

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING
September 28, 2011
1:30 PM**

AGENDA

Page #/Tab

1. **Call to Order; Introductions – Chair Kershner**
2. **Revisions to Agenda – Chair Kershner**
3. **Approval of Minutes– Chair Kershner Motion #11-098**
 - **To review and approve the minutes June 9, 2011 and August 26, 2011 10-21**
4. **Comments & Announcements from the Chair**
5. **Reports from Board Members**
6. **Comments from the Public**
7. **Report from the Advisory Board – Candy Trautman, Chair**
8. **Report from the Executive/Personnel Committee – Dave Gossett, Chair**
 - **To approve the updated NSMHA Personnel Policies and Procedures Motion #11-099**
9. **Report from the Quality Management Oversight Committee – Anne Deacon, Chair**
10. **Report from the Planning Committee – Regina Delahunt, Chair**
11. **Report from the Executive Director – Chuck Benjamin, Executive Director**
12. **Report from the Finance Officer – Bill Whitlock, Fiscal Officer..... Tab 1**
13. **Report from the Finance Committee – Ken Stark, Chair**
14. **Consent Agenda – Finance Committee**

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.
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Motion #11-100

To review and approve North Sound Mental Health Administration’s claims paid from June 1, 2011 through June 30, 2011 in the amount of \$4,346,109.69. Payroll for the month of June in the amount of \$107,511.28 and associated employer paid benefits in the amount of \$52,814.63.

Motion #11-101

To review and approve North Sound Mental Health Administration’s claims paid from July 1, 2011 through July 31, 2011 in the amount of \$6,203,785.19. Payroll for the month of July in the amount of \$107,318.83 and associated employer paid benefits in the amount of \$64,906.11.

Motion #11-102

To review and approve North Sound Mental Health Administration's claims paid from August 1, 2011 through August 31, 2011 in the amount of \$4,225,531.22. Payroll for the month of August in the amount of \$110,468.16 and associated employer paid benefits in the amount of \$54,603.50.

15. Action Items

DSHS-DBHR

Motion #11-103

To approve the following contracts from DSHS/DBHR:

DSHS-DBHR-NSMHA-MEDICAID-11-13

DSHS-DBHR-NSMHA-SMHC-11-13

DSHS-DBHR-NSMHA-MHBMG-11-12

DSHS-DBHR-NSMHA-PATH-11-13 – Snohomish County

DSHS-DBHR-NSMHA-PATH-11-13 – Whatcom County

To approve **DSHS-DBHR-NSMHA-MEDICAID-11-13** for the provision of funding for Medicaid covered mental health services in the North Sound Region. The term of this Agreement is October 1, 2011 through September 30, 2013 with DBHR offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013. This is a Fee for Service contract.

To approve **DSHS-DBHR-NSMHA-SMHC-11-13** for the provision of funding for state covered mental health services in the North Sound Region. The term of this Agreement is October 1, 2011 through September 30, 2013 with DBHR offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013. The maximum funding on this Agreement is \$36,544,842.

To approve **DSHS-DBHR-NSMHA-MHBMG-11-12** for the provision of Mental Health Block Grant funding for one fiscal year. This funding is providing services that are not allowed under Medicaid or services not available to Medicaid enrollees. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$1,100,750.

To approve **DSHS-DBHR-NSMHA-PATH-11-13** for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Snohomish County services provided by Compass Health. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$138,820.

To approve **DSHS-DBHR-NSMHA-PATH-11-13** for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Whatcom County services provided by Whatcom Counseling & Psychiatric Clinic. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$45,453

Motion #11-104

To approve the Executive Director's authority to sign the following contracts when delivered to NSMHA for signature:

DSHS-DBHR-NSMHA-ROADS TO COMMUNITY LIVING-11-13

CHILDREN'S ADMINISTRATION-NSMHA-Intensive Wraparound

PLACEHOLDER FOR CHILDREN'S ADMINISTRATION-NSMHA-INTENSIVE WRAPAROUND

To approve **DSHS-DBHR-NSMHA-ROADS TO COMMUNITY LIVING-11-13** for the provision of providing intensive services to individuals exiting institutional settings and need additional supports. The population served is an age range of 21 years of age and younger and individuals 65 years old and older. The maximum consideration on this Agreement is \$. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

Motion #11-105

To approve the following Medicaid contracts:

NSMHA-BRIDGWAYS-MEDICAID-11-13

NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-11-13

NSMHA-COMPASS HEALTH-MEDICAID-11-13

NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-11-13

NSMHA-LAKE WHATCOM-MEDICAID-11-13

NSMHA-SEA MAR-MEDICAID-11-13

NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13

NSMHA-SUNRISE SERVICES-MEDICAID-11-13

NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-11-13

NSMHA-WHATCOM COUNSELING & PYSCHIATRIC CLINIC-MEDICAID-11-13

NSMHA-BRIDGWAYS-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$1,592,871. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$3,899,217. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$24,263,862. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$657,111. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$1,785,483. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SEA MAR-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$1,723,449. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$362,812. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SUNRISE SERVICES-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$2,819,208. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$3,071,811. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The estimated maximum consideration on this Agreement is \$5,038,509. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

SMHC

Motion #11-106

To approve the following contracts:

NSMHA-BRIDGWAYS-SMHC-11-13

NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-11-13

NSMHA-COMPASS HEALTH-SMHC- 11-13

NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-11-13

NSMHA-LAKE WHATCOM-SMHC-11-13

NSMHA-SEA MAR-SMHC-11-13

NSMHA-SNOHOMISH COUNTY-SMHC-11-13

NSMHA-SUNRISE SERVICES-SMHC-11-13

NSMHA-VOLUNTEERS OF AMERICA-SMHC-11-13

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-11-13

NSMHA-BRIDGWAYS-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$131,754. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$561,960. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-SMHC- 11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$10,797,234. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$13,401. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,990,611. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SEA MAR-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,122,660. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$2,884,674. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SUNRISE SERVICES-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,055,754. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-VOLUNTEERS OF AMERICA-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$585,108. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,657,992. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

CRISIS CENTERS/TRIAGE

Motion #11-107

To approve the following Crisis Centers/Triage Contracts:

NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11-13

NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11-13

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11-13

NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$908,281. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$2,362,255. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$1,032,108. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

JAIL SERVICES

Motion #11-108

To approve the following Jail Services Contracts:

NSMHA-ISLAND COUNTY-JAIL SERVICES-11-13

NSMHA-SKAGIT COUNTY-JAIL SERVICES-11-13

NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-11-13

NSMHA-WHATCOM COUNTY-JAIL SERVICES-11-13

NSMHA-ISLAND COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Island and San Juan County. The maximum consideration on this Agreement is \$131,427. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SKAGIT COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Skagit County. The maximum consideration on this Agreement is \$157,500. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Snohomish County. The maximum consideration on this Agreement is \$680,594. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Whatcom County. The maximum consideration on this Agreement is \$235,578. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

PROGRAM FOR ASSERTIVE COMMUNITY TREATMENT (PACT)

Motion #11-109

To approve the following contracts for Program for Assertive Community Treatment (PACT)

NSMHA-COMPASS HEALTH-PACT-11-13

NSMHA-LAKE WHATCOM CENTER-PACT-11-13

NSMHA-COMPASS HEALTH-PACT-11-13 for the provision of PACT services in Snohomish County for up to 100 individuals. The maximum consideration on this Agreement is \$2,510,235. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM CENTER-PACT-11-13 for the provision of PACT services in Whatcom County for up to 50 individuals. The maximum consideration on this Agreement is \$1,346,961. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

MENTAL HEALTH BLOCK GRANT

Motion #11-110

To approve the following Mental Health Block Grant contracts:

NSMHA-SENIOR SERVICES of SNOHOMISH COUNTY-FBG-11-12

NSMHA-EVERETT HOUSING AUTHORITY HOPE OPTIONS-FBG-11-12

NSMHA-SAN JUAN COUNTY COMMUNITY SERVICES-FBG-11-12

NSMHA-ISLAND COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-SKAGIT COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-OPPORTUNITY COUNCIL ADULT HOMELESS PROJECT-FBG-11-12

NSMHA-SNOHOMISH COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-SUN COMMUNITY-FBG-11-12

NSMHA-SUNRISE SERVICES-PEER CONNECTIONS CENTER-FBG-11-12

NSMHA-COMPASS HEALTH-FBG-11-12

NSMHA-TULALIP TRIBES-FBG-11-12

NSMHA-COMPASS HEALTH-PEER BAILEY CENTER-FBG-11-12

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC-RAINBOW PEER CENTER-FBG-11-12

NSMHA-SENIOR SERVICES of SNOHOMISH COUNTY-FBG-11-12 for the provision of geriatric screening and short term mental health intervention to older adults in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$41,000.

NSMHA-EVERETT HOUSING AUTHORITY HOPE OPTIONS-FBG-11-12 for the provision of stabilizing housing and short term mental health intervention to older adults and adults at risk of homelessness in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$36,184.

NSMHA-SAN JUAN COUNTY COMMUNITY SERVICES-FBG-11-12 for the provision of District Court Mental Health Treatment Options for individuals without the ability to pay. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$29,000.

NSMHA-ISLAND COUNTY HUMAN SERVICES-FBG-11-12 for the provision of Mobile Outreach services to individuals in Island County that do not meet the threshold for NSMHA funded crisis services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$59,500.

NSMHA-SKAGIT COUNTY HUMAN SERVICES-FBG-11-12 for the provision of an Outreach-Intervention Specialist to work with the homeless population in Skagit County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$52,550.

NSMHA-OPPORTUNITY COUNCIL ADULT HOMELESS PROJECT-FBG-11-12 for the provision of a case management position for people with mental illness who were homeless and are applying for and securing housing in Whatcom County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$46,900.

NSMHA-SNOHOMISH COUNTY HUMAN SERVICES-FBG-11-12 for the provision of short term case management for those ineligible for other mental health services in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$63,000.

NSMHA-SUN COMMUNITY-FBG-11-12 for the provision of urgent transitional housing for people with mental illness in Whatcom County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$59,000.

NSMHA-SUNRISE SERVICES-PEER CONNECTIONS CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

NSMHA-COMPASS HEALTH-FBG-11-12 for the provision of transitional mental health services for those ineligible for other mental health services in Snohomish and Skagit Counties. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$151,716.

NSMHA-TULALIP TRIBES-FBG-11-12 for the provision of outreach and engagement to Tribal members, adult and youth at risk, by providing traditional healing, ceremonies and opportunities for growth in Tribal culture. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$65,000.

NSMHA-COMPASS HEALTH-PEER BAILEY CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC-RAINBOW PEER CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

PATH

Motion #11-111

**To approve the following PATH Contracts:
NSMHA-COMPASS HEALTH-PATH-11-13
NSMHA-WCPC-PATH-11-13**

NSMHA-COMPASS HEALTH-PATH-11-13 for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Snohomish County services provided by Compass Health. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$138,820.

NSMHA-WCPC-PATH-11-13 for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Whatcom County services provided by Whatcom Counseling & Psychiatric Clinic. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$45,453.

WRAPAROUND

Motion #11-112

**To approve the following Wraparound Contracts:
NSMHA-CATHOLIC COMMUNITY SERVICES-WRAPAROUND-11-13
NSMHA-COMPASS HEALTH-WRAPAROUND-11-13**

NSMHA-CATHOLIC COMMUNITY SERVICES-WRAPAROUND-11-13 for the provision of providing outpatient wraparound and intensive wraparound services in Skagit and Whatcom Counties. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum consideration on this Agreement is \$.

NSMHA-COMPASS HEALTH-WRAPAROUND-11-13 for the provision of providing outpatient wraparound and intensive wraparound services in Island and Snohomish Counties. The term of this Agreement is October 1, 2011 through September 30, 2011. The maximum consideration on this Agreement is \$.

OMBUDS

Motion #11-113

To approve **NSMHA-SKAGIT COMMUNITY ACTION-OMBUDS-11-13** for the provision of allocating biennial State funding for mental health regional Ombuds services. The maximum consideration on this Agreement is \$253,017. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

WSH LIAISON TRANSFER

Motion #11-114

To approve the transfer of longevity along with the balance of sick leave and vacation leave not cashed out by the WSH Liaison Coordinator upon transferring to NSMHA from Snohomish County employment.

16. Introduction Items

Motion #11-115

To introduce for review the Proposed 2012 NSMHA Operating Budget..... **Tab 2**

17. Adjourn

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING**

**June 9, 2011
1:30 PM**

MINUTES

Board Members Present:

Kathy Kershner, Whatcom County Council member, NSMHA Board of Directors Chair
Jamie Stephens, San Juan County Council member
Dave Gossett, Snohomish County Council member
Jackie Henderson, designated alternate for Island County Commissioner, Helen Price Johnson
Ken Dahlstedt, Skagit County Commissioner

Board Members via Telephone:

Ken Stark, designated alternate for Snohomish County Executive, Aaron Reardon

Staff Present:

Chuck Benjamin, Bill Whitlock, Lisa Grosso, Annette Calder

Guests:

John Wilczynski, Mike Manley, Robert Hartman

1. Call to Order; Introductions – Chair Kershner

Chair Kershner opened the meeting at 1:30 and welcomed everyone; introductions were made.

2. Revisions to Agenda – Chair Kershner

None

3. Approval of Minutes– Chair Kershner Motion #11-041

Chair Kershner asked if there were any changes or revisions to the minutes of April 14, 2011; there were none. Mr. Gossett moved approval, seconded by Mr. Stephens, all in favor, **motion carried.**

4. Comments & Announcements from the Chair

None

5. Reports from Board Members

None

6. Comments from the Public

None

7. Report from the Advisory Board – Candy Trautman, Chair

Chuck Benjamin reported in Candy's absence. He noted that the Advisory Board met on June 7th and:

- received the quarterly report from Ombuds report,
- The Advisory Board agreed with the proposal to move 2012 RFQ for outpatient services out by nine months,
- Approved the Federal Block Grant reallocation of funds,

- Received a report from the Executive Director noting that it is estimated that NSMHA is likely to lose about \$1 million between state and Medicaid funding,
- A successful tribal conference was held in May with special appearance by DSHS Secretary Susan Dreyfus,
- Advisory Board scheduled a retreat for August 2nd,
- Reports received from Finance Committee, local advisory boards, and QMOC,
- All items before the Board today are recommended for approval.

Chuck was thanked for his report.

8. Report from the Executive/Personnel Committee – Dave Gossett, Chair

Dave Gossett stated the Executive Personnel Committee met today and discussed the contract situation. Basically the committee was asked to give the Executive Director approval to sign DSHS contracts when they arrive, even though we do not know dollar amounts at this time, but if we want to continue doing business, we need to give the Executive Director approval to sign the contracts when they arrive.

Chair Kershner noted a discussion took place on committee assignments, and the following committee appointments were made:

Finance Committee: Ken Stark, Jamie Stephens, Helen Price Johnson

Planning Committee: Regina Delahunt, John Koster, Kathy Kershner

Quality Management Oversight Committee: Anne Deacon, Brian Sullivan, Ken Dahlstedt

Dave was thanked for his report.

9. Report from the Quality Management Oversight Committee – Anne Deacon, Chair

Chuck reported in Anne's absence: QMOC met on April 27th and the following reports were received:

- The Mobile Outreach Teams for Skagit and Whatcom counties will begin in May,
- Transportation issues with Medicaid transport were discussed
- Volunteers of America hosted training on Safe Talk in Skagit, it was well attended. Safe Talk is a suicide prevention awareness program and how to help folks
- Received the Ombuds quarterly report
- Quality issues discussed: intake appointments for individuals discharging from WSH, 2011 routine Utilization Data reviewed, 14 day extensions, upcoming RFQ for outpatient services, improving access to emergency medications noting psychiatric services are expensive and in short supply, evidence based practice of motivational interviewing was discussed.

Chuck was thanked for his report.

10. Report from the Planning Committee – Regina Delahunt, Chair

Lisa Grosso reported in Regina's absence. The Planning Committee met on June 3rd. Planning Committee expressed their well wishes to Susan Schoeld who is moving on to King County and her contribution and efforts will be missed. The following issues were presented, approved and approval recommended to the Board today:

- RFQ for outpatient services approval to be delayed by nine months,
- Customer Satisfaction Survey,
- approval to amend contracts to add \$2 million beginning July 1, 2011,
- Motivational Interviewing,
- Transfers between agencies,
- Reallocation of unspent Federal Block Grant funds,
- Defined quorum of the Planning Committee to be 5 members and 3 counties

Lisa stated Planning Committee reviewed the following motions is recommending approval to the Board.

Motion # 11-042

Motion to reallocate \$80,000 in Medicaid funding to the provider outpatient contracts.

- Increase \$60,000 to Sunrise Services adult intensive outpatient in Snohomish County and decrease \$60,000 in Compass Health intensive adult outpatient services in Snohomish County on an annual basis.
- Decrease \$10,000 to Interfaith adult outpatient services in Whatcom County and increase \$4,200 to Lake Whatcom Center adult outpatient services in Whatcom County on an annual basis. Increase \$1,921 Sea Mar adult outpatient services in Whatcom County on an annual basis. Increase \$3,879 in Whatcom Counseling adult outpatient services in Whatcom County on an annual basis.
- Decrease \$10,000 to Sea Mar in child outpatient services in Whatcom County and increase \$5,992 in Catholic Community Services in child outpatient services in Whatcom County on an annual basis. Increase \$4,008 to Whatcom Counseling child outpatient services in Whatcom County on an annual basis.

These transfers will start July 1, 2011 and go forward on a monthly basis.

Mr. Gossett moved approval, seconded by Mr. Dahlstedt, all in favor, **motion carried.**

Motion #11-043

To allocate \$2,800,000 in Medicaid funding to the provider contract amendments. Add \$2,000,000 to adult and child outpatient and intensive adult outpatient services based on their January 1, 2011 annual budget (see attached spreadsheet) for the period 7/1/11 to 9/30/11. Add \$800,000 in incentives to the provider's contracts. The incentive measurement and payment calculation process is to be worked out by the NSMHA the outpatient provides, and the county coordinators.

Mr. Gossett moved approval, seconded by Ms. Henderson, all in favor, **motion carried.**

Motion #11-044

~~The planning committee recommends contracting for wraparound training with excess MHIC funds that need to be spent prior to September 30, 2011 in an amount up to \$12,000. NSMHA has not determined the contractor for this training.~~

Chuck noted that motion 11-044 is voided as it is covered in motions 11-046 and 11-053.

Motion #11-045

To approve the recommendation of the Planning Committee to delay the RFQ for Outpatient Services by nine months and will be released in August of 2012. This will align it with the biennium state budget cycle.

Chuck provided an explanation of motion **11-045** and Mr. Gossett moved approval, seconded by Mr. Dahlstedt, all in favor, **motion carried.**

Motion #11-046

This motion is to reallocate Federal Block Grant funds in our current plan we have \$20,000 allocated to the Stillaguamish Tribe. These funds are not currently being used by the tribe. We would reduce the allocation of funds from the Stillaguamish Tribe by \$20,000. We would allocate \$3,000 to purchase the rights to a consumer satisfaction survey tool. We would also allocate \$5,000 to purchase digital recorders for our motivational interviewing training plan. We would also allocate \$12,000 to purchase wraparound training for the provider in our region.

Chuck provided an explanation of motion **11-046** and Mr. Gossett, seconded by Mr. Dahlstedt, all in favor, **motion carried.**

11. Report from the Executive Director – Chuck Benjamin, Executive Director

Chuck Benjamin reported:

- Noted that NSMHA has been working hard through the legislative session and it appears that NSMHA will lose approximately \$1 million dollars. Chuck explained that some of the cuts represented in the 2011-2013 budget are carried over from the 2009 contract so the cuts are not as extensive as they appear.

Chuck was thanked for his report.

12. Report from the Finance Officer – Bill Whitlock, Fiscal Officer

Bill Whitlock reported that NSMHA filed its annual report and met our statutory requirements. Bill noted he received a spreadsheet from the state yesterday and his preliminary review notes an increase in Jail Services funding. Bill reported:

- The Federal Block Grant (FBG) and PATH (Project for Assistance in Transition from Homelessness) and DDD grants were low. They have negative variances of \$177,369, \$39,405 and \$59,842 respectively. These are most likely timing variances. The rest of the revenue variances are all permanent variances. Interest revenue was lower than budgeted due to the low interest rates. Overall, the revenues were a little higher in 2010 than the budget due to the low forecast of Medicaid funding in the NSMHA budget.
- The PACT (Program of Assertive Community Treatment) variance is because the funds were switched to mostly Medicaid funded in May. This is per the state budget proviso. This was not a budget reduction like we thought might happen last year.
- The negative expenditure variances are in salaries, benefits and miscellaneous.
- Provider expenditures are over budget by just over \$500,000. Inpatient billings are over budget by just over \$800,000. The inpatient expenditures are about \$1.5 million higher than last year at this time.
- There are two motions coming from the Planning Committee that are fiscal issues. We are requesting to put \$2,000,000 in the provider outpatient fee for service budgets during the rollover period.

Bill was thanked for his report.

13. Report from the Finance Committee – Ken Stark, Chair

Jackie Henderson reported:

The finance committee met today reviewed all claims before the Board and said everything looked good.

Jackie was thanked for her report.

Motion #11-096

To approve DSHS-NSMHA-working advance-11-12 for the provision of a working advance to NSMHA \$81,208. The term of this agreement is July 1, 2011 through June 30, 2012.

Ms. Henderson moved motion #11-096, seconded by Mr. Dahlstedt, all in favor, **motion carried.**

14. Consent Agenda – Finance Committee

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

Motion 11-040

To authorize the NSMHA Executive Director the authority to sign the DSHS-DBHR State Mental Health Contract (SMHC) and Medicaid (PIHP) Contract amendments. The amendments will increase funding to the NSMHA by \$538,972 in State funding and adjust the Medicaid rates paid to NSMHA for the period of April 1 through June 30, 2011.

Motion #11-047

To review and approve North Sound Mental Health Administration's claims paid from April 1, 2011 through April 30, 2011 in the amount of \$5,590,764.23. Payroll for the month of April in the amount of \$109,988.83 and associated employer paid benefits in the amount of \$61,888.11.

Motion #11-048

To review and approve North Sound Mental Health Administration's claims paid from May 1, 2011 through May 31, 2011 in the amount of \$5,905,073.13. Payroll for the month of May in the amount of \$109,849.73 and associated employer paid benefits in the amount of \$53,403.24.

Mr. Gossett moved approval, seconded by Mr. Dahlstedt, **11-040, 11-047, 11-048**, all in favor, **motion carried**.

15. Action Items

Motions #11-049 through Motion #11-051 will be moved with one motion

Developmental Disabilities Crisis Services:

Motion # 11-049

To approve DSHS-DDD-NSMHA-CRISIS RESPONSE-11-13 for the provision of crisis response and stabilization to individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$718,110.48.

Motion # 11-050

To approve NSMHA-COMPASS HEALTH-DD CRISIS-11-13 for the provision of crisis response and stabilization to individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$659,148.

Motion # 11-051

To approve NSMHA-VOA-DD CRISIS-11-13 for the provision of triaging crisis response and stabilization outreaches to Compass Health emergency services for individuals enrolled in the Department of Developmental Disabilities services and live within the NSMHA catchment area. The term of this Agreement is July 1, 2011 through June 30, 2013. The maximum consideration for this Agreement is \$20,040.

Chuck provided an explanation for motions **11-049, 11-050** and **11-051**. Ms. Henderson moved approval, seconded by Mr. Gossett, all in favor, **motions carried**.

Wraparound:

Motions #11-052 through Motion #11-058 will be moved with one motion

Motion #11-052

To approve the Executive Director's authority to sign the Wraparound Contracts when delivered to NSMHA and to adjust budgets based on the allocation of funding received from Children's Administration and Skagit County.

Motion #11-053

NSMHA recommends the following to the BOD for action:

To delegate authority for the Executive Director to sign a Professional Service Agreement with a Wraparound Trainer for regional Wraparound training in an amount up to \$12,000 to take place prior to September 30, 2011.

Motion #11-054

To approve the DCFS-NSMHA-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of funding intensive wraparound services in Island and Skagit Counties. The maximum consideration on this Amendment is \$XX,XXX. The term of this Agreement is amended to end on September 30, 2011.

Motion #11-055

To approve the DCFS-NSMHA-SKAGIT FIDELITY WRAPAROUND-11 AMENDMENT 1 for the provision of funding fidelity wraparound services in Skagit County. The maximum consideration on this Amendment is \$XX,XXX. The term of this Agreement is amended to end on September 30, 2011.

Motion #11-056

To approve the SKAGIT COUNTY-NSMHA-INTERLOCAL AGREEMENT-FIDELITY WRAPAROUND-11 for the provision of funding the fidelity wraparound in Skagit County. The maximum consideration on this Agreement is \$35,000. The term of this Agreement is July 1, 2011 through June 30, 2012.

Motion #11-057

To approve the NSMHA-CATHOLIC COMMUNITY SERVICES-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of allocating funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$56,181. The term of this Agreement is amended to end on September 30, 2011.

Motion #11-058

To approve the NSMHA-COMPASS HEALTH-INTENSIVE WRAPAROUND-11 AMENDMENT 1 for the provision of allocating funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$43,671. The term of this Agreement is amended to end on September 30, 2011.

Chuck provided explanations for motions **11-052, 11-053, 11-054, 11-055, 11-056, 11-057** and **11-058**. Mr. Gossett moved approval, seconded by Mr. Stephens, all in favor, **motions carried**.

DSHS-DBHR

Motions #11-059 through Motion #11-061 will be moved with one motion

Motion #11-059

To approve the Executive Director's authority to sign the Medicaid and State contracts when delivered to NSMHA for signature and to adjust the allocation of funding to comply with the current funding formulas for our provider contracts for the period of July 1 – September 30, 2011.

Motion #11-060

DSHS-DBHR-NSMHA-MEDICAID-09-11 AMENDMENT 7 for the provision of continuing the Medicaid contract and enacting any legislative action taken in the 2011 legislative session and adjustments to the Medicaid Rates. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-061

DSHS-DBHR-NSMHA-SMHC-09-11 AMENDMENT 7 for the provision of allocating the funding appropriated in the 2011 legislative session. The term of this Amendment is July 1, 2011 through September 30, 2011. The funding is not currently available at this time.

Chuck Benjamin provided explanations for motions **11-059, 11-060** and **11-061**. Ms. Henderson moved approval, seconded by Mr. Gossett, all in favor, **motions carried**.

Medicaid:

Motions #11-062 through Motion #11-072 will be moved with one motion

Motion #11-062

To approve the Executive Director's authority to sign the Medicaid provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas, including the Planning Committee Funding Reallocation recommendations for our provider contracts.

Motion #11-063

To approve NSMHA-BRIDGWAYS-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$335,463. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-064

To approve NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$935,046. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-065

To approve NSMHA-COMPASS HEALTH-MEDICAID-09-11 AMENDMENT 8 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$5,090,616. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-066

To approve NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$132,231. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-067

To approve NSMHA-LAKE WHATCOM-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$390,597. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-068

To approve NSMHA-SEA MAR-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$327,207. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-069

To approve NSMHA-SNOHOMISH COUNTY-MEDICAID-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$59,757. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-070

To approve NSMHA-SUNRISE SERVICES-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$513,348. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-071

To approve NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$436,309. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-072

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-MEDICAID-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$1,055,193. The term of this Amendment is July 1, 2011 through September 30, 2011.

Chuck provided explanations for motions **11-062, 11-063, 11-064, 11-065, 11-066, 11-067, 11-068, 11-069, 11-070, 11-071** and **11-072**. Mr. Stephens moved approval, seconded by Mr. Gossett, all in favor, **motions carried**.

SMHC:

Motions #11-073 through Motion #11-083 will be moved with one motion

Motion #11-073

To approve the Executive Director's authority to sign the State provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas, including the Planning Committee Funding Reallocation recommendations for our provider contracts.

Motion #11-074

To approve NSMHA-BRIDGWAYS-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$17,688. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-075

To approve NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-09-11 AMENDMENT 6 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$42,210. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-076

To approve NSMHA-COMPASS HEALTH-SMHC-09-11 AMENDMENT 8 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$1,027,071. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-077

To approve NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$9,831. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-078

To approve NSMHA-LAKE WHATCOM-SMHC-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$179,157. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-079

To approve NSMHA-SEA MAR-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$15,999. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-080

To approve NSMHA-SNOHOMISH COUNTY-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$453,985. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-081

To approve NSMHA-SUNRISE SERVICES-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$62,463. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-082

To approve NSMHA-VOLUNTEERS OF AMERICA-SMHC-09-11 AMENDMENT 5 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$80,217. The term of this Amendment is July 1, 2011 through September 30, 2011.

Motion #11-083

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-09-11 AMENDMENT 4 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$143,961. The term of this Amendment is July 1, 2011 through September 30, 2011.

Chuck provided explanations for motions **11-073, 11-074, 11-075, 11-076, 11-077, 11-078, 11-079, 11-080, 11-081, 11-082** and **11-083**. Mr. Gossett moved approval, seconded by Mr. Stephens, all in favor, **motions carried**.

CRISIS CENTERS/TRIAGE:

Motions #11-084 through Motion #11-087 will be moved with one motion

Motion #11-084

To approve the Executive Director's authority to sign the Crisis Center/Triage provider amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas.

Motion #11-085

To approve NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$252,570. The term of this Agreement is to end on September 30, 2011.

Motion #11-086

To approve NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$337,464.99. The term of this Agreement is to end on September 30, 2011.

Motion #11-087

To approve NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The

maximum consideration on this Amendment is \$11,334. The term of this Agreement is to end on September 30, 2011.

Chuck provided explanations for motions **11-084, 11-085, 11-086** and **11-087**. Mr. Gossett moved approval, seconded by Mr. Dahlstedt, all in favor, **motions carried**.

JAIL SERVICES:

Motions #11-088 through Motion #11-092 will be moved with one motion

Motion #11-088

To approve the Executive Director's authority to sign the Jail Service amendments when the DSHS-DBHR Contracts are delivered to NSMHA for signature. The Executive Director shall have the delegated authority to adjust the allocation of funding to comply with the current funding formulas including the re-distribution of funding based on the respective counties ability to spend down the funding for the 2011 Fiscal Year. These amendments will also provide for estimated funding for the July 1, 2011 through September 30, 2011 funding for the 2011-13 Fiscal year.

Motion #11-089

To approve NSMHA-ISLAND COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for the fiscal year 2011 ending June 30, 2011 is \$5,233
The estimated funding for July 1, 2011 through September 30, 2011 is \$32,061.

Motion #11-090

To approve NSMHA-SKAGIT COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The funding for fiscal year 2011 ending June 30, 2011 is \$5,658.
The estimated funding for July 1, 2011 thorough September 30, 2011 is \$22,500.

Motion #11-091

To approve NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for Fiscal year 2011 ending September 30, 2011 is \$28,172
The estimated funding for this Amendment is \$112,032.

Motion #11-092

To approve NSMHA-WHATCOM COUNTY-JAIL SERVICES-09-11 AMENDMENT 2 for the provision of allocating the funding appropriated in the 2011 legislative session for the current fiscal year through June 30, 2011 and estimated funding through the term of the Amendment. The term of this Amendment is July 1, 2011 through September 30, 2011.

The additional funding for fiscal year 2011 ending June 30, 2011 is \$8,464
The estimated funding for this Amendment is \$33,654.

Mr. Gossett moved approval of motions **11-088, 11-089, 11-090, 11-091** and **11-092**, seconded by Mr. Dahlstedt and opened for discussion. Mr. Stephens moved a friendly amendment that “maximum funding” replace “estimated funding” in motions **11-089, 11-090, 11-091** and **11-092**, friendly amendment accepted by Mr. Gossett. Chair Kershner called for the vote, all in favor, **motions carried.**

Ombuds:

Motion #11-093

To approve the Executive Director’s authority to sign the Ombuds contract amendment once the Medicaid and State contracts are delivered to NSMHA for signature.

Motion #11-094

To approve NSMHA-SKAGIT COMMUNITY ACTION-OMBUDS-09-11 AMENDMENT 1 for the provision of allocating the funding appropriated in the 2011 legislative session. The maximum consideration on this Amendment is \$36,145. The term of this Agreement is amended to end on September 30, 2011.

Chuck provided explanations for motions **11-093** and **11-094**. Mr. Gossett moved approval, seconded by Mr. Dahlstedt, all in favor, **motions carried.**

Motivational Interviewing Training:

Motion #11-095

To approve NSMHA-ADDICTION TECHNOLOGY CENTER-PSC-11 to provide Motivation Interviewing Training by the University of Oregon Health Sciences to contracted providers in the North Sound Region. The consideration for this Agreement shall be up to a maximum of \$40,000.

Mr. Gossett moved approval of motion **11-095**, seconded by Mr. Dahlstedt and opened for discussion and Ms. Henderson added that it is wonderful that NSMHA is doing this. Chair Kershner called for the vote, all in favor, **motion carried.**

16. Introduction Items

None

17. Adjourn

The meeting was adjourned at 2:22 p.m.

Respectfully submitted:

Annette Calder
Executive Assistant

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
SPECIAL MEETING OF THE BOARD OF DIRECTORS
NSMHA Conference Room
Mount Vernon, WA
August 26, 2011
1:00 PM**

AGENDA

The purpose of this meeting is to approve the Quality Specialist Coordinator -Western State Hospital Liaison and Quality Specialist – Western State Hospital Liaison job descriptions and the associated exception to pay request.

Present:

Chuck Benjamin, Annette Calder

Via Telephone:

Helen Price-Johnson, Island County Commissioner

Barbara LaBrash, designated alternate for San Juan County Council member, Jamie Stephens

Dave Gossett, Snohomish County Council member

Anne Deacon, designated alternate for Whatcom County Council member, Kathy Kershner

Ken Dahlstedt, Skagit County Commissioner

Ken Stark, designated alternate for Snohomish County Executive, Aaron Reardon

1. Call to Order; Introductions

Chuck Benjamin opened the meeting at 1:05 and introductions were made. Chuck provided some background on the Western State Hospital Liaisons for the group. Chuck explained that while Snohomish County and NSMHA agreed to make this transfer and while doing so, NSMHA is building in efficiencies. Chuck said in order to do this, we need to approve job descriptions and an exception to pay request. Chuck said that with the exception, the while the pay will still be lower than what the current individuals are currently making, it is not as much as if we did not have the exception to pay request approved.

2. Action Items

Motion #11-096

To approve the job descriptions for the Quality Specialist Coordinator - Western State Hospital Liaison and Quality Specialist – Western State Hospital Liaison.

Mr. Gossett moved to approve the 2 job descriptions effective October 1, 2011, seconded by Ms. Price-Johnson, opened for discussion. Five in favor, one abstention, **motion carried.**

Motion #11-097

Motion to approve the exception to pay request for the Executive Director to hire outside of the first three steps of the pay range.

Mr. Gossett moved approval, seconded by Mr. Dahlstedt, and opened for discussion. Ms. Deacon asked about negotiating power beyond step E of the pay scale and Chuck stated that there was not any. Ms. Price-Johnson asked if one of the existing liaisons didn't take the position, would we still be offering the higher wage and Chuck said no, he would come back to the Board for direction and approval. Call for the vote, five in favor, one abstention, **motion carried.**

3. Adjourn

The meeting was adjourned at 1:15.

Respectfully submitted:

Annette Calder
Executive Assistant