENUES	EXPENDITURES
2012 Budget	\$63,850,054	\$63,850,054
2012 Projected	\$67,685,000	\$64,000,000
2013 Budget	\$67,511,504	\$67,511,504

2013 Projected Revenues Include:

PIHP Medicaid Funding	\$44,500,000
PIHP State Funding	\$18,233,844
Federal Block Grant Funding	\$1,100,750
PACT Team Funding	\$347,496
PALS	\$1,154,328
Other funds	\$2,175,086
Total	\$67,511,504

C. 2013 NSMHA OPERATING BUDGET SPECIFICS

2013 BUDGET AREA	COMPARED TO 2012 Budget	COMMENTS
Salaries	Increase of \$146,999, 9.7%	2 new positions, one position increase in hours, one position reclassification, 1.3% COLA
Personnel Benefits	Increase of \$ 137,217, 17.6%	2 new positions, 9% increase in medical premiums, 1.3% COLA
Office/Operating Supplies	Increase of \$1,804, 4.5%	Estimated increase due to additional personnel
Small Tools/Minor Equipment	No Change	No Change
Professional Services Contracts	Decrease of \$46,181, 15.3%	Increase in Legal Services and Health Care Alliance consulting contracts, decrease in motivational interviewing training services.
Communications	Increase of \$4,700, 9.2%	Adding cell phones for new positions
Travel	Increase of \$1,793, 3.2%	Increase in travel costs for new positions and attendance at increased state meetings.
Advertising	No Change	No Change
Space/Equipment Rentals	Increase of \$6,790, 4.7%	Increase in building lease
Insurance	Increase of \$3,000, 10.3%	Estimated increase of insurance premiums
Repairs / Maintenance	Increase of \$685, 3.4%	Estimated increase based on last year's maintenance costs
Utilities	Increase of \$500, 6.7%	Estimated increase

C. 2013 NSMHA OPERATING BUDGET SPECIFICS (CONTINUED)

Miscellaneous	Increase of \$15,000, 49.2%	Increase due to adding back funding for the Recovery Conference, System Of Care Conference.
Machinery / Equipment	No change	No change
Advisory Board (Earned Interest)	No change	No change
NSMHA Total Operating Budget	Increase of \$276,743, 9.1%	Increase due to adding positions and cost increases
Agency/County and Other Services	Increase of \$3,389,143, 6.8%	Increase in estimated funding
Inpatient Hospital Services	No Change	No Change

D. REVENUE AND EXPENDITURE APPROVAL PROCESS

1. Preliminary review & recommendation of Finance Committee 10/11/12
2. Introduction to the Board of Directors 10/11/12
3. Distribution to:
 - (i) Advisory Board, 10/12/12
 - (ii) Interested Public and Stakeholders 10/12/12
 - (iii) Available on NSMHA Website 10/12/12
4. Review and recommendation of the Advisory Board 11/06/12
5. Review at the Board of Directors 11/08/12
6. Review and recommendation of all stakeholders Up to 12/13/12
7. Recommended Budget presented for Board adoption 12/13/12

E. CONCLUDING REMARKS

The North Sound Mental Health System has experienced several years of severe fiscal challenges leading to painful reductions in needed services and supports. Although the economy remains sluggish and the state continues to project budget deficits, we have reason to hope that our funding base will stabilize. The steady growth of Medicaid eligible persons in the North Sound region has led to an increase in our revenue base, and, if the proposed expansion of Medicaid eligibility under the Affordable Care Act goes forward, will likely continue to increase. This will allow us to restore some of the lost capacity in treatment services and even allow us to expand services in priority areas such as enhanced mental health services to children and families. At the same time, we are in the midst of significant structural changes in the entire system of health and behavioral health care services. These changes will likely change the role of RSNs in the future and will both provide new opportunities to improve care as well as pose risks that need to be addressed. We have developed a Strategic Plan for the next 3 years that will position us to both take advantage of these opportunities as well as address the risks. These emerging opportunities include the ability to better integrate health, behavioral health, and long term care services; adopt more targeted strategies focused on high risk/high cost persons; strengthen services and supports to children and their families; and, continue the expansion of Evidence Based Practices. However, we need to ensure that the efforts to improve treatment services are balanced with an equal emphasis on recovery and consumer engagement and empowerment. Supporting paths to recovery will continue to be a core part of NSMHA’s mission.

II Revenue Budget

**REVENUE DETAIL
NORTH SOUND MENTAL HEALTH ADMINISTRATION
PROPOSED
2013 ANNUAL BUDGET**

SOURCE DESCRIPTION	Amount	RSN Operating Budget
<i>INTERGOVERNMENTAL REVENUE</i>		
33399 Federal Block Grant	\$ 1,100,750	
33399 PATH Grant	138,820	
33404 DDD Crisis services contract	359,055	\$ 359,055
33864 Prepaid Paid Health Care Funding Medicaid	44,500,000	44,500,000
<i>Gross Medicaid payment, less estimated WMIP</i>		
33864 Prepaid Paid Health Care Funding State Funds	18,233,844	18,233,844
<i>State Payment, less WMIP</i>		
33865 PACT	347,496	347,496
33865 PALS	1,154,328	1,154,328
33865 Jail Services	746,208	746,208
33865 Enhanced Community Service	187,500	187,500
33865 Wraparound Grants & Contracts	673,503	
33000 * INTERGOVERNMENTAL REVENUE	\$ 67,441,504	65,528,431 4.991%
<i>CHARGES FOR SERVICE</i>		
34690 Charges for Conference	20,000	
34000 CHARGES FOR SERVICE	\$ 20,000	
<i>MISCELLANEOUS REVENUES</i>		
36110 Investment Interest	50,000	
36000 * MISCELLANEOUS REVENUES	50,000	
TOTAL REVENUE	\$ 67,511,504	

2013 NSMHA ANNUAL BUDGET

(includes 1.3% COLA)

EXPENDITURES	Total	Leadership	Support Services	System Operations	Clinical Oversight	Fiscal
Regular Salaries	\$ 1,659,357	\$ 111,430	\$ 304,638	\$ 425,232	\$ 620,678	\$ 197,379
Personnel Benefits	917,378	41,819	198,851	231,639	338,343	106,726
Office, Operating Supplies	41,550	25,000	1,000	13,200	2,000	350
Small Tools	20,784	10,000	200	10,000	584	
Professional Services	255,250	192,000	22,000	20,625	20,625	
Communications	55,800	34,800	2,800	4,200	14,000	
Travel	56,405	13,000	4,000	8,000	29,405	2,000
Advertising	6,000	6,000				
Operating Rentals & Leases	151,900	151,900				
Insurance	32,000	32,000				
Utilities	8,000	8,000				
Repairs & Maintenance	20,600	20,100		500		
Miscellaneous	45,500	15,500	14,000	10,000	4,500	1,500
Machinery & Equipment	-					
Total - Administration	\$ 3,270,524	\$ 661,549	\$ 547,489	\$ 723,396	\$ 1,030,135	\$ 307,955

2009 BUDGET	2010 BUDGET	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 BUDGET	2012 PROPOSED ANNUAL BUDGET
1,450,517	1,356,367	1,378,476	1,395,490	1,336,005	1,512,358	1,638,062	REGULAR SALARIES
43,516	40,691		0	0	0	21,295	COLA SALARY CONTINGENCY Cost of living adjustment budgeted 1.3%. If the Board chooses to grant such an increase. (If the COLA not approved, this amount becomes zero). 12 Furlough Days
1,494,033	1,397,058	1,378,476	1,331,084	1,336,005	1,512,358	1,659,357	REGULAR SALARIES
428,234	400,098	588,140	453,051	673,725	524,710	639,528	PERSONNEL BENEFITS HEALTH LIFE DENTAL Medical, WCIP increased 9%, Group Health increased 6.2% Dental, Vision and Life are the same.
120,538	72,023		74,101		109,646	115,975	PERS RETIREMENT Based on 2011 rate of 7.08% for Public Employee Retirement Systems.
110,190	102,475		105,200		115,696	125,312	SOCIAL SECURITY The rate remains at 7.65% of FTE salaries.
18,168	16,455		16,456		14,145	16,383	UNEMPLOYMENT COMPENSATION The 2011 rate is 1.62% of FTE salaries, capped at \$38,200 per employee.
13,379	12,079		12,079		15,964	17,043	WORKERS COMPENSATION The 2011 rate is \$5.3131 multiplied by the FTE annual hours.
6,945	5,274		0			3,137	COLA BENEFIT CONTINGENCY This is the amount of benefits related to a 1.3% Cost of Living adjustment. (If the COLA not approved, this amount becomes zero). 12 Furlough Days
697,454	608,404	588,140	652,656	673,725	780,161	917,378	PERSONNEL BENEFITS
24,000	22,000	54,152		19,917			OFFICE, OPERATING SUPPLIES Total \$32K YTD For office supplies such as software, books, paper, pens, food.
500			22,000		22,000	23,000	Leadership
1,000	750						Executive
900							Support Staff
200	300		350		350	350	Contracts
8,000	8,000						Fiscal
			8,000		12,000	12,000	IS/IT
							System Operations (software)
2,500	2,500						QM
1,000	1,200						OCA
1,200	1,200						Tribal
2,000	2,000		1,500		1,500	2,000	OCA - Exemplary Service Award
							Support Services (exemplary service awards)
200	200						exemplary service awards - Leadership
			750		750	1,000	Planning
			1,200		1,200	1,000	Support Services
			1,945		1,946	2,000	System Operations
							Clinical Oversight
41,500	38,150	54,152	35,745	19,917	39,746	41,550	OFFICE, OPERATING SUPPLIES
20,000	12,000	56,321		47,678			SMALL TOOLS & MINOR EQUIPMENT For operating equipment including desks, chairs, file cabinets, bookcases.
			12,000		10,000	10,000	Leadership
	200						Support Staff
23,000	23,000						Contracts
			10,000		10,000	10,000	IS/IT
750	750						System Operations (hardware)
							QM
							OCA
							Tribal
							Fiscal
			200		200	200	New Phone System
			584		584	584	Support Services
							Clinical Oversight
43,750	35,950	56,321	22,784	47,678	20,784	20,784	SMALL TOOLS & MINOR EQUIPMENT
60,000	80,000	208,971	58,941	110,651	35,000	50,000	PROFESSIONAL SERVICES LEGAL SERVICES Tribal Liaison
						2,000	Translators - Support Services
30,000	30,000		30,000		30,000	30,000	TREASURER & ACCOUNTING SERVICES \$2,500 a month for charges of processing voucher and payroll, issuing warrants by Skagit County and investing, accounting and budget services.
40,500	41,250		20,625		20,625	20,625	MEDICAL SERVICES System Operations
			20,625		20,625	20,625	Clinical Oversight
21,000	21,000						AUDIT SERVICES For annual NSMHA financial audit by WA State Examiner.
			21,000		23,000	25,000	Leadership
10,000	15,000		15,000		15,000	15,000	HUMAN RESOURCES SERVICES EXECUTIVE DEPARTMENT Leadership
5,000	10,000		6,613		8,240	20,000	TEMPORARY HELP Admin. Services Support Services
12,000	10,000		10,000		10,000	25,000	Health care modeling consulting
750							QM
500	500						IS/IT
	200				27,165	47,000	PACT Contingency
					111,776		Health care alliance consulting
							Motivational Interviewing
179,750	207,950	208,971	182,804	110,651	301,431	255,250	PROFESSIONAL SERVICE

2009 BUDGET	2010 BUDGET	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 BUDGET	2012 PROPOSED ANNUAL BUDGET
18,000	16,000	49,284		41,078			COMMUNICATIONS
3,000	2,000		6,000		6,000	8,000	POSTAGE Leadership
			2,000		2,000		OCA - mailings Support Services (newsletter, posters, OCA mailings)
12,000	16,000						QM Tribal -mailings TELEPHONE Monthly telephone use State Dept of Information Systems.
			11,500		11,500	12,000	Leadership
			12,000		12,000	12,000	T1 CONNECTION Leadership
1,000	1,500						Executive
9,000	9,000						IS/IT
1,611	1,400						Contracts
13,500	12,500						QM OCA
800			1,440		1,400	2,800	Cell Phones Leadership
			2,880		2,800	2,800	Support Services
			3,380		4,200	4,200	System Operations
			4,820		8,400	14,000	Clinical Oversight
					2,800		Clinical Oversight - liasons
58,911	58,400	49,284	44,020	41,078	51,100	55,800	COMMUNICATIONS
		21,423		26,854			TRAVEL
							MILEAGE, FARES Reimbursement for NSMHA employees to use personal vehicles to attend meetings or perform work on behalf of the NSRSN.
500	500		500		500	0	Board
10,000	10,000						Executive
3,000	1,500						Support Staff
3,000	2,000						Contracts
600	750						Planning
3,250	2,500		1,500		1,500	2,000	Fiscal
2,000	2,000						IS/IT
23,000	21,000						QM
2,200	1,000						OCA
2,000	2,000						Tribal
						5,000	Leadership
			10,500		10,500	13,000	Leadership
			3,000		3,000	4,000	Support Services
			4,900		4,900	8,000	System Operations
			15,333		10,564	29,405	Clinical Oversight
					18,648		Clinical Oversight liasons
49,550	43,250	21,423	35,733	26,854	54,612	56,405	TRAVEL
8,000	6,000	1,113		2,401			ADVERTISING
			4,000		6,000	6,000	Advertising of vacant positions, RFQ's, RFP's, Board meetings, ect. Leadership
8,000	6,000	1,113	4,000	2,401	6,000	6,000	ADVERTISING
111,948	115,350	138,764		142,986			OPERATING RENTALS
							For renting rooms, training, short term equipment rentals, etc.
13,621	17,130		123,428		123,500	130,000	SPACE RENTAL OFFICE The 2011 estimated lease and storage rental. Leadership
			19,160		19,160	20,000	COPY LEASE Lease of two copy machines. Leadership
2,500	2,400		2,450		2,450	1,900	POSTAGE METER LEASE Leadership
							Contracts & Admin. Services OCA
128,069	134,880	138,764	145,038	142,986	145,110	151,900	OPERATING RENTALS
22,000	28,000	27,038		27,540			INSURANCE
			28,500		29,000	32,000	Enduris formerly WGEP (Washington Gov't Entity Pool) membership fee. Leadership
22,000	28,000	27,038	28,500	27,540	29,000	32,000	INSURANCE
2,000	4,807	6,617		6,468			UTILITIES
			7,500		7,500	8,000	Leadership
2,000	4,807	6,617	7,500	6,468	7,500	8,000	UTILITIES
6,000	7,000	11,514		10,803			REPAIR & MAINTENANCE
			5,100		5,100	5,100	For repair of office equipment and maintenance of phone system. Leadership
500	500		500		500	500	Phone machine repair contract and miscellaneous repair
							IS/IT estimated repairs during 2009
11,000	13,003		13,014		14,315	15,000	System Operations Janitorial Services Leadership
17,500	20,503	11,514	18,614	10,803	19,915	20,600	REPAIR & MAINTENANCE

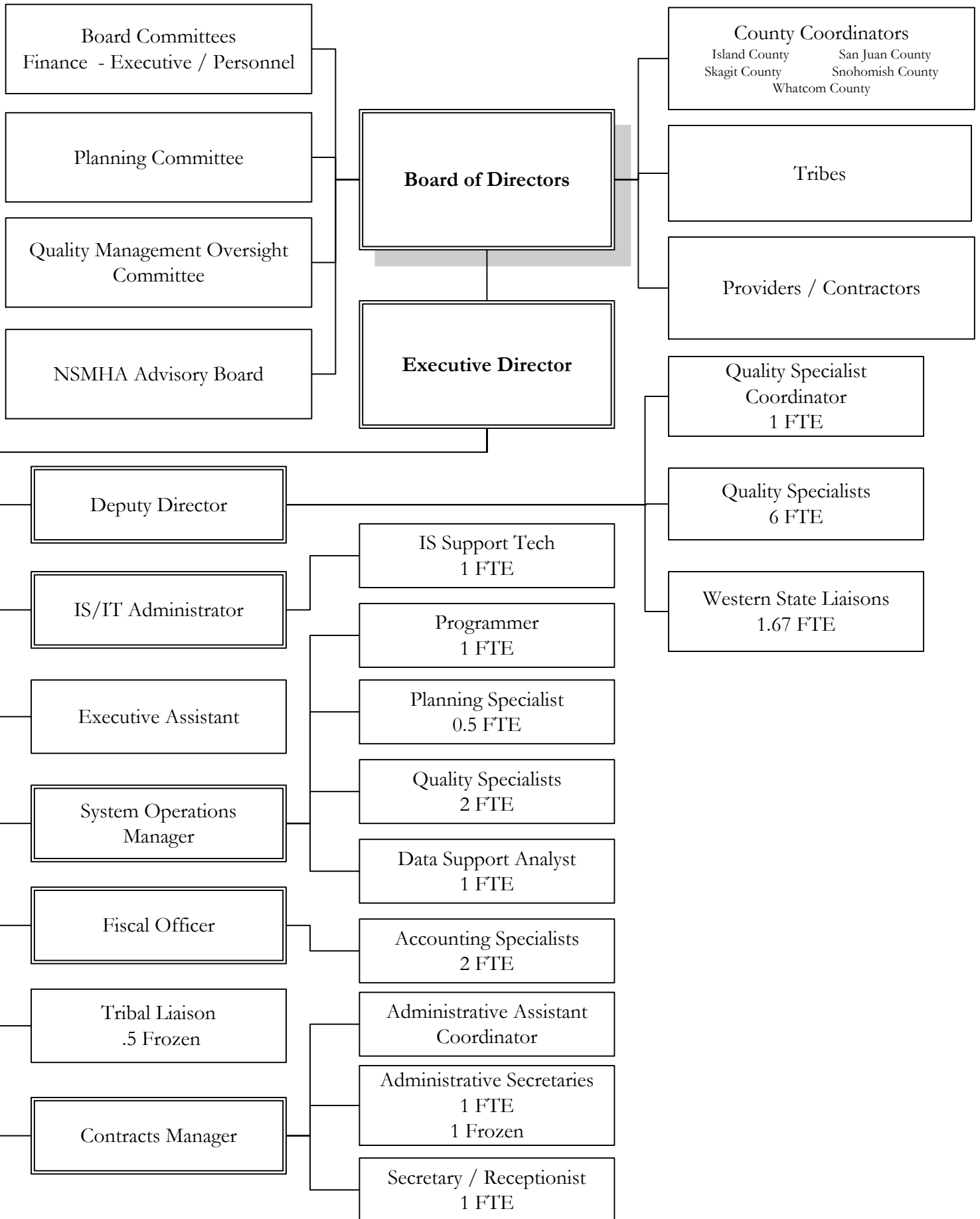
2009 BUDGET	2010 BUDGET	2010 ACTUAL	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 BUDGET	2012 PROPOSED ANNUAL BUDGET
		17,161		11,520			MISCELLANEOUS
4,000	4,000		3,000		3,000	3,000	PRINTING & BINDING For printing of forms, reports, brochure, letterhead stationary, envelopes, business cards etc.
4,000	2,000		5,000		5,000	2,000	For printing needs of OCA (posters) Support Services
250							OCA Public Relations News Letter Support Service
2,000	2,000						Consumer Broshures - Leadership QM - Printing
			1,000		1,000	1,000	DUES AND SUBSCRIPTIONS For cost of periodical and other professional journals, hosting web page. Leadership
7,000	10,000		5,000		10,000	10,000	REGISTRATION AND FEES To provide off site work related training for NSMHA employees. Board Summit Leadership
8,513	12,000		1,500		1,500	8,000	Annual Recovery Conference - Support Services OCA - Exemplary Service Award Support Services (Exemplary Service Awards)
	3,000					2,000	Exemplary Service Awards - Leadership Executive Training Support Staff
3,000	3,000		800		1,200	1,500	Contracts (included in support services) Fiscal Training IS/IT Training
2,500	1,500						QM Planning
1,500	650						OCA Poster contest Tribal Training OCA Training
1,000	1,000						Tribal Conference moved in 2003 to it's own separate budget
1,500	1,500						7,000 System of care - System Operations 500 Leadership
5,500	10,750						2,400 Support Service 2,400 System Operations 2,800 Clinical Oversight 800 Clinical Oversight - liasons
500	500						
2,000	2,000						
2,000	2,000						
2,000	500						
47,263	56,400	17,161	24,300	11,520	30,500	45,500	MISCELLANEOUS
10,000	10,000	23,368	0		0	0	MACHINERY & EQUIPMENT To purchase new Computers, software & equipment over \$7,500. IS/IT Leadership
10,000	10,000	23,368	0	0	0	0	MACHINERY & EQUIPMENT
	34,000						ADMINISTRATION RESERVE This is a reserve set aside to plan for budget cuts during 2010. Leadership
0	34,000	0	0	0	0	0	ADMINISTRATION RESERVE
2,799,780	2,683,752	2,582,342	2,532,778	2,457,626	2,998,217	3,270,524	NSMHA BUDGET Budget Limit Calculation: (see revenue detail for explanation)
2,799,780	2,683,752	2,582,342	2,532,778	2,457,626	2,998,217	3,270,524	TOTAL NSMHA OPERATING BUDGET
20,000	20,000	16,557	20,000	27,271	20,000	20,000	Tribal Conference Budget.
20,000	20,000	16,557	20,000	27,271	20,000	20,000	Total Tribal Conference Fees
28,590	28,590	28,943	25,518	22,009	28,590	28,590	Advisory Board expenses; travel, training, conferences, supplies, etc.
28,590	28,590	28,943	25,518	22,009	28,590	28,590	Total Advisory Board Expenditures
50,315,335	48,360,319	51,226,354	45,499,858	49,705,403	49,803,247	53,192,390	Administrative Savings to Providers AGENCY/COUNTY AND OTHER SERVICES TOTAL
53,163,705	51,092,661	53,854,196	48,078,154	52,212,309	52,850,054	56,511,504	Total NSMHA Budget without Inpatient Expense
8,000,000	8,000,000	4,553,508	6,000,000	7,515,730	6,000,000	6,000,000	Medicaid Inpatient Funding
2,800,000	2,800,000	3,200,146	3,000,000	4,199,312	5,000,000	5,000,000	State Only Inpatient Funding
63,963,705	61,892,661	61,607,850	57,078,154	63,927,351	63,850,054	67,511,504	TOTAL NSMHA Budget

NSMHA SALARY POSITION WORKSHEET

2013 ANNUAL BUDGET

POSITION	FTE	RANGE	STEP	MONTHLY SALARY		Months x Amount	ANNUAL SALARY	BENEFITS		Pers Retirement Salary x .0708	Social Security Salary x .0765	Unemployment Compensation \$38,200 x .0162	Workers Compensation Hours x \$.3131	TOTAL BENEFITS	TOTAL SALARY AND BENEFITS
				No. of Mths	Amount			Health, Life etc.	Fixed Amount						
Executive Director	1.00		N/A	12	\$9,166.67	\$110,000.04	\$110,000.04	24,134.76	7,788.00	8,415.00	618.84	651.25	41,607.85	151,607.89	
Deputy Director	1.00	13	EE	12	\$8,365.50	\$100,386.00	\$100,386.00	24,134.76	7,107.33	7,679.53	618.84	651.25	40,191.71	140,577.71	
Contracts Manager	1.00	19	E	12	\$5,994.52	\$71,934.24	\$71,934.24	24,134.76	5,092.94	5,502.97	618.84	651.25	36,000.76	107,935.00	
Tribal Liaison				this position frozen								0.00			
Executive Assistant	1.00	23	E	12	\$4,792.08	\$57,504.96	\$57,504.96	24,613.80	4,071.35	4,399.13	618.84	651.25	34,354.37	91,859.33	
Administrative Assistant/Receptionist	1.00	40	E	12	\$2,662.68	\$31,952.16	\$31,952.16	24,348.12	2,262.21	2,444.34	517.62	651.25	30,223.55	62,175.71	
Administrative Assistant # 1	1.00	29	EE	12	\$3,539.50	\$42,474.00	\$42,474.00	24,613.80	3,007.16	3,249.26	618.84	651.25	32,140.31	74,614.31	
Administrative Assistant # 2				this position frozen											
<i>Administrative Assistant - Coordinator</i>	1.00	25	B	6	\$3,719.54	\$22,317.24									
			BB	6	\$3,812.53	\$22,875.18	\$45,192.42	24,613.80	3,199.62	3,457.22	618.84	651.25	32,540.73	77,733.15	
IS/IT Administrator	1.00	19	E	12	\$5,994.52	\$71,934.24	\$71,934.24	24,134.76	5,092.94	5,502.97	618.84	651.25	36,000.76	107,935.00	
Data Support Analyst	1.00	21	E	12	\$5,286.96	\$63,443.52	\$63,443.52	24,613.80	4,491.80	4,853.43	618.84	651.25	35,229.12	98,672.64	
IS Support Technician	1.00	25	E	12	\$4,305.84	\$51,670.08	\$51,670.08	24,134.76	3,658.24	3,952.76	618.84	651.25	33,015.85	84,685.93	
Operations Manager	1.00	19	D	11	\$5,709.07	\$62,799.77									
			E	1	\$5,994.52	\$5,994.52	\$68,794.29	24,134.76	4,870.64	5,262.76	618.84	651.25	35,538.25	104,332.54	
Quality Specialist # 1	1.00	22	EE	12	\$5,161.09	\$61,933.08	\$61,933.08	24,134.76	4,384.86	4,737.88	618.84	651.25	34,527.59	96,460.67	
Quality Specialist # 2	1.00	22	E	12	\$5,035.21	\$60,422.52	\$60,422.52	24,134.76	4,277.91	4,622.32	618.84	651.25	34,305.09	94,727.61	
Quality Specialist # 3	1.00	22	E	12	\$5,035.21	\$60,422.52	\$60,422.52	24,613.80	4,277.91	4,622.32	618.84	651.25	34,784.13	95,206.65	
Quality Specialist # 4	1.00	22	1	2	\$4,140.01	\$8,280.02									
			A	10	\$4,243.51	\$42,435.10	\$50,715.12	24,134.76	3,590.63	3,879.71	618.84	651.25	32,875.19	83,590.31	
Quality Specialist # 5	1.00	22	E	12	\$5,035.21	\$60,422.52	\$60,422.52	24,134.76	4,277.91	4,622.32	618.84	651.25	34,305.09	94,727.61	
Quality Specialist # 6	1.00	22	E	12	\$5,035.21	\$60,422.52	\$60,422.52	24,613.80	4,277.91	4,622.32	618.84	651.25	34,784.13	95,206.65	
Quality Specialist # 7	1.00	22	E	12	\$5,035.21	\$60,422.52	\$60,422.52	24,613.80	4,277.91	4,622.32	618.84	651.25	34,784.13	95,206.65	
Quality Specialist # 8	1.00	22	C	12	\$4,567.08	\$54,804.96	\$54,804.96	24,613.80	3,880.19	4,192.58	618.84	651.25	33,956.66	88,761.62	
Quality Specialist Coordinator	1.00	21	E	12	\$5,286.96	\$63,443.52	\$63,443.52	24,134.76	4,491.80	4,853.43	618.84	651.25	34,750.08	98,193.60	
Programmer	1.00	17	B	6	\$5,672.70	\$34,036.20									
			BB	6	\$5,814.52	\$34,887.12	\$68,923.32	24,613.80	4,879.77	5,272.63	618.84	651.25	36,036.29	104,959.61	
Quality Specialist Coordinator - WSH	1.00	21	E	12	\$5,286.96	\$63,443.52	\$63,443.52	23,869.08	4,491.80	4,853.43	618.84	651.25	34,484.40	97,927.92	
Quality Specialist - WSH	0.67	22	C	12	\$4,567.08	\$36,719.32	\$36,719.32	16,549.55	2,599.73	2,809.03	594.85	436.34	22,989.50	59,708.82	
Planning Specialist	0.50	25	E	12	\$4,305.84	\$25,835.04	\$25,835.04	13,913.21	1,829.12	1,976.38	418.53	325.62	18,462.86	44,297.90	
Fiscal Officer	1.00	15	E	12	\$7,139.19	\$85,670.28	\$85,670.28	24,613.80	6,065.46	6,553.78	618.84	651.25	38,503.12	124,173.40	
Accounting Specialist	1.00	24	E	12	\$4,548.96	\$54,587.52	\$54,587.52	24,613.80	3,864.80	4,175.95	618.84	651.25	33,924.63	88,512.15	
Accounting Specialist	1.00	24	E	12	\$4,548.96	\$54,587.52	\$54,587.52	24,613.80	3,864.80	4,175.95	618.84	651.25	33,924.63	88,512.15	
COLA 1.3% 2013						COLA 1.3%	21,294.80		1,507.67	1,629.05			3,136.72	24,431.53	
TOTAL	26.17					\$ 1,638,061.75	\$ 1,659,356.56	\$ 639,527.92	\$ 117,482.44	\$ 126,940.78	\$ 16,383.17	\$ 17,043.16	\$ 917,377.47	\$ 2,576,734.02	

North Sound Mental Health Administration
Organizational Chart - CY 2013



MEMORANDUM

DATE: October 29, 2012
TO: NSMHA Advisory Board
FROM: Joe Valentine, Executive Director
RE: November 8, 2012 Board of Director's Agenda

Please find for your review the following that will go before the NSMHA Board of Directors for approval at the November 8, 2012 meeting:

ACTION ITEMS

The purpose of the amendments to County Administrative Contracts is to pass through funding for housing vouchers/subsidies and housing support staffing. This funding was allocated during the fund balance RFP in September.

COUNTY-FUND BALANCE

NSMHA-ISLAND COUNTY-ADMINISTRATION-12 AMENDMENT 1 for the provision of increasing the funding on this Agreement by \$20,000 for a maximum consideration of \$71,032, the term of this Agreement remains the same.

NSMHA-SAN JUAN COUNTY-ADMINISTRATION-12 AMENDMENT 2 for the provision of increasing the funding on this Agreement by \$9,167 for a maximum consideration of \$498,715. The term of this Agreement remains the same.

NSMHA-SKAGIT COUNTY-ADMINISTRATION-12 AMENDMENT 2 for the provision of increasing the funding on this Agreement by \$20,834 for a maximum consideration of \$213,048. The term of this Agreement remains the same.

NSMHA-WHATCOM COUNTY-ADMINISTRATION-12 AMENDMENT 1 for the provision of increasing the funding on this Agreement by \$30,834 for a maximum consideration of \$93,808. The term of this Agreement remains the same.

STATE MENTAL HEALTH CONTRACT-FUND BALANCE

NSMHA-SNOHOMISH COUNTY-SMHC-11-13 AMENDMENT 3 for the provision of increasing the funding on this Agreement by \$277,000 for a maximum consideration of \$3,111,070. The term of this Agreement remains the same.

PROFESSIONAL SERVICE CONTRACTS

The contracts listed below are our annual professional service contracts that are up for renewal.

NSMHA-BROWN M.D.-PSC-13 for the provision of consulting with the NSMHA for Medical Director Services. Funding for this Agreement is \$36,000 for the term of January 1, 2013 through December 31, 2013.

NSMHA-TURNER HR SERVICES-PSC-13 for the provision of consultation in matters of Human Resources. Funding for this Agreement is \$15,000. The term of this Agreement is January 1, 2013 through December 31, 2013.

NSMHA-LAKE WHATCOM-PSC-11-13 for the provision of janitorial services. Funding for this Agreement is \$14,098. The term of this Agreement is January 1, 2013 through December 31, 2013.

ELECTRONIC HEALTH RECORD – FUND BALANCE

The following contracts are to support our providers in the development and implementation of Electronic Health Records. This funding was allocated during the fund balance RFP in September.

NSMHA-BRIDGWAYS-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$139,452. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-CCSNW-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$61,970. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-COMPASS HEALTH-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$809,957. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-INTERFAITH-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$25,000. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-LAKE WHATCOM-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$44,231. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SEA MAR-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$100,458. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SNOHOMISH COUNTY-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$84,750. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SUNRISE SERVICES-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$72,217. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-WCPC-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$368,500. The term of this Agreement is November 1, 2012 through December 31, 2013.

TRANSITIONAL HOUSING- FUND BALANCE

The following contract is to fund a 3 bed transitional house in Whatcom County. The funding shall be used for facility costs only. This funding was allocated during the fund balance RFP in September.

NSMHA-LAKE WHATCOM-PSC-13 for the provision of providing transitional housing in Whatcom County. Funding for this Agreement is \$36,000. The term of this Agreement is January 1, 2013 through December 31, 2013.

INTRODUCTION ITEMS

The following contracts are the County Administration contracts. The term of the contracts has been extended to allow time for the counties to expend the housing fund balance allocation. The total funding encompasses the county administration funds and the housing funds.

NSMHA-ISLAND COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-SAN JUAN COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-SKAGIT COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-WHATCOM COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$. The term of this Agreement is January 1, 2013 through December 31, 2014.

cc: County Coordinators
NSRSN Management Team