

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING**

December 8, 2011
1:30 PM

AGENDA

Page #/Tab

1. **Call to Order; Introductions – Chair Kershner**
2. **Revisions to Agenda – Chair Kershner**
3. **Approval of Minutes– Chair Kershner Motion #11-117**
 - **To review and approve the minutes September 28, 2011..... 5-17**
4. **Comments & Announcements from the Chair**
 - **2012 Meeting Schedule and Committee Assignments 18**
5. **Reports from Board Members**
6. **Comments from the Public**
 - **Semi Annual Ombuds Report Tab 1**
7. **Report from the Advisory Board – Candy Trautman, Chair**
8. **Report from the Executive/Personnel Committee – Dave Gossett, Chair**
 - **Motion #11-099** To approve the updated NSMHA Personnel Policies and Procedures
 - **Motion #11-118** To approve the updated job descriptions for NSMHA staff
9. **Report from the Quality Management Oversight Committee – Anne Deacon, Chair**
10. **Report from the Planning Committee – Regina Delahunt, Chair**
11. **Report from the Executive Director – Chuck Benjamin, Executive Director**
12. **Report from the Finance Officer – Bill Whitlock, Fiscal Officer..... Tab 2**
13. **Report from the Finance Committee – Ken Stark, Chair**
14. **Consent Agenda – Finance Committee Motion #11-119**

<p>All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.</p>

To review and approve North Sound Mental Health Administration’s claims paid from September 1, 2011 through September 30, 2011 in the amount of \$6,814,393.89. Payroll for the month of September in the amount of \$110,556.31 and associated employer paid benefits in the amount of \$43,364.19.

To review and approve North Sound Mental Health Administration’s claims paid from October 1, 2011 through October 31, 2011 in the amount of \$5,620,575.68. Payroll for the month of October in the amount of \$121,605.40 and associated employer paid benefits in the amount of \$64,783.08.

To review and approve North Sound Mental Health Administration's claims paid from November 1, 2011 through November 30, 2011 in the amount of \$. Payroll for the month of November in the amount of \$ and associated employer paid benefits in the amount of \$.

15. Action Items

Motion #11-115

To approve the Proposed 2012 NSMHA Operating Budget. **Tab 3**

Motion #11-120

NSMHA is proposing renting a small, three-bedroom house next door to the Compass Health's Bailey Center where the crisis center is located to provide transitional housing. Any CMHA serving consumers coming out of WSH could utilize this house for one of their consumers. Their case manager, housing specialists, and other staff would work with the consumers on an intensive basis to find them housing and support their re-establishing themselves in the community. People would be authorized to stay in these beds for up to 30 days. An individual could have up to two re-authorizations. People would have to leave after 90 days. The budgeted cost of this program is \$31,180/yr. Effective date is November 1, 2011.

Motion #11-121

To approve the following County Administration Contracts:

NSMHA-ISLAND COUNTY-AMDIMISTRATION-12

NSMHA-SAN JUAN COUNTY-AMDIMISTRATION-12

NSMHA-SKAGIT COUNTY-AMDIMISTRATION-12

NSMHA-WHATCOM COUNTY-AMDIMISTRATION-12

NSMHA- SAN JUAN-ADMINISTRATION-11 AMENDMENT 3

To approve NSMHA-ISLAND COUNTY-AMDIMISTRATION-12 for the provision of county participation on the coordination of and input regarding public mental health services within their county. The term of this agreement is January 1, 2012 through December 31, 2012 for a maximum consideration on the agreement is \$51,032

To approve NSMHA-SAN JUAN COUNTY-AMDIMISTRATION-12 for the provision of county participation on the coordination of and input regarding public mental health services within their county. The term of this Agreement is January 1, 2012 through December 31, 2012 for a maximum consideration on the agreement is \$479,552

To approve NSMHA-SKAGIT COUNTY-AMDIMISTRATION-12 for the provision of county participation on the coordination of and input regarding public mental health services within their county. The term of this Agreement is January 1, 2012 through December 31, 2012 for a maximum consideration on the agreement is \$55,164

To approve NSMHA-WHATCOM COUNTY-AMDIMISTRATION-12 for the provision of county participation on the coordination of and input regarding public mental health services within their county. The term of this Agreement is January 1, 2012 through December 31, 2012 for a maximum consideration on the agreement is \$62,974

To approve NSMHA- SAN JUAN-ADMINISTRATION-11 AMENDMENT 3 for the provision of reallocating jail service administration funding cut in April 2011. The term of this Agreement is January 1, 2011 through December 31, 2011. The increase in funding is \$2,307 for a new maximum consideration of \$50,223.

Motion #11-122

To approve the following GAU Contract Amendments:

NSMHA-Compass Health-GAU-09-10

NSMHA-Interfaith-GAU-09-10

NSMHA-Sea Mar-GAU-09-10

To approve NSMHA-Compass Health-GAU-09-10 for the provision of extending the contract through December 31, 2012. Compass Health remains at 48 slots at \$200 per slot per month for a maximum consideration on this Agreement is \$115,200.

To approve NSMHA-Interfaith-GAU-09-10 for the provision of extending the contract through December 31, 2012. Interfaith remains at 15 slots at \$200 per slot per month for a maximum consideration on this Agreement is \$36,000.

To approve NSMHA-Sea Mar-GAU-09-10 for the provision of extending the contract through December 31, 2012. Sea Mar remains at 26 slots at \$200 per slot per month for maximum consideration on this Agreement is \$62,400.

Motion #11-123

To approve an Increase in Medicaid revenue by \$8,500,000. Increase in expenses, Agency/County/other services by \$8,500,000.

Motion #11-124

To approve NSMHA-SNOHOMISH COUNTY-SMHC-11-13 AMENDMENT 1 for the provision of removing the Evaluation and Treatment Center maintenance requirement and funding from this Agreement. This Amendment takes effect on January 1, 2012 through September 30, 2013. The reduction in funding to this Agreement is \$50,603.94 for a new maximum consideration of \$2,834,069.67 through June 30, 2013*.

Motion #11-125

To approve NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13 AMENDMENT 1 for the provision of removing the Evaluation and Treatment Center maintenance requirement and funding from this Agreement. This Amendment takes effect on January 1, 2012 through September 30, 2013. The reduction in funding to this Agreement is \$86,160.06 for a new maximum consideration of \$276,671.69 through June 30, 2013*.

Motion #11-126

To approve the following Professional Service Agreements:

NSMHA-BROWN-PSC-12

NSMHA-LWC-PSC-12

NSMHA-TURNER HR SERVICES-PSC-12

NSMHA-SNOHOMISH COUNTY-PSC -12-13

To approve NSMHA-BROWN-PSC-12 for the provision of medical director services and consultation. The term of this agreement is January 1, 2012 through December 31, 2012 for a maximum consideration of \$36,000.

To approve NSMHA-LWC-PSC-12 for the provision of janitorial services at the NSMHA offices. The term of this Agreement is January 1, 2012 through December 31, 2012 for the maximum consideration of \$14,098.

To approve NSMHA-TURNER HR SERVICES-PSC-12 for the provision of Human Resource services and consultation. The term of this agreement is January 1, 2012 through December 31, 2012 for a maximum consideration of \$15,000.

To approve NSMHA-SNOHOMISH COUNTY-PSC -12-13 for the provision of transferring funding from the County's Medicaid and State Contracts to a professional service contract for the maintenance of the Snohomish County Evaluation and Treatment Center. The term of the agreement is January 1, 2012 through September 30, 2013 for a maximum consideration of \$136,764.00 through June 30, 2013*.

*** an amendment will be offered to providers for the period of 7/1/13-9/30/13 allocating legislative funding.**

16. Introduction Items

None

17. Adjourn

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING**

September 28, 2011

1:30 PM

MINUTES

Board Members Present:

Ken Dahlstedt, Skagit County Commissioner, NSMHA Board of Directors Acting Chair
Jamie Stephens, San Juan County Council member
Helen Price Johnson, Island County Commissioner
Anne Deacon, designated alternate for Whatcom County Council member, Kathy Kershner
Ken Stark, designated alternate for Snohomish County Executive, Aaron Reardon
Candy Trautman, NSMHA Advisory Board Chair
Regina Delahunt, designated alternate for Whatcom County Executive, Pete Kremen

Staff Present:

Chuck Benjamin, Bill Whitlock, Annette Calder

Guests:

None

1. Call to Order; Introductions

Ken Dahlstedt opened the meeting at 1:35 and welcomed everyone; introductions were made.

2. Revisions to Agenda

None

3. Approval of Minutes

Motion #11-098: To review and approve the minutes June 9, 2011 and August 26, 2011

Chair Dahlstedt asked if there were changes to the minutes, there were none; Mr. Stark moved approval of **motion # 11-098**, seconded by Ms. Trautman, all in favor, **motion carried**.

4. Comments & Announcements from the Chair

None

5. Reports from Board Members

Ken Stark reported that JLARC is looking into costs for mental health and involuntary commitment court. Also, regarding triage legislation that passed, there is a work group and Ken is representing WSAC on that group. The group is working to keep the new WAC regulations for triage facilities to a minimum. Have met a few times and said he has received the latest draft and the regulations look like they've been kept to a minimum; group discussion took place.

6. Comments from the Public

None

7. Report from the Advisory Board – Candy Trautman, Chair

Candy reported:

- Met on September 6th and received reports from:
 - Ombuds,
 - QMOC,
 - individual counties,
 - approved Advisory Board budget with an emphasis to improve consumer involvement,
- Approved contracts before the Board today
- Had a very successful Advisory Board Retreat in August with an emphasis on being an active Board, looking at changing pre-meeting education sessions and site visits
- Attended the from Stigma to Hope at McIntyre Hall recently

Ms. Trautman was thanked for her report.

8. Report from the Executive/Personnel Committee

Chuck Benjamin reported the Executive Committee met today, and received the draft policies and procedures as well as met with Kara Turner, HR Consultant, will start advertising process for an Executive Director and for her to work with the Executive Committee and the 5 County Coordinators.

9. Report from the Quality Management Oversight Committee

Anne Deacon reported:

- The meeting was held on August 24, 2011; there was no meeting in July.
- The following announcements were made:
 - David Small introduced Stacy Fennell as the new program manager for Everett Behavioral Health
 - Fred Plappert presented his agenda item on risk assessments at facilities for those who are a danger to themselves.
 - Marie Jubie asked for clarification on appointments to committees by the Advisory Board and it was noted that the Advisory Board nominates both board members and at large representatives as well.
 - Greg passed out information on the Partnership Access Line (PAL), a child psychiatric phone consult resource available throughout the State for providers.
- The following Quality Issues were discussed:
 - Recommendation to continue the use of the CA/LOCUS tool; to be revisited in the event the State changes the tool.
 - Recommendation to select planful discharge from services as the new PIP.
 - Update on the Motivational Interviewing Training and the overwhelming response.
 - Information on the customer service survey to be conducted the last two weeks of October.
 - Recommendation to approve three policies: 1702 – 1719 – 1562.
 - The semi-annual CIRC and second opinion reports were presented.
 - An update was given on the success of the WCPC Open Access Process.
- The next meeting will be (today) September 28, 2011, from 1-3.

Ms. Deacon was thanked for her report.

10. Report from the Planning Committee

Anne Deacon reported:

- The Planning Committee met on September 16th
 - Reviewed additional funding for the following programs:
 - Skagit county half PACT,
 - WRAP and CHAP (Respite Care funding)
 - transitional housing,

- WCPC asked for additional funding for the Elder Gatekeeper program and after robust discussion the recommendation to fund this program was not supported.
- Revised the Planning Committee Charter to define a quorum
- Next meeting is October

Ms. Deacon was thanked for her report.

11. Report from the Executive Director

Chuck Benjamin reported:

- NSMHA Staff have been working very hard to get the contracts before the Board today completed
- NSMHA was on a conference call yesterday with Secretary Dreyfus, it was a doom and gloom call regarding the budget deficit and funding reductions
 - Looking at initially closing two wards at Western State Hospital (each ward costs the state \$3.5 million to operate and it will be interesting to see what comes back to the communities)
 - Later closing three other wards, and stating funding will come to the communities to develop local resources, but not defining how much money. Group discussed how the reductions are really cost-shifts
 - Looking at decreasing the number of eligibles, along with a rate reduction (a \$5 million negative impact just from rate reduction for this Region).
 - Definition of vulnerable population is being looked at for redefining from “people at risk of not being able to care for themselves” to “not being able to care for themselves”
 - Adult pharmaceuticals being eliminated unless in an institutional setting/jails
 - Reducing the number of RSN’s to a total of 4-6, stating there would be approximately \$3 million dollar savings by reducing the number of RSN’s.
- RFP for the Skagit county Peer Center will be released soon, with a recommendation to come to this Board at the December 8th with a February 1, 2012 start date; brief discussion followed on triage centers in Skagit and Snohomish counties

Mr. Benjamin was thanked for his report.

12. Report from the Finance Officer

Bill Whitlock reported:

- The revenue and expense report is through August 2011. The Federal Block Grant and PATH (Project for Assistance in Transition from Homelessness) and DDD grants were low. They have negative variances of \$232,682, \$73,963 and \$59,842 respectively. These are most likely timing variances. The rest of the revenue variances are all permanent variances. Interest revenue was lower than budgeted due to the low interest rates. Overall, the revenues are just over a million dollars lower than in 2010.
- The PALS (Program for Adaptive Living Skills) funds were reduced in 2011. The PACT (Program for Assertive Community Treatment) variance is because the funds were switched to mostly Medicaid funded in May. This is per the State budget proviso. This was not a budget reduction like we thought might happen last year.
- The negative expenditure variances are in benefits and insurance.
- Provider expenditures are over budget by just over \$2.8 million. Inpatient billings are over budget by just over \$984,000. The inpatient expenditures are about twice as much as last year. We think this is Provider One clearing out some of last year’s bills.
- There are motions coming from the Planning Committee that are also fiscal issues. We are requesting to put additional state funds into the budgets. The changes are restoring prior cuts, new programs and \$3.5 million in fee for service programs to fund historical over service. Unfortunately, the state announced major budget cuts on Monday. This means we need to go through another planning process to reduce expenditures to the proposed revenue cuts.
- The Planning Committee also recommended the format for the fee for service payout for the end of the two year budget cycle. The payout is based on provider audit scores and service over the budget cap.

- We completed our audit from the State Auditor's Office. There were no findings and were some recommendations. Next week we host the DSHS/DBHR fiscal auditors.

Mr. Whitlock was thanked for his report.

13. Report from the Finance Committee

Ken Stark reported the Finance Committee met today, reviewed all claims and payroll for June, July and August 2011 as well as all action items before the Board today. Mr. Stark moved approval of the Consent Agenda, motions #11-100, #11-101 and #11-102, seconded by Helen Price Johnson, all in favor, **motion carried**.

14. Consent Agenda – Finance Committee

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

Motion #11-100

To review and approve North Sound Mental Health Administration's claims paid from June 1, 2011 through June 30, 2011 in the amount of \$4,346,109.69. Payroll for the month of June in the amount of \$107,511.28 and associated employer paid benefits in the amount of \$52,814.63.

Motion #11-101

To review and approve North Sound Mental Health Administration's claims paid from July 1, 2011 through July 31, 2011 in the amount of \$6,203,785.19. Payroll for the month of July in the amount of \$107,318.83 and associated employer paid benefits in the amount of \$64,906.11.

Motion #11-102

To review and approve North Sound Mental Health Administration's claims paid from August 1, 2011 through August 31, 2011 in the amount of \$4,225,531.22. Payroll for the month of August in the amount of \$110,468.16 and associated employer paid benefits in the amount of \$54,603.50.

15. Action Items

DSHS-DBHR

Motion #11-103

To approve the following contracts from DSHS/DBHR:

DSHS-DBHR-NSMHA-MEDICAID-11-13

DSHS-DBHR-NSMHA-SMHC-11-13

DSHS-DBHR-NSMHA-MHBG-11-12

DSHS-DBHR-NSMHA-PATH-11-13 – Snohomish County

DSHS-DBHR-NSMHA-PATH-11-13 – Whatcom County

Chuck provided an explanation for **motion #11-103**. Moved by Helen Price Johnson, seconded by Ken Stark, all in favor, **motion carried**.

To approve **DSHS-DBHR-NSMHA-MEDICAID-11-13** for the provision of funding for Medicaid covered mental health services in the North Sound Region. The term of this Agreement is October 1, 2011 through September 30, 2013 with DBHR offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013. This is a Fee for Service contract.

To approve **DSHS-DBHR-NSMHA-SMHC-11-13** for the provision of funding for state covered mental health services in the North Sound Region. The term of this Agreement is October 1, 2011 through September 30, 2013

with DBHR offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013. The maximum funding on this Agreement is \$36,544,842.

To approve **DSHS-DBHR-NSMHA-MHBG-11-12** for the provision of Mental Health Block Grant funding for one fiscal year. This funding is providing services that are not allowed under Medicaid or services not available to Medicaid enrollees. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$1,100,750.

To approve **DSHS-DBHR-NSMHA-PATH-11-13** for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Snohomish County services provided by Compass Health. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$138,820.

To approve **DSHS-DBHR-NSMHA-PATH-11-13** for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Whatcom County services provided by Whatcom Counseling & Psychiatric Clinic. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$45,453.

Motion #11-104

To approve the Executive Director's authority to sign the following contracts when delivered to NSMHA for signature:

DSHS-DBHR-NSMHA-ROADS TO COMMUNITY LIVING-11-13
CHILDREN'S ADMINISTRATION-NSMHA-Intensive Wraparound

PLACEHOLDER FOR CHILDREN'S ADMINISTRATION-NSMHA-INTENSIVE WRAPAROUND

To approve **DSHS-DBHR-NSMHA-ROADS TO COMMUNITY LIVING-11-13** for the provision of providing intensive services to individuals exiting institutional settings and need additional supports. The population served is an age range of 21 years of age and younger and individuals 65 years old and older. The maximum consideration on this Agreement is \$. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

Chuck provided an explanation for **motion #11-104**. Moved by Anne Deacon, seconded by Ken Stark, all in favor, **motion carried**. When details are available they will be brought back to the Board of Directors.

Motion #11-105

To approve the following Medicaid contracts:

NSMHA-BRIDGWAYS-MEDICAID-11-13
NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-11-13
NSMHA-COMPASS HEALTH-MEDICAID-11-13
NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-11-13
NSMHA-LAKE WHATCOM-MEDICAID-11-13
NSMHA-SEA MAR-MEDICAID-11-13
NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13
NSMHA-SUNRISE SERVICES-MEDICAID-11-13
NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-11-13
NSMHA-WHATCOM COUNSELING & PYSCHIATRIC CLINIC-MEDICAID-11-13

Chuck provided an explanation for **motion #11-105**, seconded by Anne Deacon, with a friendly amendment to eliminate the word "estimated" from all contracts, friendly amendment accepted, all in favor, **motion carried**.

NSMHA-BRIDGWAYS-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,592,871. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-CATHOLIC COMMUNITY SERVICES-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$3,899,217. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$24,263,862. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-INTERFAITH COMMUNITY CLINIC-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$657,111. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,785,483. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SEA MAR-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,723,449. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$362,812. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SUNRISE SERVICES-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$2,819,208. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-VOLUNTEERS OF AMERICA-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$3,071,811. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering

an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PYSCHIATRIC CLINIC-MEDICAID-11-13 for the provision of allocating biennial Medicaid funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$5,038,509. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

SMHC

Motion #11-106

To approve the following contracts:

NSMHA-BRIDGWAYS-SMHC-11-13

NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-11-13

NSMHA-COMPASS HEALTH-SMHC- 11-13

NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-11-13

NSMHA-LAKE WHATCOM-SMHC-11-13

NSMHA-SEA MAR-SMHC-11-13

NSMHA-SNOHOMISH COUNTY-SMHC-11-13

NSMHA-SUNRISE SERVICES-SMHC-11-13

NSMHA-VOLUNTEERS OF AMERICA-SMHC-11-13

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-11-13

Chuck provided an explanation for motion #11-106, Mr. Stark moved approval, seconded by Ms. Delahunt, all in favor, **motion carried.**

NSMHA-BRIDGWAYS-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$131,754. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-CATHOLIC COMMUNITY SERVICES-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$561,960. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-SMHC- 11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$10,797,234. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-INTERFAITH COMMUNITY CLINIC-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$13,401. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,990,611. The

term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SEA MAR-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,122,660. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$2,884,674. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SUNRISE SERVICES-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,055,754. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-VOLUNTEERS OF AMERICA-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$585,108. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-SMHC-11-13 for the provision of allocating biennial state funding for mental health services in the provider's catchment area. The maximum consideration on this Agreement is \$1,657,992. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

CRISIS CENTERS/TRIAGE

Motion #11-107

To approve the following Crisis Centers/Triage Contracts:

NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11-13

NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11-13

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11-13

Chuck provided an explanation for motion **11-107**. Mr. Stephens moved approval, seconded by Ms. Price-Johnson, all in favor, **motion carried**.

NSMHA-PIONEER HUMAN SERVICES-SKAGIT CRISIS CENTER-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$908,281. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-COMPASS HEALTH-SNOHOMISH TRIAGE-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$2,362,255. The term of this Agreement is October 1, 2011 through

September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC CLINIC-WHATCOM TRIAGE-11-13 for the provision of allocating biennial Medicaid and State funding for mental health crisis stabilization services in the provider's catchment area. The maximum consideration on this Agreement is \$1,049,105. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

JAIL SERVICES

Motion #11-108

To approve the following Jail Services Contracts:

NSMHA-ISLAND COUNTY-JAIL SERVICES-11-13

NSMHA-SKAGIT COUNTY-JAIL SERVICES-11-13

NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-11-13

NSMHA-WHATCOM COUNTY-JAIL SERVICES-11-13

Chuck provided an explanation for motion #11-108. Ms. Delahunt moved approval, seconded by Ms. Trautman, all in favor, **motion carried.**

NSMHA-ISLAND COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Island and San Juan County. The maximum consideration on this Agreement is \$131,427. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SKAGIT COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Skagit County. The maximum consideration on this Agreement is \$157,500. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-SNOHOMISH COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Snohomish County. The maximum consideration on this Agreement is \$680,594. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-WHATCOM COUNTY-JAIL SERVICES-11-13 for the provision of allocating biennial State funding for mental health jail transition services in Whatcom County. The maximum consideration on this Agreement is \$235,578. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

PROGRAM FOR ASSERTIVE COMMUNITY TREATMENT (PACT)

Motion #11-109

To approve the following contracts for Program for Assertive Community Treatment (PACT)

NSMHA-COMPASS HEALTH-PACT-11-13

NSMHA-LAKE WHATCOM CENTER-PACT-11-13

Chuck provided an explanation for motion #11-109. Ms. Delahunt moved approval, seconded by Ms. Trautman, all in favor, **motion carried.**

NSMHA-COMPASS HEALTH-PACT-11-13 for the provision of PACT services in Snohomish County for up to 100 individuals. The maximum consideration on this Agreement is \$2,510,235. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

NSMHA-LAKE WHATCOM CENTER-PACT-11-13 for the provision of PACT services in Whatcom County for up to 50 individuals. The maximum consideration on this Agreement is \$1,346,961. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

MENTAL HEALTH BLOCK GRANT

Motion #11-110

To approve the following Mental Health Block Grant contracts:

NSMHA-SENIOR SERVICES of SNOHOMISH COUNTY-FBG-11-12

NSMHA-EVERETT HOUSING AUTHORITY HOPE OPTIONS-FBG-11-12

NSMHA-SAN JUAN COUNTY COMMUNITY SERVICES-FBG-11-12

NSMHA-ISLAND COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-SKAGIT COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-OPPORTUNITY COUNCIL ADULT HOMELESS PROJECT-FBG-11-12

NSMHA-SNOHOMISH COUNTY HUMAN SERVICES-FBG-11-12

NSMHA-SUN COMMUNITY-FBG-11-12

NSMHA-SUNRISE SERVICES-PEER CONNECTIONS CENTER-FBG-11-12

NSMHA-COMPASS HEALTH-FBG-11-12

NSMHA-TULALIP TRIBES-FBG-11-12

NSMHA-COMPASS HEALTH-PEER BAILEY CENTER-FBG-11-12

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC-RAINBOW PEER CENTER-FBG-11-12

Chuck provided an explanation for motion #11-110. Ms. Price Johnson moved approval, seconded by Ms. Trautman, all in favor, **motion carried.**

NSMHA-SENIOR SERVICES of SNOHOMISH COUNTY-FBG-11-12 for the provision of geriatric screening and short term mental health intervention to older adults in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$41,000.

NSMHA-EVERETT HOUSING AUTHORITY HOPE OPTIONS-FBG-11-12 for the provision of stabilizing housing and short term mental health intervention to older adults and adults at risk of homelessness in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$36,184.

NSMHA-SAN JUAN COUNTY COMMUNITY SERVICES-FBG-11-12 for the provision of District Court Mental Health Treatment Options for individuals without the ability to pay. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$29,000.

NSMHA-ISLAND COUNTY HUMAN SERVICES-FBG-11-12 for the provision of Mobile Outreach services to individuals in Island County that do not meet the threshold for NSMHA funded crisis services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration on this Agreement is \$59,500.

NSMHA-SKAGIT COUNTY HUMAN SERVICES-FBG-11-12 for the provision of an Outreach-Intervention Specialist to work with the homeless population in Skagit County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$52,550.

NSMHA-OPPORTUNITY COUNCIL ADULT HOMELESS PROJECT-FBG-11-12 for the provision of a case management position for people with mental illness who were homeless and are applying for and securing housing in Whatcom County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$46,900.

NSMHA-SNOHOMISH COUNTY HUMAN SERVICES-FBG-11-12 for the provision of short term case management for those ineligible for other mental health services in Snohomish County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$63,000.

NSMHA-SUN COMMUNITY-FBG-11-12 for the provision of urgent transitional housing for people with mental illness in Whatcom County. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$59,000.

NSMHA-SUNRISE SERVICES-PEER CONNECTIONS CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

NSMHA-COMPASS HEALTH-FBG-11-12 for the provision of transitional mental health services for those ineligible for other mental health services in Snohomish and Skagit Counties. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$151,716.

NSMHA-TULALIP TRIBES-FBG-11-12 for the provision of outreach and engagement to Tribal members, adult and youth at risk, by providing traditional healing, ceremonies and opportunities for growth in Tribal culture. The term of the Agreement is October 1, 2011 through September 30, 2012. The maximum consideration of this Agreement is \$65,000.

NSMHA-COMPASS HEALTH-PEER BAILEY CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

NSMHA-WHATCOM COUNSELING & PSYCHIATRIC-RAINBOW PEER CENTER-FBG-11-12 for the provision of center operations that is peer driven and provides peer run services. The term of this Agreement is October 1, 2011 through September 30, 2012. The maximum consideration for this Agreement is \$150,000.

PATH

Motion #11-111

To approve the following PATH Contracts:

NSMHA-COMPASS HEALTH-PATH-11-13

NSMHA-WCPC-PATH-11-13

Chuck provided an explanation for motion **#11-111**. Ms. Delahunt moved approval, seconded by Mr. Stark, all in favor, **motion carried**.

NSMHA-COMPASS HEALTH-PATH-11-13 for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Snohomish County services provided by Compass Health. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$138,820.

NSMHA-WCPC-PATH-11-13 for the provision of Projects for Assistance in Transition from Homelessness (PATH) in Whatcom County services provided by Whatcom Counseling & Psychiatric Clinic. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum funding on this Agreement is \$45,453.

WRAPAROUND

Motion #11-112

To approve the following Wraparound Contracts:

NSMHA-CATHOLIC COMMUNITY SERVICES-WRAPAROUND-11-13

NSMHA-COMPASS HEALTH-WRAPAROUND-11-13

Chuck provided an explanation for motion **#11-112**. Mr. Stark moved approval, seconded by Ms. Price-Johnson, all in favor, **motion carried**.

NSMHA-CATHOLIC COMMUNITY SERVICES-WRAPAROUND-11-13 for the provision of providing outpatient wraparound and intensive wraparound services in Skagit and Whatcom Counties. The term of this Agreement is October 1, 2011 through September 30, 2013. The maximum consideration on this Agreement is \$4,038,838.

NSMHA-COMPASS HEALTH-WRAPAROUND-11-13 for the provision of providing outpatient wraparound and intensive wraparound services in Island and Snohomish Counties. The term of this Agreement is October 1, 2011 through September 30, 2011. The maximum consideration on this Agreement is \$3,817,265.

OMBUDS

Motion #11-113

To approve **NSMHA-SKAGIT COMMUNITY ACTION-OMBUDS-11-13** for the provision of allocating biennial State funding for mental health regional Ombuds services. The maximum consideration on this Agreement is \$253,017. The term of this Agreement is October 1, 2011 through September 30, 2013 with NSMHA offering an amendment July 1, 2013 for the purpose of enabling legislation and appropriating funding through September 30, 2013.

Chuck provided an explanation for motion **#11-113**. Ms. Deacon moved approval, seconded by Mr. Stark, all in favor, **motion carried**.

WSH LIAISON TRANSFER

Motion #11-114

To approve the transfer of longevity along with the balance of sick leave and vacation leave not cashed out by the WSH Liaison Coordinator upon transferring to NSMHA from Snohomish County employment.

Chuck provided an explanation for motion **#11-114**. Mr. Stark moved approval, seconded by Ms. Deacon, all in favor, **motion carried**.

Motion #11-116

To pay out unspent fee for service money of \$1,436,229 to the providers as reviewed during the Fiscal Officer's report. Approval moved by Mr. Stark, seconded by Ms. Delahunt, all in favor, **motion carried**.

16. Introduction Items

Motion #11-115

To introduce for review the Proposed 2012 NSMHA Operating Budget.

Motion #11-099

To introduce for review the revised NSMHA Personnel Policies and Procedures.

17. Adjourn

Next meeting will take place on December 8th. The meeting was adjourned at 2:45.

Respectfully submitted:

Annette Calder
Executive Assistant

2012 Board Officers, Committee Assignments and Meeting Schedules

2012 Board Officers:

Chair: Kathy Kershner

Vice: Dave Gossett

2012 Meeting Schedule, 2nd Thursday of even numbered months at 1:30 p.m.

February 9

April 12

June 14

August 9

October 11

December 13

2012 Committee Assignments:

Planning: Regina Delahunt, John Koster, Kathy Kershner

Meets 3rd Friday of every month at 11:00

Quality Management Oversight Committee (QMOC): Anne Deacon, Brian Sullivan, Ken Dahlstedt

Meets 4th Wednesday of every month at 1:00

Finance: Ken Stark, Helen Price Johnson, Jamie Stephens

Meets 2nd Thursday of even numbered months at 12:30

Executive Personnel Committee: Kathy Kershner, Dave Gossett, Ken Dahlstedt

Meets 2nd Thursday of even numbered months at 12:30