

Executive Committee (EC) Members Present:

- Jill Johnson, Chair, Island County Commissioner; Board of Island County Commissioners
- Rebecca Clark, Skagit County Health Services; designated alternate for Jennifer Johnson; designated alternate for Commissioner Ken Dahlstedt
- Barbara LaBrash, San Juan County Coordinator; designated alternate for Council Member Jamie Stephens
- Cammy Hart-Anderson, Snohomish County Human Services; designated alternate for County Executive Dave Somers
- Robert Knoll, Snohomish County Council; designated alternate for Council Member Brian Sullivan
- Ken Mann, Whatcom County Council; Vice-Chair North Sound BHO County Authorities Executive Committee
- David Kincheloe, Chair; North Sound Behavioral Health Organization Advisory Board
- Regina Delahunt, Whatcom County Health Department Director; designated Alternate for County Executive Jack Louws

North Sound Behavioral Health Organization (BHO) Staff Present:

- Joe Valentine, Executive Director; North Sound Behavioral Health Organization (BHO)
- Betsy Kruse; Deputy Director; North Sound BHO
- Bill Whitlock, Fiscal Officer; North Sound BHO
- Joanie Williams, Administrative Manager; North Sound BHO (recording)

Guests:

- Phil Buri

Call to Order and Introductions – Chair Johnson

Chair Johnson called the meeting to order and initiated introductions.

Revisions to the Agenda – Chair Johnson

Chair Johnson asked if there were any revisions to the agenda, there were none.

Approval of October 5th and October 12th, 2017, Minutes, Motion #17-90 – Chair Johnson

Chair Johnson asked the CAEC members if there were any revisions to the October 5th and/or the October 12th Meeting Minutes. Robert Knoll moved the motion for approval, Cammy Hart-Anderson seconded the motion, all in favor, motion #17-90 carried.

Comments & Announcements from the Chair

- Chair Johnson said Island County has a purchase and sale agreement on seven (7) acres of property that can site a triage center and supported housing unit. Joe looked at the site and believes it is appropriate for the triage center. Jill noted the county is waiting on legislative allocation.

Reports from Members

- Cammy said Snohomish County is allocating \$190,00 to Sunrise Services Enhanced Services Facility. The project will house and care for individuals leaving psychiatric hospitals such as Western State Hospital who are returning to the region. She added that she would like to encourage other counties to use un-allocated 2017 dollars to support the project as well.
Joe Valentine noted that the BHO is also supporting mental health related costs. The facilities are designed for individuals with long term care needs that are difficult to place.
- Ken Mann announced that the Whatcom jail tax on the ballot failed by 58%. This was the second attempt for jail tax. Next steps will be determined.
He noted he believes Whatcom County desires to put a larger emphasis on incarceration reduction and prevention. They are making great strides in that area. Building a jail could be viewed as counter-productive if incarceration reduction is the focus.
The failed ballot provides an opportunity to be innovative and forwarding thinking regarding criminal justice.
The current facility needs renovation. During construction individuals will be moved to other jails.

Comments from the Public

Chair Johnson asked if there were any comments from the public, there were none.

Report from the Advisory Board

David noted following activities taking place with the Advisory Board:

- Elections for the new Chair and Vice-Chair are coming up next month
- Current and future advocacy priorities are being determined
- Currently finalizing the details of the Visual Art and Poetry Contest
- A 12-page calendar will be developed to publish the Art and Poetry displaying 12 entries, versus two
- The Advisory Board Annual Holiday Potluck is taking place on December 5th at 12:00 p.m.
David invited the County Authorities Executive Committee members to the potluck and the meeting which will directly follow.

Committee Report

- **Quality Management Oversight Committee (QMOC)**
 - *No meeting in November, no report available, next meeting is meeting is 12/13/17*

Chair Johnson noted the QMOC topic would be skipped since the meeting did not take place in November.

Report from the Executive Director

The North Sound BHO Executive Director gave a report on the topics below and referenced accompanying documents. Conversation followed.

- 1) Integration Planning Update
 - a. Health Care Authority (HCA)-North Sound Memorandum of Understanding (MOU)
 - b. Mid-Adopter
 - c. Inter-local Leadership Structure
- 2) Opioid Summit
 - a. Behavioral Health Facilities Update
 - b. Next Steps
- 3) Behavioral Health Facilities Update
- 4) Implementation of the North Sound Tele-Psych Network

Report from the Finance Officer

Bill gave the Finance Officer's Report and referenced the documents provided in member binders. Discussion followed.

Cammy moved **Motion #17-95** (from the Governance and Operations meeting) to amend the 2017 North Sound BHO Operating Budget, and to increase the revenue use of the Beginning Fund Balance by \$14,000,000.00, and to increase the expenditures of Agency County and other services by \$10,000,000.00, and increase the In-Patient Expenditure by \$4,000,000.00.

Barbara LaBrash seconded the motion, all in favor, motion#17-95 approved.

Report from the Governance Operations Committee

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda – Ken Mann

Motion # 17-91

To review and approve the North Sound Behavioral Health claims paid from October 1st, 2017 through October 31st, 2017 in the amount of \$11,728,110.60. Payroll for the month of October in the amount of \$282,801.57 and associated employer benefits in the amount of \$198,095.04.

Ken Mann said he reviewed the bills and moved the motion for approval, Regina Delahunt seconded, all in favor, Motion #17-91 carried.

Governance and Operations Committee Update

- Chair Johnson said there was discussion during the Governance and Operations Committee regarding one of the tabled items from last month; Skagit County Prosecuting Attorney Motion #17-74. She stated the Governance and Operations Committee is prepared to discuss their recommendation regarding the motion (when it is time for it to be discussed; now, or in an Executive Session).
- She also spoke about the Executive Director's 360 Review (performance evaluation) which will include input by his subordinates, cohorts and superiors. She noted that Joe will be completing a self-assessment and she will be meeting with him to discuss the results of the review. She invited the CAEC to give feedback that will be shared with Joe regarding his performance. She noted it is healthy for Joe's professional development to take part in this kind of review, and healthy for the organization as well.

Action Items

For Executive Committee Approval

Skagit County Prosecuting Attorney

Following an Executive Session during the October 12th County Authorities Executive Committee meeting, it was determined this motion would be tabled until the November 9th meeting to allow another month of research by the North Sound BHO Legal Counsel.

- The PA's office is asking the BHO to cover the costs of temporary staffing costs due to an Assistant PA out on maternity leave. North Sound reimburses the counties on a case rate basis, not on an hourly rate for ITA court services. This ask is in addition to the case rate we pay for ITA court services.

Motion #17-74

- Approve payment in the amount of \$4,859.44 for the temporary staffing costs to cover leave for the ITA court services personnel.

Chair Johnson noted Motion #17-74 was tabled last month and could be tabled again, or other supplemental motions could be considered by the Governance and Operations Committee.

Cammy Hart-Anderson moved a motion to adjust Motion #17-74 as follows:

Skagit County, as well as any of the other four (4) counties, can incorporate any unanticipated extraordinary

expenses from the current year in the calculation of the next year's calculation for the court cost fee reimbursement, and incorporate this case.

Chair Johnson noted this is consistent with what can be reimbursed; consistent with reimbursement policies for all counties; and will make Skagit County whole; if there is in fact a \$4,859.44 shortfall in the budget.

Barbara LaBrash seconded the motion, all in favor, adjusted Motion #17-74 carried.

Evaluation and Treatment Center

During the October 12th meeting, the CAEC determined this motion would be tabled until the November 9th meeting.

The Committee Members asked Bill Whitlock, North Sound BHO Fiscal Officer, to bring back specific information after consulting with Compass.

Funding is being increased for the Snohomish County Evaluation & Treatment (E&T) Center to reflect actual costs for the capacity funded program. The funding is provided to add three FTE personnel for data entry and correction for a budgetary error on the pass-through funding for Snohomish County to pay for facility improvements.

Motion #17-85

- North Sound BHO-Compass Health-E&T-16-18 Amendment 5 for the purpose of increasing funding by \$1,159,440 for a new maximum consideration of \$10,729,916 with the term remaining the same April 1, 2016 through March 31, 2018.

Joe Valentine stated this motion was tabled from the October meeting and asked Bill Whitlock to give additional detail.

Chair Johnson said the operating shortfall is about \$75,000 per month. The BHO is being asked to increase their funding for operations, with the knowledge that the money sent to them for building is in another fund, and will transfer to Snohomish County. It is completely unrelated to the operating shortfall, and they did not utilize any of the pass-through funds to back fill operations.

Additional discussion followed.

Ken Mann moved the motion for approval, Robert Knoll seconded the motion, all in favor, motion #17-85 carried.

It was noted that Bill Whitlock will be re-calculating the E&T Bed Rate.

American Behavioral Health Services and Lifeline Connections

American Behavioral Health Services (ABHS) is being awarded a Substance Use Disorder (SUD) outpatient contract in the North Sound, which will take effect on January 1, 2018. The service area will encompass Everett/surrounding area, South Whidbey and Stanwood. ABHS is currently under contract for SUD Residential Services. This funding is being provided for startup costs such as, rentals, small tools, etc.

Lifeline Connections is being awarded a Substance Use Disorder outpatient contract in the North Sound, which will take effect on January 1, 2018. The service area will encompass Mount Vernon, Anacortes, Bellingham/surrounding area. Lifeline is currently under contract for SUD Residential services. This funding is being provided for startup costs, such as rentals, small tools, etc.

Motion # 17-92

North Sound BHO-ABHS-PSC-17-18 for the purpose of establishing outpatient facilities and staffing for SUD outpatient services in the North Sound Region. The maximum consideration is \$218,856 with the term of the contract October 1, 2017 through June 30, 2018.

North Sound BHO-Lifeline Connections-PSC-17-18 for the purpose of establishing outpatient facilities and staffing for SUD outpatient services in the North Sound Region. The maximum consideration is \$191,475 with the term of the contract October 1, 2017 through June 30, 2018.

Cammy Hart-Anderson moved the motion for approval, Rebecca seconded, all in favor, motion #17-92 carried.

For Executive Committee Ratification

Program Assistance to Transition from Homelessness

Program Assistance to Transition from Homelessness (PATH) is an outreach program focused on individuals/families who are homeless and in need of treatment. There is a PATH grant for both Snohomish & Whatcom Counties, both grants performed by Compass Health.

- The total PATH grant for both counties is \$213,498

Compass Health is the provider of PATH services in both counties. Along with the Grant funds of \$213,498, additional funds are for 33% required match and funding to cover the actual costs of the programs.

- Snohomish County has a grant of \$164,501 with \$54,834 of 33% match and additional funds in the amount of \$141,000 to cover the actual costs of the program, for total of \$360,335.
- Whatcom County has a grant of \$48,997 with \$16,332 of 33% match and additional funds in the amount of \$59,137 to cover the actual costs of the program for a total of \$124,446.

Motion # 17-93

DSHS-DBHR-North Sound BHO-PATH-17-18 for the purpose of providing homeless outreach in Snohomish County. The maximum consideration on this contract is \$164,501 with a term of October 1, 2017 through September 30, 2018.

DSHS-DBHR-North Sound BHO-PATH-17-18 for the purpose of providing homeless outreach in Whatcom County. The maximum consideration on this contract is \$48,997 with a term of October 1, 2017 through September 30, 2018.

North Sound BHO-Compass Health-PATH-17-18 for the purpose of providing homeless outreach in both Snohomish and Whatcom Counties. The maximum amount on this contract is \$484,801 with a term of October 1, 2017 through September 30, 2018.

Ken Mann moved the motion for approval, Regina Delahunt seconded, all in favor, Motion #17-93 carried.

We have worked with the Snohomish and City of Everett's legislative liaisons to develop a letter to the Governor requesting that he include in his 2018 Supplemental Budget Request the \$17 million for Behavioral Health Facilities that had also been included in the stalled 2017 Capital Budget. This funding was earmarked for the Denny Juvenile Justice Center SUD Treatment facilities and the Whatcom County Triage and Detox Facilities.

Motion #17-94

Approve sending the letter behind Tab 7 to Governor Inslee requesting that he include in his 2018 Supplemental Budget Request the \$17 million for Behavioral Health Facilities that had also been included in the stalled 2017 Capital Budget.

Ken Mann moved the motion for approval, Barb LaBrash seconded the motion, all in favor, Motion #17-94 carried. Joanie gathered signatures from the respective County Authorities Executive Committee members. The letter will be forwarded to the Governor's office.

New Motion; (#17-96)

Chair Johnson asked that a letter be drafted regarding Island County, as well.

Cammy moved a new Motion; # 17-96, stating Chair Johnson is authorized to sign a letter, on behalf of the BHO, to go to the Governor's staff in support of \$4,000,000 to support the Island County/Tri-County Triage Center. Robert Knoll seconded the motion, all in favor, motion #17-96 carried.

Joe Valentine noted that the money was already in the overall facility plan that the CAEC Board approved last year.

Review of the 2018 North Sound BHO Budget

http://northsoundbho.org/Assets/PDFs/Budget/2018_Proposed_Budget.pdf

Joe Valentine said the annual budget process consists of posting the budget on the website in October, introducing it in November, and voting on it in December.

He spoke on various components in the 2018 Recommended Budget; discussion followed.

Adjourn: Meeting adjourned at 2:35 p.m.

Next meeting: December 14th, 2017

Respectfully Submitted;


Joanie Williams
Administrative Manager