



# NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

## BOARD OF DIRECTORS VIRTUAL MEETING MINUTES

November 12,  
2020

### Board of Directors Members present:

- Bill Watson, Council Member; San Juan County, (chairing meeting in Jill's absence)
- Cammy Hart-Anderson, Human Services; designated alternate for Dave Somers, Snohomish County Executive
- Sarah Hinman, Skagit County Public Health; designated alternate for Ken Dahlstedt, Commissioner
- Nicole Gorle, Legislative Analyst, Snohomish County; designated alternate for Stephanie Wright, County Council
- Anne Deacon, Human Services Manager; designated alternate for Rud Browne, Whatcom County Council
- Darcy Cheesman, Legislative Aid; designated alternate for Sam Low, Snohomish County Council Member
- Jackie Henderson, Administrative Director, Island County; designated alternate for Jill Johnson, Commissioner
- Heidi Beazizo, Sr. Legislative Analyst, Snohomish County; designated alternate for Sam Low, Council Member
- Jackie Mitchell, Behavioral Health Program Specialist, designated alternate for Satpal Sidhu, County Executive
- Pat O'Maley Lanphear, Advisory Board Chair

### North Sound Behavioral Health Administrative Services Organization (ASO) staff present:

- Joe Valentine, Executive Director; North Sound BH-ASO
- Darrell Heiner, Accounting Specialist; North Sound BH-ASO
- Margaret Rojas, Assistant Director/Contracts Manager; North Sound BH-ASO
- Charles De Elena, Program Manager, Compliance Officer; North Sound BH-ASO
- Joanie Williams, Administrative Manager/Clerk of the Board; North Sound BH-ASO

### Guests present:

No guests were present

### Call to Order and Introductions – Chair

Bill Watson called the meeting to order and initiated introductions

### Revisions to the Agenda – Chair

Bill asked if there were any revisions to the Agenda, there were none

### Approval of the October 8<sup>th</sup>, 2020, Minutes, **Motion #20-47** – Chair

Darcy Cheesman moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, Motion #20-47 carried

### Comments & Announcements from the Chair

There were no comments and announcements from the Chair

### Reports from Members

Cammy Hart Anderson gave a report from Snohomish County regarding a special opioid outreach program.

<https://www.heraldnet.com/marketplace/keep-hope-equip-yourself-to-support-friends-and-strangers/>

### Comments from the Public

There were no comments from the public

**Report from the Advisory Board**

Pat O'Maley Lanphear gave the report from the Advisory Board for October and November and answered questions from Board Members.

**Report from the Executive Director**

- Report from the North Sound BH-ASO Compliance Officer (Charles DeElena)

Charles DeElena gave the report from the Compliance Officer and answered questions.

Joe Valentine gave the report from the Executive Director and covered the following topics:

- CRISIS SERVICES
- BEHAVIORAL HEALTH IMPACT OF COVID-19
- CONGRESSMAN RICK LARSEN'S ROUNDTABLE
- ANNUAL STATE AUDIT
- UPDATE ON BHO CLOSE OUT LIABILITY
- BEHAVIORAL HEALTH ENHANCEMENT SURVEY
- SNOHOMISH COUNTY OPIOID OUTREACH PROGRAM
- COMPASS/SKAGIT COUNTY EMBEDDED SOCIAL WORKER PROGRAM
- UPDATE ON MOVE TO NEW FACILITY

He answered questions from board members.

**Report from the Finance Officer**

Joe gave the report from the Finance Officer and answered questions

**Report from the Governance Operations Committee**

*All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.*

**Consent Agenda****Motion #20-48**

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from October 1st, 2020, through October 31st, 2020 in the amount of \$2,611,821.14.  
Payroll for the month of October in the amount of \$145,637.62 and associated employer benefits in the amount of \$57,345.19.

Jackie Henderson moved the motion for approval, Anne Deacon seconded, all in favor, motion #20-48 carried

**Action Items**

***For Executive Committee Approval***

**Therapeutic Health Services****Summary**

Therapeutic Health Services (THS) will be expanding their services to include outpatient services in Snohomish County, they will be providing mental health and substance use outpatient treatment to Non-Medicaid individuals. THS is a current provider of Medication Assisted Treatment in Snohomish County.



**Motion #20-49**

- North Sound-THS-ICN-19-20 Amendment 1 to include a mental health and substance use outpatient service provision in their contract. The contract term of the contract is July 1, 2019 through June 30, 2021 with an automatic one-year renewal on July 1, 2021 based on continued compliance with the terms and conditions of the contract.

Cammy Hart-Anderson moved the motion for approval, Jackie Henderson seconded, all in favor, motion #20-49 carried

\*\*\*

**Health Care Authority (HCA)**

**Summary**

- Housing and Recovery Through Peer Services (HARPS) is a contract providing funding for a team of Peers to work with individuals discharging from institutions, who need peer support and housing support. This contract includes housing subsidies. The HARPS team is allocated \$190,440 annually, housing subsidies are \$326,000 annually and \$40,000 in Substance Use subsidies.
- Peer Path Finder is a peer led homeless outreach program with the intent of engaging individuals and families in behavioral health services and connections to housing resources.
- COVID -19 Emergency Funding is for individuals with no insurance, underinsured and are negatively impacted by the pandemic, such as the essential direct service workforce and communities of color.

**Motion #20-50**

- HCA-North Sound BH-ASO-HARPS K 4572-20-21 Amendment 1 providing the funding for the HARPS team and HARPS subsidies in the amount of \$556,440 for the period of July 1, 2020 through June 30, 2021.
- HCA-North Sound BH-ASO-Peer Path Finder K 4864-20-21 providing the funding for the Peer Path Finder team in the amount of \$115,844 for the period of October 1, 2020 through September 30, 2021.
- HCA-North Sound BH-ASO-COVID-19 Emergency Grant K 4755-20-21 providing the funding for services in the amount of \$154,000 for the period of July 1, 2020 through December 31, 2021.

Anne Deacon moved the motion for approval, Jackie Henderson seconded, all in favor, motion #20-50 carried

\*\*\*

**Department of Commerce**

**Summary**

Long-Term Housing subsidies for the HARPS team are provided by the Department of Commerce in partnership with HCA/DBHR. These subsidies are available to the HARPS team to move individuals into long term housing.

**Motion #20-51**

- Department of Commerce-North Sound BH-ASO-HARPS 20-46123-002-20-21 Amendment C providing subsidy funding for the HARPS team in the amount of \$162,604.00.

Anne Deacon moved the motion for approval, Jackie Henderson seconded, all in favor, motion #20-51 carried

\*\*\*

**Lifeline Connections****Summary**

Lifeline Connections was the sole provider responding to the RFP for HARPS and Peer Path Finder Services. The HARPS and Path Finder teams will be serving both Whatcom and Skagit Counties. A portion of the HARPS housing subsidies will be available to the three (3) counties where the team will not be deployed, Island, San Juan and Snohomish.

- Funding breakdown is as follows:
  - HARPS Team \$260,440
  - HARPS Subsidies \$139,323.81
  - Department of Commerce Subsidies \$162,604
  - Peer Path Finder Services \$115,844

**Motion #20-52**

- North Sound BH-ASO-Lifeline Connections-HARPS\_PATH Finder Grant-20-21 providing the funding for HARPS team services, HARPS subsidies and Path Finder Services in the amount of \$678,211.81. The contract term of the contract is July 1, 2020 through June 30, 2021 with an automatic one-year renewal on July 1, 2021 based on continued compliance with the terms and conditions of the contract.

Jackie Henderson moved the motion for approval, Anne Deacon seconded, all in favor, motion #20-52 carried

\*\*\*

**COVID-19 Emergency Grant****Summary**

- North Sound BH-ASO was awarded \$154,000 for the period of July 1, 2020 through December 31, 2021. The funding is for individuals/families most effected by COVID-19, such as essential front-line workers and communities of color. Four (4) Behavioral Health Agencies applied for the funding with three (3) agencies chosen by the evaluation team, with Catholic Community Services withdrawing at the last minute. Sunrise Services applied for the same counties as CCS NW, so we have awarded Sunrise Services the funding for the four counties.
  - Therapeutic Health Services (THS) will serve Snohomish County.
  - Sunrise Services will serve Island and Skagit Counties.
    - Funding is distributed by county as follows:
      - Island County \$20,000
      - Skagit County \$33,500
      - Whatcom County \$33,500 (*We do not have a provider due to CCS NW withdrawing, however we hope to offer the contract to Lake Whatcom Center*)
      - Snohomish \$67,000

**Motion #20-53**

- North Sound BH-ASO-THS-PSC-20-21 providing the funding and statement of work for the COVID-19 Emergency Grant in the amount of \$67,000. The contract term of the contract is July 1, 2020 through December 31, 2021 based on continued compliance with the terms and conditions of the contract.



- North Sound BH-ASO-Sunrise Services-PSC-20-21 providing the funding and statement of work for the COVID-19 Emergency Grant in the amount of \$53,500. The contract term of the contract is July 1, 2020 through December 31, 2021 based on continued compliance with the terms and conditions of the contract.

Anne Deacon moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, motion #20-53 carried

\*\*\*

### **Medication Assisted Treatment Prescription Drug & Opioid Addiction (MAT PDOA) Contracts**

#### **Summary**

Our SAMHSA Grant was renewed for one more year, the contracts below are a continuation of the Medication Assisted Treatment (MAT) services in Island, Skagit, and Whatcom Counties. Lifeline Connections provides the MAT services. Mark Bolan is the grant evaluator.

#### **Motion #20-54**

- North Sound BH-ASO-Bolin-PSC-20-21 providing funding for the period of October 1, 2020 through September 30, 2021 in the amount of \$66,000. The contract term of the contract is October 1, 2020 through September 30, 2021 based on continued compliance with the terms and conditions of the contract.
- North Sound BH-ASO-Lifeline Connections-PSC-20-21 providing funding for the period of October 1, 2020 through September 30, 2021 in the amount of \$334,920. The contract term of the contract is October 1, 2020 through September 30, 2021 based on continued compliance with the terms and conditions of the contract.

Jackie Henderson moved the motion for approval, Jackie Mitchell seconded, all in favor, motion #20-54 carried

\*\*\*

### **Snohomish County Juvenile Court Treatment Services**

#### **Summary**

The contract amendment is providing six (6) month funding for the period of July 1, 2020 through December 31, 2020.

#### **Motion #20-55**

- North Sound- BH-ASO-Snohomish County Superior Court-Juvenile Treatment-20 providing funding for the period of July 1, 2020 through December 31, 2021 in the amount of \$69,900. The contract term of the contract is January 1, 2020 through June 30, 2021 with an automatic one-year renewal on July 1, 2021 based on continued compliance with the terms and conditions of the contract.

Jackie Mitchell moved the motion for approval, Anne Deacon seconded, all in favor, motion #20-55 carried

\*\*\*

### **Asset Disposal Policy #3053.00**

#### **Summary**

This is an update to the current asset disposal policy written in accordance with RCW 36.34 and the Interlocal Operating Agreement.

**Motion #20-56**

- Approve Policy #3053 Asset Disposal as presented.

Cammy Hart-Anderson moved the motion for approval, Anne Deacon seconded, all in favor, motion #20-56 carried

\*\*\*

**Discussion Items**

- 2021 Operating Budget: [2021 NSBHASO Proposed Operating Budget Overview FINAL.pdf](#)
- Strategic Goals
- Overview Procurement Process (will be presented during the December 10<sup>th</sup> meeting)

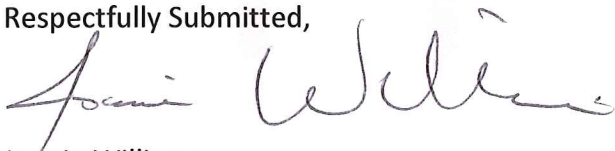
Joe spoke about the 2021 Operating Budget and answered questions. He also led a discussion on the ASO's Strategic Goals for 2021. There was addition discussion regarding the ASO's Procurement Process.

It was noted that the Procurement Process will be presented during the December 10<sup>th</sup> meeting and the Strategic Goals will be added to the December packet as well.

**Adjourn:** 2:43 p.m.

*Next meeting: December 10th, 2020*

Respectfully Submitted,



Joanie Williams  
Clerk of the Board