



North Sound Behavioral Health
Administrative Services Organization
Board of Directors

Work Session Agenda/In-Person Meeting

June 13th, 2024

Board of Directors Members Present:

**North Sound Behavioral Health
Administrative Services Organization
(North Sound BH-ASO) Staff Present:**

Guests Present:

1. **See Work Session Agenda**.....Tab
2. **Comments from the Public** – Chair
3. **Business:**
 - Approval of the May 9th, 2024, Minutes, **Motion #24-24** – Chair.....Tab
 - Financial ReportTab
 - Warrants PaidTab
 - County Funding Request Overview.....Tab
 - Advisory Board Retreat SchematicTab
 - Motions (below)

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

- Consent Agenda - Chair

Motion #24-25

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from May 1st, 2024, through May 31st, 2024, in the amount of \$5,996,980.93
- Payroll for the month of May in the amount of \$199,225.06 and associated employer benefits in the amount of \$98,435.32

4. Action Items – JanRose Ottaway Martin and Margaret Rojas

For Board Approval

The contracts fall into four distinct categories:

- Health Care Authority (HCA) contracts to include funding for the period of July 1, 2024, through December 31, 2024.
- Downstream contracts for General Fund-State (GF-S) Mandatory Services (Crisis Outreach, Involuntary Treatment Act (ITA) Services, ITA inpatient, Secure Withdrawal Management and Proviso Funding)
- Downstream contracts for Substance Abuse Block Grant (SABG) Priority Services (Pregnant & Parenting Women Housing Services (PPW), Individuals using Intravenous Drugs (IUID) and Opiate Outreach)
- Downstream contracts for GF-S/SABG/Mental Health Block Grant (MHBG) Services within Available Resources (Mental Health & Substance Use Disorder Outpatient, SUD Residential, Triage Services)

The downstream contracts follow the HCA contract. The funding for the downstream contracts is included in the same amendment, which is why you will see the same numbered amendment under different categories of funding.

Health Care Authority (HCA)

- HCA-NS BH-ASO-K-6897-03 is providing the GF-S funding for the period of July 1, 2024, through December 31, 2024, and Federal Block Grant funds for the period of July 1, 2024, through June 30, 2025, and for ARPA funds utilization through September 30, 2025.
 - GF-S funding is stable from the previous contract period, with a slight increase of \$291,916.08 annually.
 - Youth Behavioral Health Navigator Program is 6-month allocation is added in the amount of \$45,966.00 in start-up funds and \$179,267.00 in operational costs, with anticipated program implementation in 2025.
 - SABG 12-month allocation - \$3,103,998.00
 - MHBG 12-month allocation - \$1,568,532.00
 - ARPA (7/1/23-9/30/25) allocation - \$3,919,189.00

Motion #24-26

HCA-NS BH-ASO-K-6897-03 providing the ASO GF-S funding and legislative proviso funds for the period of July 1, 2024, through December 31, 2024, and Federal Block Grant Funding for the period of July 1, 2024, through June 30, 2025, and ARPA through September 30, 2025.

HCA - Housing and Recovery through Peer Services (HARPS)

- K-6914 Housing and Recovery through Peer Services (HARPS) is allocating the HARPS funds for the team serving Skagit & Whatcom Counties and the rental subsidies for all five counties. The estimated 12-month allocation is \$707,380.00.

Motion #24-27

HCA-NS BH ASO-K-6914-01 providing HARPS funding for the period of July 1, 2024, through June 30, 2025.

GF-S Mandatory Services

The following contracts provide mandatory behavioral health services. Funding for GF-S services is allocated every six (6) months.

- Compass Health
 - Mobile Crisis Outreach Teams, ITA services, Child Youth and Family Crisis Outreach Team, Evaluation and Treatment Services, E&T Discharge Planners
 - Program for Assertive Community Treatment (PACT) services and continuing the reserve funds in the amount of \$20,900.00 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
 - Crisis Services – 6-month allocation - \$4,435,570.00
 - PACT 6-month allocation - \$20,900.00
- Snohomish County
 - Mobile Crisis Outreach, ITA services
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$315,938.56
- Volunteers of America
 - Toll Free Crisis Hotline
 - Crisis Follow-up Services
 - 6-month allocation - \$33,333
- Telecare
 - Evaluation and Treatment Services
 - E&T Discharge Planners
 - 6-month allocation - \$43,368
- Lifeline Connections
 - PACT services and continuing the reserve funds in the amount of \$47,500 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will renew until the reserve is depleted.
 - HARPS team and Skagit & Whatcom rental subsidies
 - 12-month allocation - \$681,380
- Snohomish County Superior Court
 - Juvenile Treatment Services
 - AOT /Recovery Support Court Coordinator (new service)
 - 6-month allocation - \$56,720
- Island County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$60,875.70
- San Juan County
 - Proviso Funding-, Designated Cannabis Account
 - 6-month allocation - \$35,489.00
- Skagit County
 - Proviso Funding – Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$111,015.70
- Whatcom County
 - Proviso Funding – Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$104,295.10

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-VOA-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County Superior Court-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-San Juan County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Skagit County-Interlocal-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 30, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

Substance Abuse Block Grant (SABG) & Mental Health Block Grant (MHBG) Priority Services

The following contracts are providing SABG priority Services:

- Brigid Collins
 - Pregnant and Parenting Women (PPW) Housing Support Services
 - 6-month allocation - \$76,260.00
- Evergreen Recovery Centers
 - PPW Housing Support Services
 - 6-month allocation - \$129,750.00
- Catholic Community Services
 - PPW Housing Support Services

- 6-month allocation - \$75,000.00
- Compass Health
 - San Juan HARPS subsidies
 - Certified Peers on Mobile Crisis Teams
 - 6-month allocation - \$42,222.00
- Island County
 - Opiate Outreach, HARPS subsidies
 - 6-month allocation - \$158,561.00
- Community Action of Skagit County
 - Opiate Outreach
 - 6-month allocation - \$123,043.00
- Snohomish County
 - Opiate Outreach
 - 6-month allocation - \$77,500.00
- Whatcom County
 - Opiate Outreach
 - 6-month allocation - \$203,114.00
- Lifeline Connections
 - Peer Pathfinder Transition from Incarceration
 - 12-month allocation - \$71,020
- Telecare Corp.
 - Peer Bridger Program, Peer Bridger Participant Relief Funds
 - 6-month allocation - \$138,526

Motion #24-29

NS BH-ASO-Brigid Collins-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-CCS NW-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-CASC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-FBG-23 Amendment 3 to provide additional funding to Peer Bridger services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

GF-S/SABG/MHBG Services within Available Resources

- City of Mount Vernon
 - Co-Responder project
 - 12-month allocation – \$260,000
- Compass Health
 - SUD outpatient services in San Juan County (FFS)
 - Whatcom County Triage
 - 6-month allocation - \$500,000
- Conquer
 - Assisted Outpatient Treatment (AOT) in Snohomish County
 - 6-month allocation - \$451,497
- Evergreen Recovery Centers
 - Withdrawal Management Services (FFS)
 - Mental Health Infant Specialist
 - 6- month allocation - \$50,000
 - Homeless Outreach and Stabilization Team (HOST) Snohomish
 - 12-month allocation - \$1,239,966
- Island County
 - Co-Responder project
 - 6-month allocation - \$151,500.00
- Lake Whatcom Center
 - PACT continuing the reserve funds in the amount of \$73,206.00 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
 - Mental Health outpatient services (FFS)
 - Substance Use outpatient services (FFS)
- Pioneer Human Services
 - Island, Skagit & Whatcom withdrawal management services
 - 6-month allocation - \$550,000
- Snohomish County
 - Co-Responder project
 - 6-month allocation - \$60,446.00
- Whatcom County

- Co-responder project
 - 6-month allocation - \$216,379.00

Motion #24-30

NS BH-ASO-City of Mount Vernon-ICN-22 Amendment 3 to provide funding to continue co-responder services in the city of Mount Vernon. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Conquer Addiction-ICN-23 Amendment 2 to provide the funding to continue AOT services in Snohomish County. The contract term is August 1, 2023, through July 31, 2024, with an automatic one-year renewal on August 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding for co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026 based on continued compliance with the terms of the contract.

NS BH-ASO-LWC-ICN-19-22 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-PHS-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

Recovery Navigator Program (RNP)

- The RNP program is receiving their annual allocation in the following amounts:
 - Island County - 12-month allocation \$528,855.00
 - San Juan County (Compass Health) - 12-month allocation \$528,855.00
 - Skagit County (Community Action of Skagit County) – 12-month allocation \$528,855.00
 - Snohomish County – 12-month allocation \$645,000.00
 - Whatcom County –12-month allocation \$512,455.000

- The RNP reserve funding will be renewed every 12 months until it is spent down, to date we have approximately \$3,000,000 in reserves. The providers have requested a total of \$2,915,000.00.
 - Island County - 12-month allocation \$232,500
 - San Juan County (Compass Health) - 12-month allocation \$375,000
 - Skagit County (Community Action of Skagit County) – 12-month allocation \$110,000.00
 - Snohomish County – Total Request 12-month allocation \$223,500
 - Whatcom County – Total Request 12-month allocation \$204,000

Motion #24-31

North Sound BH-ASO-Island County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Island County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Compass Health-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in San Juan County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Community Action of Skagit County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Skagit County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Whatcom County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Whatcom County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Snohomish County-RNP-23 Amendment for the provision of RNP services and adding reserve funds to enhance RNP services in Snohomish County. The contract term is January 1, 2023, through December 31, 2024, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Department of Commerce – Community Behavioral Health Rental Assistance (CBRA)

- This contract is a renewal of funding for Community Behavioral Health Rental Assistance (CBRA) for individuals exiting inpatient/residential services and in need of housing, the funding can be used for short-term and long-term housing, with the latter as the goal.
- Added to the CBRA contracts are Governor’s Housing Initiative funds and Proviso 86 housing assistance funds allocated to North Sound through a competitive process.
- The following motion is the downstream contracts allocating the behavioral health rental assistance funds and Federal Block Grant funds for housing case management services, and HARPS subsidies for Snohomish County.
 - Bridgeways provides CBRA, HARPS & Proviso 86 rental assistance and case management services in Snohomish County.
 - 12-month allocation \$636,745.00.
 - Compass Health provides CBRA services in San Juan County and CBRA & Proviso 86 rental assistance and case management and Snohomish County.
 - 12-month allocation \$867,962.00.
 - Lifeline Connections provides CBRA, Governor’s Housing Initiative & Proviso 86 rental assistance case management services in Skagit and Whatcom County.
 - 12-month allocation \$484,707.00.

- Lake Whatcom Center provides CBRA, Governor’s Housing Initiative & Proviso 86 rental assistance and case management services in Whatcom County.
 - 12-month allocation \$384,724.00.
- Pioneer Human Services provides CBRA & Proviso 86 rental assistance and case management services in Island County.
 - 12-month allocation \$323,117.00.

Motion #24-32

NS BH-ASO-Bridgeways-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Snohomish County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Snohomish County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 4 for the provision of CBRA rental assistance and program expenses in Skagit and Whatcom County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lake Whatcom Center-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Whatcom County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Pioneer Human Services-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Island County. The contract term is July 1, 2024, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

Proviso/ARPA Funds

- North Sound received county proposals for the 30% Proviso funds and American Rescue Plan Act (ARPA) funds.
- All five counties submitted proposals.
- An internal committee reviewed the proposals and two Advisory Board members volunteered to review the internal committee’s recommendations.
- We received capital funding requests, which are not in the scope of proviso funds, however, we will be discussion with the Board of Directors to assess whether to partially fund the requests.
- The motions below are ready for approval, we are seeking clarification from the respective counties on others. The funding listed is one-time funding; we will be evaluating requests for ongoing funding over the next 6-12 months.
- The committee was committed to stay true to the intent of the legislative language during the review of proposals:
 - ... Funding repurposed under this subsection must be used to support the duties of the administrative services organization under RCW 71.24.045 through programs serving individuals with severe and persistent behavioral health conditions and behavioral health services that promote stability and recovery within their regional service area. Expenditures pursuant to this pilot program may include, but are not limited to, crisis wraparound services, jail transition and diversion services, court costs, and co-responder programs...**
- Island County is requesting–

- \$60,000.00 annually for a Behavioral health Navigator in a Pediatric Medical Clinic. This position is partially funded through insurance reimbursement, the ASO funding will cover costs not covered through insurance. Currently funded with 1/10th, ASO funds will allow the county to sustain other programs for a period.
- One-time annual funding for the counseling services and connections for 3.6 FTE, we are partially funding this request in the amount of \$266,450. Currently funded with 1/10th, ASO funds will allow the county to sustain other programs for a period.
- San Juan County is requesting-
 - \$100,000.00 for behavioral health services to individuals who are uninsured and/or underinsured. San Juan county holds contracts with independent clinicians. The need is outpacing the county funded services.
 - New Day Recovery Café one-time funding in the amount of \$72,000.00 for a lease payment on an ADA compliant facility.
- Skagit County is requesting-
 - \$240,000.00 for Perinatal peer support services to pregnant and parenting individuals who are at risk of or experiencing mental health mood and anxiety disorders. The county's ARPA funds are expiring.
- Snohomish County is requesting-
 - \$311,948.00 for the continuation of the Snohomish County Outreach Team (SCOUT) co-responder program. The county's ARPA funds are expiring.
 - \$99,000.00 for Older Adult Behavioral Health Supports at Homage Senior Services. This program assesses older adults for depression and provides peer support. The funds will support the peer services and flex funds for additional needs.
- Whatcom County is requesting-
 - \$50,000.00 for a Naloxone Vending Machine and related supplies.
 - \$127,00.00 for a Recovery Navigator/Coordinator to work with individuals who have experienced an overdose and to assist with service coordination. Opiate Settlement funds will replace once ASO funds are expended.
 - \$100,000.00 to deploy a Substance Use Disorder Professional at the local Emergency Department, this position will work in partnership with the Recovery Navigator/Coordinator. Opiate Settlement funds will replace ASO funds are expended.
- Evergreen Recovery Center is requesting funds-
 - Expansion of the Homeless Outreach and Stabilization Team (HOST) Skagit & Island
 - Startup funds \$400,000.00, ongoing funds will be drawn from our General Funds-State allocation, with the possibility of the team billing Medicaid for services.

Motion #24-33

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide one-time funding for Behavioral Health services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-San Juan County-ICN-23 Amendment 3 to provide one-time funding for contracted behavioral health services under this contract. The contract term is January 1, 2023, through

December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide one-time funding for SCOUT and Older Adult services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide one-time funding for a Naloxone Vending Machine and behavioral health services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 4 to provide the funding to expand HOST services in Skagit and Island counties under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

- Advisory Board Retreat Schematic

5. **Chair:** The Business Session is now closed (time adjourned _____), the Board Work Session will now begin (time_____).

6. Return to Work Session Agenda: Chair and JanRose Ottaway Martin.....(Tab)

- Current State
- 2023 Strategic Plan
- Behavioral Health Gap Analysis
- Where can we go?
- 2024-2025 Strategic Plan
- Wrap up

7. Work Session Adjourned:

Next Meeting: August 8th, 2024 (No meeting in July, summer break)



Board of Directors Retreat Agenda

June 13th, 2024 (10-3 p.m.)

Timeframe	Topic
10:00 – 10:15	Welcome and Introductions
10:15 – 10:30	<p>Current State</p> <ul style="list-style-type: none"> • What does the BHASO do? (per contracts, RCW) • What is out of the BHASO’s purview? (Things we used to do, things we don’t do, reality setting) • Acknowledgement around fund balance <p><i>Attachments: HCA BHASO Fact Sheet, Behavioral Health - Administrative Service Organizations (BH-ASO) (wa.gov) BHASO budget</i></p> <p><i>RCW: https://apps.leg.wa.gov/RCW/default.aspx?cite=71.24.045</i></p>
10:30 – 11:00	<p>2023 Strategic Plan: How did we do?</p> <p><i>Attachment: 2023 Strategic Plan Accomplishments</i></p>
11:00 – 12:00	Behavioral Health Gap Analysis
12:00 – 12:30	Lunch
12:30 – 1:00	<p>Normal BOD Business</p> <ul style="list-style-type: none"> • See Attachment (Tab)
1:00-1:30	<p>Where can we go?</p> <p><i>Attachments: Menu of Possibilities</i></p>
1:30 – 2:30	<p>2024-2025 Strategic Plan</p> <ul style="list-style-type: none"> • Priorities
2:30 – 3:00	Wrap Up

Behavioral Health - Administrative Service Organizations

What is a BH-ASO?

Behavioral Health – Administrative Services Organizations (BH-ASO) provide services that help clients navigate through mental health or substance use disorder (SUD) treatment services when needed. BH-ASOs are funded through state and federal block grant funding.

What services do BH-ASOs provide?

Certain services must be available to anyone, regardless of their insurance status or income level. The following services may be provided by the BH-ASO to anyone in the region who is experiencing a mental health or SUD crisis:

- A 24/7/365 regional crisis hotline for mental health and SUD crises.
- Mental health crisis services, including the dispatch of mobile crisis outreach teams, staffed by mental health professionals and certified peer counselors.
- Short-term SUD crisis services for people intoxicated or incapacitated in public.
- Application of mental health and SUD involuntary commitment statutes, available 24/7/365, to conduct Involuntary Treatment Act assessments and file detention petition.

What services do BH-ASOs provide to people who are low income, uninsured, and/or not eligible for Apple Health?

The BH-ASO may provide certain mental health services and SUD services (referred to as behavioral health services) to people not enrolled in or eligible for Apple Health. For some services, such as services funded through the federal Substance Abuse Block Grant or Mental Health Block Grant, individuals may need to meet other priority population requirements to be considered eligible.

The BH-ASO may provide the following services to individuals who are not eligible for Apple Health:

- Mental health evaluation and treatment services for individuals involuntarily detained or who agree to a voluntary commitment.
- Residential SUD treatment services for individuals involuntarily detained as described in state law.
- Outpatient behavioral treatment services, in accordance with a Less Restrictive Alternative court order.
- Within available resources, the BH-ASO may provide non-crisis behavioral health services, such as outpatient SUD and/or mental health services, or residential SUD and/or mental health services to low-income individuals not eligible for Apple Health and who meet other eligibility criteria.

What other administrative functions will the BH-ASO manage in the region?

Within the region, the BH-ASO may:

- Provide a behavioral health ombudsman to assist individuals with grievances and appeals.
- Manage the block grants based on locally approved block grant plans.
- Manage Criminal Justice Treatment Account funds and Juvenile Drug Court funds.
- Oversee committees formerly led by the regional behavioral health organization, such as the Behavioral Health Advisory Board, Wraparound with Intensive Services, Children’s Long-term Inpatient Program, and Family Youth System Partner Round Table.

PDF RCW 71.24.045

Behavioral health administrative services organization powers and duties.

*** CHANGE IN 2024 *** (SEE 6251-S2.SL) ***

*** CHANGE IN 2024 *** (SEE 1877-S2.SL) ***

(1) The behavioral health administrative services organization contracted with the authority pursuant to RCW 71.24.381 shall:

(a) Administer crisis services for the assigned regional service area. Such services must include:

(i) A behavioral health crisis hotline for its assigned regional service area;

(ii) Crisis response services twenty-four hours a day, seven days a week, three hundred sixty-five days a year;

(iii) Services related to involuntary commitments under chapters 71.05 and 71.34 RCW;

(iv) Tracking of less restrictive alternative orders issued within the region by superior courts, and providing notification to a managed care organization in the region when one of its enrollees receives a less restrictive alternative order so that the managed care organization may ensure that the person is connected to services and that the requirements of RCW 71.05.585 are complied with. If the person receives a less restrictive alternative order and is returning to another region, the behavioral health administrative services organization shall notify the behavioral health administrative services organization in the home region of the less restrictive alternative order so that the home behavioral health administrative services organization may notify the person's managed care organization or provide services if the person is not enrolled in medicaid and does not have other insurance which can pay for those services;

(v) Additional noncrisis behavioral health services, within available resources, to individuals who meet certain criteria set by the authority in its contracts with the behavioral health administrative services organization. These services may include services provided through federal grant funds, provisos, and general fund state appropriations;

(vi) Care coordination, diversion services, and discharge planning for nonmedicaid individuals transitioning from state hospitals or inpatient settings to reduce rehospitalization and utilization of crisis services, as required by the authority in contract; and

(vii) Regional coordination, cross-system and cross-jurisdiction coordination with tribal governments, and capacity building efforts, such as supporting the behavioral health advisory board and efforts to support access to services or to improve the behavioral health system;

(b) Administer and provide for the availability of an adequate network of evaluation and treatment services to ensure access to treatment, investigation, transportation, court-related, and other services provided as required under chapter 71.05 RCW;

(c) Coordinate services for individuals under RCW 71.05.365;

(d) Administer and provide for the availability of resource management services, residential services, and community support services as required under its contract with the authority;

(e) Contract with a sufficient number, as determined by the authority, of licensed or certified providers for crisis services and other behavioral health services required by the authority;

(f) Maintain adequate reserves or secure a bond as required by its contract with the authority;

(g) Establish and maintain quality assurance processes;

(h) Meet established limitations on administrative costs for agencies that contract with the behavioral health administrative services organization; and

(i) Maintain patient tracking information as required by the authority.

(2) The behavioral health administrative services organization must collaborate with the authority and its contracted managed care organizations to develop and implement strategies to coordinate care

with tribes and community behavioral health providers for individuals with a history of frequent crisis system utilization.

(3) The behavioral health administrative services organization shall:

(a) Assure that the special needs of minorities, older adults, individuals with disabilities, children, and low-income persons are met;

(b) Collaborate with local government entities to ensure that policies do not result in an adverse shift of persons with mental illness into state and local correctional facilities; and

(c) Work with the authority to expedite the enrollment or reenrollment of eligible persons leaving state or local correctional facilities and institutions for mental diseases.

(4) The behavioral health administrative services organization shall employ an assisted outpatient treatment program coordinator to oversee system coordination and legal compliance for assisted outpatient treatment under RCW 71.05.148 and 71.34.815.

[2022 c 210 § 27; (2022 c 210 § 26 expired October 1, 2022). Prior: 2021 c 263 § 17; 2021 c 202 § 15; 2019 c 325 § 1008; prior: 2018 c 201 § 4006; 2018 c 175 § 7; 2016 sp.s. c 29 § 421; 2014 c 225 § 13; 2014 c 225 § 12; 2006 c 333 § 105; 2005 c 503 § 8; 2001 c 323 § 12; 1992 c 230 § 5; prior: 1991 c 363 § 147; 1991 c 306 § 5; 1991 c 29 § 2; 1989 c 205 § 4; 1986 c 274 § 5; 1982 c 204 § 5.]

NOTES:

Effective date—2022 c 210 § 27: "Section 27 of this act takes effect October 1, 2022." [2022 c 210 § 35.]

Expiration date—2022 c 210 § 26: "Section 26 of this act expires October 1, 2022." [2022 c 210 § 34.]

Application—2021 c 263: See note following RCW 10.77.150.

Effective date—2021 c 202 §§ 15-17: "Sections 15 through 17 of this act take effect October 1, 2022." [2021 c 202 § 19.]

Effective date—2019 c 325: See note following RCW 71.24.011.

Findings—Intent—Effective date—2018 c 201: See notes following RCW 41.05.018.

Findings—Intent—2018 c 175: See note following RCW 74.09.495.

Effective dates—2016 sp.s. c 29: See note following RCW 71.05.760.

Short title—Right of action—2016 sp.s. c 29: See notes following RCW 71.05.010.

Effective date—2014 c 225: See note following RCW 71.24.016.

Finding—Purpose—Intent—Severability—Part headings not law—Effective dates—2006 c 333: See notes following RCW 71.24.016.

Correction of references—Savings—Severability—2005 c 503: See notes following RCW 71.24.015.

Effective date—1992 c 230 § 5: "Section 5 of this act shall take effect July 1, 1995." [1992 c 230 § 8.]

Intent—1992 c 230: See note following RCW 72.23.025.

Purpose—Captions not law—1991 c 363: See notes following RCW 2.32.180.

Conflict with federal requirements—1991 c 306: See note following RCW 71.24.015.

Effective date—1986 c 274 §§ 1, 2, 3, 5, and 9: See note following RCW 71.24.015.



2024 Recommended Operating Budget

updated 11/9/2023

**NORTH SOUND BEHAVIORAL HEALTH
ADMINISTRATIVE SERVICES ORGANIZATION**

2021 East College Way, Suite 101 Mount Vernon, WA 98273

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2024 Recommended Operating Budget

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2024 Recommended Operating Budget

I. 2024 Operating Budget Narrative

A. BUDGET HIGHLIGHTS

The North Sound Behavioral Health Administrative Services Organization [North Sound BH-ASO] will be entering its fifth year of operation in 2024, after transitioning from the North Sound Behavioral Health Organization on July 1, 2019.

A core responsibility of BH-ASOs continues to be funding and overseeing the behavioral health Crisis Services system, specifically; a 24-hour toll-free crisis line, Involuntary Treatment Act investigation services, and Mobile Crisis Outreach Teams. However, during the last four years, the Washington State Legislature has created new programs and funding to be administered by ASOs. These programs expand the availability of services and provide enhanced outreach to both Medicaid and non-Medicaid persons. These include the Recovery Navigator Program, Community Behavioral Rental assistance, Homeless Outreach Services Team, Assisted Outpatient Treatment, and a Children, Youth and Family mobile crisis team. In July 2024 we will anticipate implementing a Youth Navigator Program.

The North Sound BH-ASO is participating in statewide workgroups to implement the new state policy initiative to re-design crisis services to include the alignment of 988 and Regional Crisis Line (RCL), Co-Responder programs and Rapid Response Teams.

In addition to increased state funding, BH-ASOs received additional Federal Block Grant funding as part of the federal government's COVID/ARPA relief effort. Prioritization of allocation of these funds was based on input from the Advisory Board, counties, providers, and other community stakeholders. The ARPA funds will continue the priorities of the previous COVID Grant with slight modifications.

The North Sound BH-ASO also continues to provide staff support to regional behavioral health planning activities, such as the Interlocal Leadership Structure, the MCO/ASO Joint Operating Committee, Crisis Services Leadership Team, and the Regional Opioid Abatement Council.

To meet the requirements of new programs and expanded budget scope, one new position will be added to the 2024 operating budget. We also anticipate the Youth Navigator Program being added to our contract mid-2024, with funding for a Coordinator position.

2023 Key Events

- Successful recruitment for the North Sound Executive Director.
- Successfully onboarded two new staff members during the first half of 2023.
- Continued expansion of “co-responder” teams in Whatcom, Skagit, and Island counties and the city of Mt. Vernon.
- We concluded the first phase of the Diversity, Racism, Equity, and Inclusion [DREI] project. We will be implementing phase 2 implementing a DREI strategic plan in 2024.
- Provided startup funding to support the opening of a behavioral health clinic in Mt. Vernon by Evergreen Recovery Centers.
- Finalized a contract to implement the Assisted Outpatient Treatment in Snohomish County. The program is in the startup phase. Courts have shown great interest in participating in the program.

2024 Recommended Operating Budget

- Additional funding was received to expand the Community Behavioral Health Rental Assistance program and added Opportunity Council as a provider.
- A behavioral health needs assessment to update the 2016 Assessment to identify the most critical gaps and needs for behavioral health services in the region was completed.
- Successfully passed the annual Team Monitor review by HCA.
- Successfully passed the Health Care Authority and State Auditor Office fiscal audits.

2024 Strategic Goals

1. Remain fully compliant with the HCA-BH ASO Contract
2. Support continuous process improvement of the Crisis Services System
3. Implement the updated Quality Management Plan
4. Continue to actively support planning to achieve the goals of physical/behavioral health care integration.
5. Implement a strategic plan to address social equity and systemic racism.
6. Advocate for funding to meet the behavioral health needs of all at-risk persons.

B. SUMMARY OF 2023 REVENUES AND EXPENDITURES and the 2024 BUDGET

	REVENUES	EXPENDITURES
2023 Budget	\$43,365,760	\$43,365,760
2023 Projected	\$46,005,953	\$43,215,066
2024 Budget	\$52,058,380	\$52,058,380

C. REVENUE AND EXPENDITURE APPROVAL PROCESS

- | | |
|--|-------------------------|
| 1. Posted on the North Sound BH-ASO Website | 10/31/2023 |
| 2. a. Distribution to the Advisory Board | 10/31/2023 |
| b. Distribution to the North Sound BH-ASO Board of Directors | 10/31/2023 |
| 3. Budget Presentation for the Advisory Board | 11/07/2023 |
| 4. Budget Presentation for the Board of Directors - Public Hearing | 11/09/2023 |
| 5. Review and recommendation of all stakeholders | 11/09/2023 – 12/01/2023 |
| 6. Review and approval by Advisory Board | 12/05/2023 |
| 7. Recommend budget presented for Board Adoption | 12/14/2023 |

2024 Recommended Operating Budget

D. OPERATING BUDGET SPECIFICS

Budget Area	2023	2024	Difference	Percent	Notes
Salaries & Benefits	3,556,086	3,874,710	318,624	8.96%	Addition of 1 FTE; COLA
Other Administrative*	870,182	1,206,908	259,264	29.79%	Increase in professional services and admin. reserve
Total Operations	4,426,268	5,101,614	675,346	15.26%	
Behavioral Health Services **	38,939,492	46,956,766	8,017,274	20.59%	Increased Revenue (MCO, State Funds, State Provisos)
Total BH-ASO	43,365,760	52,058,380	8,692,620	20.04%	

*Includes Advisory Board **Includes Hospital Inpatient

E. CONCLUDING REMARKS

The proposed 2024 North Sound BH-ASO Operating Budget will enable us to continue to effectively carry out the core mission of administering the Crisis Services System as well as successfully administer the expanded scope of programs providing non-Medicaid services.

As a BH-ASO overseen by County Elected Officials, we will continue to coordinate BH-ASO administered programs with county specific behavioral health initiatives.

The continuation of our 2023 Strategic Plan will keep our efforts focused on important goals related to quality, compliance, and equal access to behavioral health services for all.

2024 Recommended Operating Budget

II. Revenue Forecast

REVENUE DETAIL			2024 BH-ASO OPERATING BUDGET 15%
NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION			
Estimated 2024 Annual Budget 2024 ANNUAL BUDGET			
SOURCE	DESCRIPTION	Amount	
30800	<i>*USE of FUND BALANCE</i>	\$ -	Limit**
<i>GRANT REVENUE</i>			
331000	Direct Federal Grant	222,222	
331000	Federal Block Grant Mental Health	2,782,396	
331000	Federal Block Grant SABG	3, 783,126	
TOTAL GRANT REVENUE		\$ 6,787,744	\$ 678,774
<i>CHARGES FOR SERVICE</i>			
34640	MCO Medicaid Crisis	10,700.043	
34640	State Funds Mental Health & Substance Use Disorder	20,252,961	
34640	State Provisos	14,007,188	
TOTAL CHARGES FOR SERVICE		\$ 44,960,192	\$ 6,744,029
			\$ 7,422,803
<i>MISCELLANEOUS REVENUES</i>			
36110	Investment Interest	310,444	
36990	Miscellaneous	-	
MISCELLANEOUS REVENUES		\$ 310,444	
TOTAL REVENUE		\$ 52,058,380	

*Fund Balance is locked in restricted proviso allocations. **10% of all Revenue is allowed for administrative costs, 5% for Direct Service Support costs are allowed on all revenue except Grant revenue

2024 Recommended Operating Budget

III. 2024 NORTH SOUND BH-ASO OPERATING BUDGET

A. SUMMARY BUDGET

EXPENDITURES	Total
Regular Salaries	2,391,549
Personnel Benefits	1,483,161
Office, Operating Supplies	100,000
Small Tools	100,000
Professional Services	300,000
Communications	55,000
Travel	4,000
Advertising	450
Operating Rentals & Leases	142,000
Insurance	60,000
Repairs & Maintenance	58,500
Miscellaneous	39,500
Machinery & Equipment	50,000
Reserve	297,458
Subtotal - North Sound Operations Budget *	\$ 5,081,618
Advisory Board	19,996
Agency, County and Other Services	45,556,766
Inpatient Hospital Costs	1,400,000
Total North Sound ASO Budget	\$ 52,058,380

* Total allowable Administration amount is \$7,804,081, which includes a portion of administrative costs that are allowed to be direct charged to program costs. Currently North BH-ASO operating administration is \$5,081,618, 10.82%.

2024 Recommended Operating Budget

B. OPERATING BUDGET DETAILS

2023 BUDGET	2024 BUDGET	2024 NORTH SOUND OPERATING BUDGET DETAILS
2,160,111	2,299,566	REGULAR SALARIES
108,006	91,983	COLA SALARY CONTINGENCY Cost of living adjustment budgeted 4.00%. (If the COLA not approved, this amount becomes zero)
2,268,117	2,391,549	REGULAR SALARIES
		PERSONNEL BENEFITS
690,123	822,048	HEALTH, LIFE, DENTAL, VISION Government Entity Pool WCIF
150,000	160,000	HRA
205,021	219,149	PERS RETIREMENT Based on 2023 rate of 9.53% for Public Employee Retirement Systems.
165,249	175,917	SOCIAL SECURITY The rate remains at 7.65% of FTE salaries, capped at \$147,000/employee.
29,172	52,745	UNEMPLOYMENT COMPENSATION The 2023 rate is 3.10% of FTE salaries, capped at \$67,500/employee.
12,883	18,397	WASHINGTON PAID FAMILY & MEDICAL LEAVE AT The 2023 rate is 0.08% of FTE salaries, capped at \$147,000/employee
15,183	16,258	WORKERS COMPENSATION The 2023 rate is \$.3030 multiplied by the FTE annual hours.
20,731	18,648	COLA BENEFIT CONTINGENCY Cost of living adjustment budgeted 4.00%.
1,287,969	1,483,161	PERSONNEL BENEFITS
		OFFICE, OPERATING SUPPLIES
30,000	30,000	For office supplies such as software, books, paper, pens, food.
50,000	70,000	Software and licenses.
80,000	100,000	OFFICE, OPERATING SUPPLIES
		SMALL TOOLS & MINOR EQUIPMENT
10,000	10,000	For operating equipment including desks, chairs, file cabinets, computers.
90,000	90,000	Computer system upgrades.
100,000	100,000	SMALL TOOLS & MINOR EQUIPMENT

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		<i>PROFESSIONAL SERVICES</i>
15,000	75,000	LEGAL SERVICES
1,000	1,000	Language Exchange
42,000	42,000	TREASURER & ACCOUNTING SERVICES \$3,500 a month for charges of processing voucher and payroll, issuing warrants by Skagit County and investing, accounting and budget services.
55,000	60,000	MEDICAL SERVICES Consulting Medical Director Dr. Bret Bellard and peer review, second opinions, etc.
45,000	50,000	AUDIT SERVICES For annual NSBH-ASO financial audit by WA State Examiner.
45,000	54,000	MISCELLANEOUS CONTRACTS - DREI Consultant
4,000	4,000	TEMPORARY HELP
13,000	14,000	Access, Shred-It
220,000	300,000	PROFESSIONAL SERVICE
		<i>COMMUNICATIONS</i>
-	-	POSTAGE
12,000	15,000	TELEPHONE Monthly telephone
-	10,000	Zoom
12,000	15,000	Internet
18,000	15,000	CELLULAR PHONES
42,000	55,000	COMMUNICATIONS
		<i>TRAVEL & LODGING</i>
4,000	4,000	MILEAGE, FARES, MEALS Reimbursement for NSBH-ASO employees to use personal vehicles to attend meetings or perform work on behalf of the NSBH-ASO. For meals while attending meetings on behalf of the NSBH-ASO.
4,000	4,000	TRAVEL
		<i>ADVERTISING</i>
450	450	Advertising of vacant positions, RFQ's, RFP'S, Board meetings, etc.
450	450	ADVERTISING

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		<i>OPERATING RENTALS</i>
		RENTALS For renting rooms, training, short term equipment rentals, etc.
135,100	139,500	SPACE RENTAL OFFICE The 2024 estimated lease
2,500	2,500	POSTAGE METER LEASE
5,400	-	MISCELLANEOUS RENTALS - Storage
143,000	142,000	OPERATING RENTALS
		<i>INSURANCE</i>
50,000	60,000	Enduris
50,000	60,000	INSURANCE
		<i>UTILITIES</i>
-	-	Covered in lease agreement
-	-	UTILITIES
		<i>REPAIR & MAINTENANCE</i>
		For repair of office equipment and maintenance of phone system.
3,000	3,000	Maintenance on two copy machines
36,000	40,000	Maintenance and repairs
11,000	15,500	Janitorial Services
50,000	58,500	REPAIR & MAINTENANCE
		<i>MISCELLANEOUS</i>
		PRINTING & BINDING For printing of forms, reports, brochure, letterhead stationery, envelopes, business cards, etc.
2,700	2,700	
		DUES AND SUBSCRIPTIONS For cost of periodical and other professional journals, hosting web page.
7,400	7,000	
5,500	6,000	Relias
		REGISTRATION AND FEES To provide off-site work-related training
8,000	8,000	
11,920	12,000	WSAC
		MISCELLANEOUS Other miscellaneous supplies
3,980	4,000	
39,500	39,500	MISCELLANEOUS

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

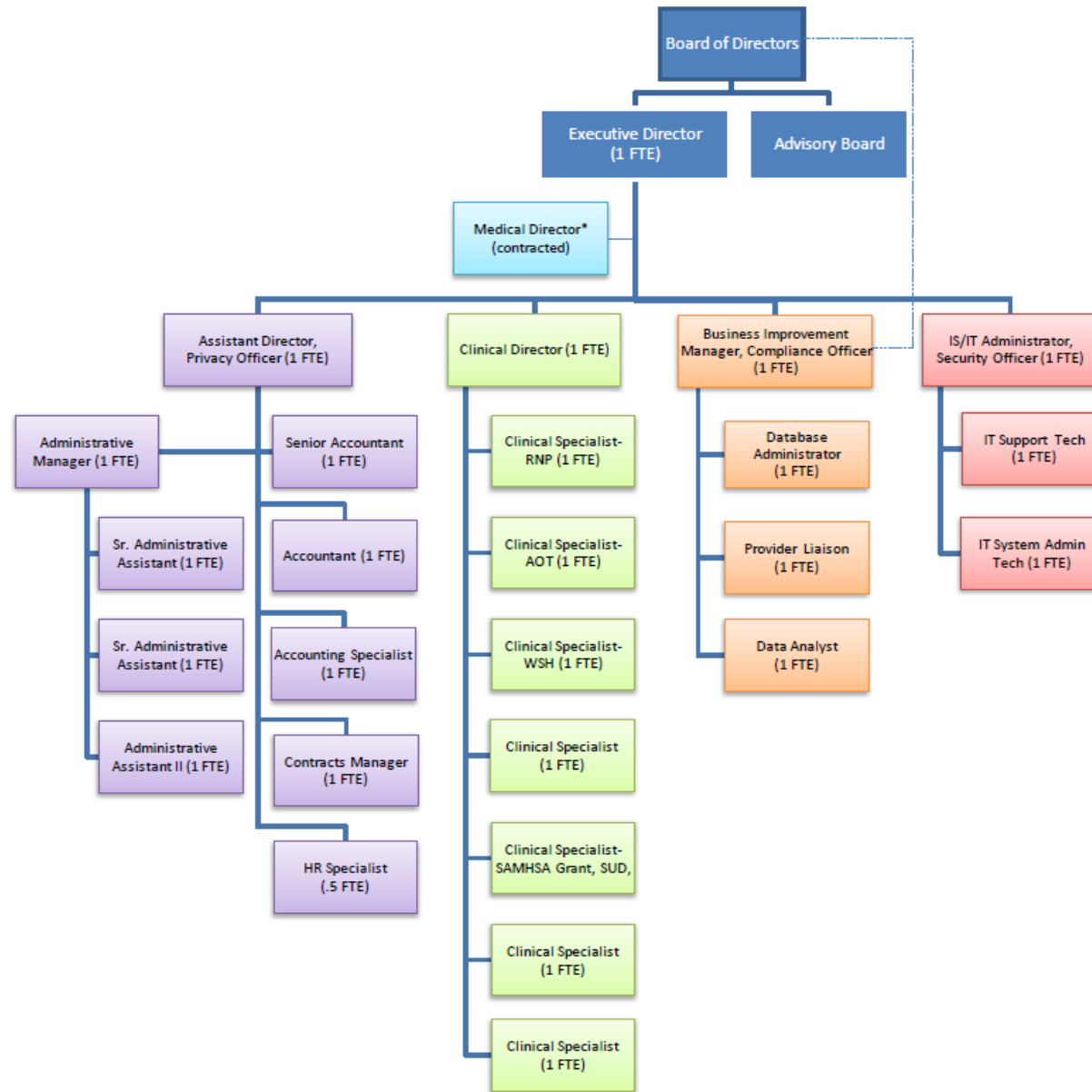
2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		<i>MACHINERY & EQUIPMENT</i>
50,000	50,000	MACHINERY & EQUIPMENT IS/IT To purchase new Computers, software & equipment over \$7,500
50,000	50,000	MACHINERY & EQUIPMENT
		<i>ADMINISTRATION RESERVE</i>
71,236	297,458	This is a reserve set aside for possible contingences
71,236	297,458	ADMINISTRATION RESERVE
4,406,272	5,081,618	<i>North Sound BH-ASO BUDGET</i>
		Budget Limit Calculation: (see revenue detail for explanation) ASO budget limit \$7,422,803 Admin charged to Programs - \$381,278 Total Allowable - \$7,804,081
4,406,272	5,081,618	TOTAL North Sound BH-ASO OPERATING BUDGET
19,996	19,996	<i>Advisory Board Expenditures</i> Advisory Board expenses; travel, training, conferences, supplies, etc.
19,996	19,996	Total Advisory Board Expenditures
37,389,492	45,556,766	<i>Behavioral Health Services</i>
41,815,760	50,658,380	Total North Sound BH-ASO Budget without Inpatient Expense
1,550,000	1,400,000	<i>State Only Inpatient</i>
43,365,760	52,058,380	TOTAL North Sound BH-ASO Budget

2024 Recommended Operating Budget

C. SALARY & BENEFITS WORKSHEET

POSITION	initials	TEAM	FTE	RANGE	STEP	MONTHLY SALARY		ANNUAL SALARY	BENEFITS Health, Life etc. Fixed Amount	PERS Retirement Salary x .9530	Social Security Salary x .0785	Unemployment Compensation \$67,500x .0310	Washington PFML Salary x .0080	Workers Compensation Hours x \$.3070	TOTAL BENEFITS	TOTAL SALARY AND BENEFITS		
						No. of Mths	Amount											
Executive Director	JOM	LT	1.00		N/A	12	\$ 11,916.87	\$ 143,000.04	\$ 143,000.04	31,617.24	13,627.90	10,939.50	2,092.50	1,144.00	638.56	60,059.71	203,059.75	
Clinical Specialist # 1	VJ	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68	
Clinical Specialist # 2	AFP	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68	
Clinical Specialist # 3								\$ -	\$ -	-	-	-	-	-	-	-	-	
Clinical Specialist - Navigator	JD	CL	1.00	36	E	12	\$ 7,952.14	\$ 95,425.68	\$ 95,425.68	31,617.24	9,094.07	7,300.06	2,092.50	783.41	638.56	51,505.84	146,931.52	
Clinical Specialist AOT	GWS	CL	1.00	35	B	12	\$ 6,360.62	\$ 76,327.44	\$ 76,327.44	31,617.24	7,274.01	5,839.05	2,092.50	610.62	638.56	48,071.97	124,399.41	
Clinical Specialist # 4 ASO	LC	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68	
Clinical Specialist - WSH	JB	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	625.87	50,222.47	138,580.99	
Clinical Manager	TBD	CL	1.00	36	B	12	\$ 6,869.35	\$ 82,432.20	\$ 82,432.20	31,617.24	7,855.79	6,306.06	2,092.50	659.46	625.87	49,156.92	131,589.12	
Clinical Director	MM	CL	1.00	39	E	12	\$ 10,298.38	\$ 123,580.56	\$ 123,580.56	31,617.24	11,777.23	9,453.91	2,092.50	988.64	638.56	56,568.08	180,148.64	
Assistant Director	MR	HR/C	1.00	39	E	12	\$ 10,298.38	\$ 123,580.56	\$ 123,580.56	31,617.24	11,777.23	9,453.91	2,092.50	988.64	638.56	56,568.08	180,148.64	
HR Specialist	EG	HR/C	0.50	33	C	6	\$ 11,451.68	\$ 23,475.94	\$ 23,475.94	31,617.24	2,237.26	1,795.91	727.75	187.81	319.28	36,885.25	60,361.19	
			0.50	33	D	6	\$ 12,024.26											
Contracts Manager	LH	C	1.00	35-B	B	7	\$ 6,360.62	\$ 44,524.34	\$ 77,917.59	31,617.24	7,425.55	5,960.70	2,092.50	623.34	638.56	48,357.88	126,275.47	
				35-C	C	5	\$ 6,678.65	\$ 33,393.25										
Administrative Manager	JW	Admin	1.00	34	E	12	\$ 6,817.80	\$ 81,813.60	\$ 81,813.60	31,617.24	7,796.84	6,258.74	2,092.50	654.51	638.56	49,058.39	130,871.99	
Senior Administrative Assistant	MA	Admin	1.00	32	D	4	\$ 5,566.78	\$ 22,267.12	\$ 69,028.96	31,617.24	6,578.46	5,280.72	2,092.50	552.23	638.56	46,759.71	115,788.67	
				32	E	8	\$ 5,845.23	\$ 46,761.84										
Senior Administrative Assistant	DM	Admin	1.00	32	D	4	\$ 5,566.89	\$ 22,267.56	\$ 69,029.40	31,617.24	6,578.50	5,280.75	2,092.50	552.24	638.56	46,759.79	115,789.19	
				32	E	8	\$ 5,845.23	\$ 46,761.84										
Administrative Assistant II	NZ	Admin	1.00	31	B	4	\$ 4,675.18	\$ 18,700.72	\$ 57,972.16	31,617.24	5,524.75	4,434.87	1,797.14	463.78	638.56	44,476.33	102,448.49	
				31	C	8	\$ 4,908.93	\$ 39,271.44										
Business Improvement Manager	CD	PM	1.00	38	E	12	\$ 9,448.08	\$ 113,376.96	\$ 113,376.96	31,617.24	10,804.82	8,673.34	2,092.50	907.02	638.56	54,733.48	168,110.44	
Data Support Analyst	DR	PM	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68	
IS Administrator /Network Security	DM	IS/IT	1.00	38	E	10	\$ 9,448.08	\$ 94,480.80	\$ 94,480.80	31,617.24	9,004.02	7,227.78	2,092.50	755.85	638.56	51,335.95	145,816.75	
IS Support Technician	PH	IS/IT	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	31,617.24	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68	
IS/IT Support	TBD	IS/IT	1.00	35	B	12	\$ 6,360.62	\$ 76,327.44	\$ 76,327.44	31,617.24	7,274.01	5,839.05	2,092.50	610.62	638.56	48,071.97	124,399.41	
Database Administrator	EW	IS/IT	1.00	37	E	12	\$ 8,668.13	\$ 104,017.56	\$ 104,017.56	31,617.24	9,912.87	7,957.34	2,092.50	832.14	638.56	53,050.66	157,068.22	
Provider Support IT	JW	IS/IT	1.00	36	E	12	\$ 7,952.14	\$ 95,425.68	\$ 95,425.68	31,617.24	9,094.07	7,300.06	2,092.50	783.41	638.56	51,505.84	146,931.52	
Accounting Specialist	SD	Fiscal	1.00	33	E	12	\$ 6,312.73	\$ 75,752.76	\$ 75,752.76	31,617.24	7,219.24	5,795.09	2,092.50	606.02	638.56	47,968.65	123,721.41	
Senior Accountant	DH	Fiscal	1.00	37	E	12	\$ 8,668.13	\$ 104,017.56	\$ 104,017.56	31,617.24	9,912.87	7,957.34	2,092.50	832.14	638.56	53,050.66	157,068.22	
Accountant	KN	Fiscal	1.00	36	B	12	\$ 6,869.35	\$ 82,432.20	\$ 82,432.20	31,617.24	7,855.79	6,306.06	2,092.50	659.46	638.56	49,169.61	131,601.81	
HRA Deductables									160,000.00							160,000.00	160,000.00	
									\$ 2,299,566.21	\$ 822,048.24	\$ 219,148.66	\$ 175,916.82	\$ 52,744.89	\$ 18,396.53	\$ 16,257.90	\$ 1,464,513.04	\$ 3,604,079.25	
									COLA \$ 91,982.65		\$ 8,765.95	\$ 7,036.67	\$ 2,109.80	\$ 735.86		18,648.28	\$ 110,630.92	
TOTAL			26.00						\$ 2,299,566	\$ 2,391,548.86	\$ 982,048.24	\$ 227,914.61	\$ 182,953.49	\$ 54,854.69	\$ 19,132.39	\$ 16,257.90	\$ 1,483,161.32	\$ 3,874,710.17

IV. ORGANIZATIONAL CHART



2023 Strategic Plan Dashboard High Level

Strategy	Accomplishments	Percent
Goal # 1 Remain fully compliant with the HCA-BH ASO Contract		
1.01 Review and update policies and procedures to align with the BH-ASO contract.		100%
1.02 Design and implement training as needed on the BH-ASO contract changes.		100%
1.03 Prepare for the TEAMonitor Annual Review		100%
1.04 Implement new programming with HCA Compliance		100%
Goal # 2 Support continuous process improvement of the crisis services system		
2.01 Complete the crisis services annual assessment		100%
2.02 Implement recommendations identified in the prior year annual assessment.		100%
2.03 Continue to promote care-coordination protocols between crisis services and MCO funded services.		100%
2.04 Continue to develop and implement protocols to address the needs of high-risk persons coming into frequent contact with crisis services.		100%
Goal # 3 Implement the updated Quality Management Plan		
3.01 Implement the risk mitigation activities recommended by Annual Risk Assessment.		100%
3.02 Implement the recommended activities in the updated QM work plan to address the major oversight categories.		100%
Goal # 4 Continue to actively support planning to achieve the goals of physical/behavioral health care integration		
4.01 Continue to provide staff support to the Interlocal Leadership Structure and Joint Operating Committee.		100%
4.02 Actively support and advocate for the ILS and JOC to address how to improve access to care in the North Sound region including workforce development strategies and assessing the need for additional behavioral health outpatient and inpatient treatment capacity		100%
Goal # 5 Develop and implement a plan to address social inequity and systemic racism		
5.01 Engage Consulting firm		100%
5.02 Engage North Sound Employees and Boards in DREI learning		100%
5.03 Establish strategic planning workgroup		100%
5.04 Develop and implement a plan to increase social equity in access to services and reduce systemic racism in service delivery systems.		50%
5.05 Implement DREI Strategic Plan in 2023		50%
Goal # 6 Advocate for funding to meet the behavioral health needs of all at-risk persons		
6.01 Continue to collect data that identifies gaps in services for crisis services and behavioral health services for low-income non-Medicaid persons.		100%
6.02 Support the advocacy efforts of counties and the Behavioral Health Advisory Board.		100%
6.03 Actively participate in and support ASO and County legislative priorities to improve both the funding and the coordination of behavioral health services as a more integrated system of care.		100%

Goal	Yes	Brief Frequency	Status
Goal # 1 Develop and implement IMC transition plan	No	Annual	NOT BEGU
Goal # 2 Review and strengthen system of crisis services		Bi-Annual	IN PROGRE
Goal # 3 Develop and implement staff retention strategy		Quarterly	COMPLETE
Goal # 4 Implement a regional plan to reduce Opioid addictions		Weekly	
Goal # 5 Review and strengthen IT/IS strategic plan- assess and develop		N/A	
Goal # 6 Support the development of new BH facilities			
Goal # 7 Coordinate supportive housing services			
Goal # 8 Expand and strengthen school based services			

Priority
HIGH
MEDIUM
LOW

NORTH SOUND ASO

MENU OF POSSIBILITIES

OPTION 1

Stay within the scope of what we do now

OPTION 2

Expanded visioning of role of Co-Responders

Potential role of ASO (If BHA)

OPTION 3

Explore becoming Behavioral Health Agency (BHA)

Crisis Responder Services, initial crisis services, criminal diversion services, hospital reentry services and criminal reentry services

OPTION 4

Regional Marketing Strategy for Behavioral Health Workers

OPTION 5

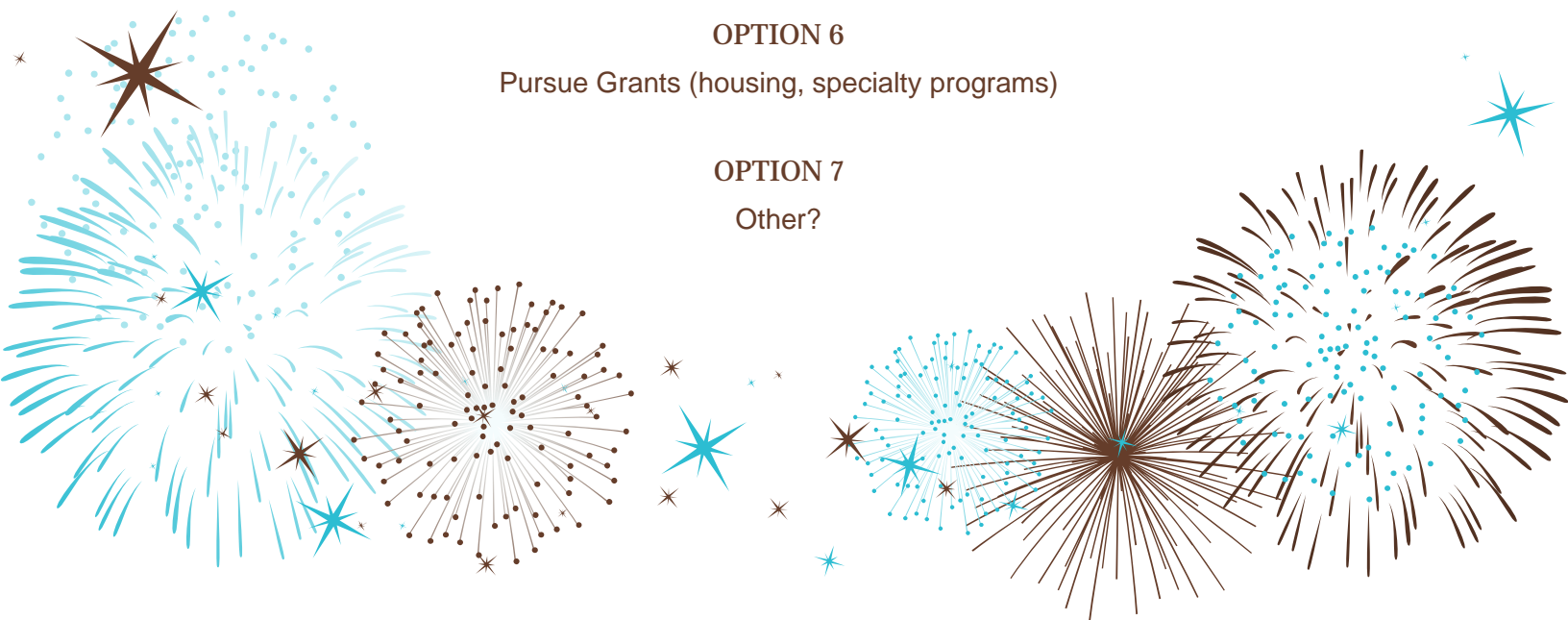
Community Engagement Activities (such as Forums)

OPTION 6

Pursue Grants (housing, specialty programs)

OPTION 7

Other?





Board of Directors

Meeting Minutes

May 9th, 2024

Board of Directors Members Present in Person:

- **Barry Buchanan**, County Council;
Whatcom County (Board Chair)
- **George Kosovich**, Public Health,
Designated Alternate for Peter Browning,
Commissioner; Skagit County
- **Cammy Hart-Anderson**, Human Services,
Designated Alternate for Dave Somers,
County Executive; Snohomish County

Members Present via MS Teams:

- **Nicole Gorle**, Legislative Analyst,
Designated Alternate for Nate Nehring,
County Council; Snohomish County
- **Jami Mitchell**, Human Services Manager,
Designated Alternate for Cindy Wolf,
County Council; San Juan County
- **Malora Christensen**, Response System
Division Manager, additional Designated
Alternate to Satpal Sidhu, County
Executive; Whatcom County
- **Kara Allen**, Advisory Board Chair
- **Cynthia Foley**, Sr. Legislative Analyst,
Designated Alternate for Strom Peterson,
County Council; Snohomish County
- **Lynda Austin**, Human Services, Designated
Alternate for Jill Johnson, Commissioner;
Island County

North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) Staff Present:

- **JanRose Ottaway** Martin, Executive
Director
- **Lisa Hudspeth**, Contracts Manager
- **Darrell Heiner**, Sr. Accountant
- **Michael McAuley**, Clinical Director
- **Charles DeElena**, Business Improvement
Manager/Compliance Officer
- **Maria Arreola**, Sr. Administrative
Assistant
- **Joanie Wenzl**, Administrative Manager,
Clerk of the Board

Guests Present:

There were no guests present

Call to Order and Introductions – Chair

The Chair called the meeting to order and initiated introductions.

Tribal Acknowledgement – Chair

[Tribal Behavioral Health | North Sound BH-ASO \(nsbhaso.org\)](https://www.nsbhaso.org)

The Chair read the Tribal Acknowledgement

Revisions to the Agenda – Chair

The Chair asked if there were any revisions to the agenda, none were mentioned.

Approval of the April 11th, 2024, Minutes, Motion #24-21 – Chair

Cammy Hart-Anderson moved the motion for approval, George Kosovich seconded, no discussion, no abstentions, all in favor, motion 24-21 carried.

Comments & Announcements from the Chair – Chair

The Chair noted that he went to Ohio with other county employees.

They toured the Franklin County Connections Facility and the accompanying Rapid Resource Center.

Reports from Members – Chair

Members gave reports on behavioral health happenings in their respective counties.

The impact on the closing of Compass Health facilities in the region was the main topic.

Comments from the Public – Chair

There were no comments from the public.

Report from the Advisory Board

Kara Allen, Advisory Board Chair

The Report from the Advisory Board was given.

Report from the Finance Officer

Margaret Rojas, Assistant Director

JanRose gave the Report from the Finance Officer

Report from the Governance Operations Committee – Chair

The Chair asked the ASO Executive Director to speak to the Proviso Funds.

Once decisions are made, emails will go out to the County Coordinators and the Board members, with details prior to June, with full transparency.

In the board motions for June, they will include what the Proviso Funds will be used for.

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda - Chair

Motion #24-22

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from April 1st, 2024, through April 30th, 2024, in the amount of \$2,567,902.71.
- Payroll for the month of April in the amount of \$198,383.54 and associated employer benefits in the amount of \$98,225.58.

Cammy Hart-Anderson moved the motion for approval, George Kosovich seconded the motion, no discussion, no abstentions all in favor, motion #24-22.

Action Items – JanRose Ottaway Martin and Lisa Hudspeth, Contracts Manager

For Board Approval

Department of Commerce (DOC) Community Behavioral Health Rental Assistance (CBRA)

- DOC contacted North Sound BH-ASO on whether our CBRA providers could use additional rental assistance funds in the amount of \$110,000.00. The funds must be expended by June 30, 2024.
- The funding will be held for payment to the CBRA providers who need additional one-time rental assistance funding prior to June 30, 2024.

Motion #24-23

DOC-NS BH ASO-24-16409-002 Amendment A to provide additional funding for rental assistance in the North Sound Regional Service Area. The term of this contract expires on June 30, 2024. George Kosovich moved the motion for approval, Cammy Hart-Anderson seconded, no discussion, none opposed, no abstentions, all in favor, motion # 24-23 carried.

Introduction Items

Lisa Hudspeth, Contracts Manager

The contracts fall into four distinct categories:

- Health Care Authority (HCA) contracts to include funding for the period of July 1, 2024, through December 31, 2024.
- Downstream contracts for General Fund-State (GF-S) Mandatory Services (Crisis Outreach, Involuntary Treatment Act (ITA) Services, ITA inpatient, Secure Withdrawal Management and Proviso Funding)
- Downstream contracts for Substance Abuse Block Grant (SABG) Priority Services (Pregnant & Parenting Women Housing Services (PPW), Individuals using Intravenous Drugs (IUID) and Opiate Outreach)

- Downstream contracts for GF-S/SABG/Mental Health Block Grant (MHBG) Services within Available Resources (Mental Health & Substance Use Disorder Outpatient, SUD Residential, Triage Services)

The downstream contracts follow the HCA contract. The funding for the downstream contracts is included in the same amendment, which is why you will see the same numbered amendment under a different category of funding. The funding allocations for the downstream contracts will be developed over the next month.

Health Care Authority (HCA)

- HCA-NS BH-ASO-K-6897-03 is providing the GF-S funding for the period of July 1, 2024, through December 31, 2024, and Federal Block Grant funds for the period of July 1, 2024, through June 30, 2025, and for ARPA funds utilization through September 30, 2025.
 - GF-S funding is stable from the previous contract period.
 - Youth Behavioral Health Navigator Program is added in the amount of \$ with program implementation in 2025.
 - 6-month allocation - \$
 - SABG 12-month allocation - \$
 - MHBG 12-month allocation - \$
 - ARPA (7/1/23-9/30/25) allocation - \$

Motion #

HCA-NS BH-ASO-K-6897-03 providing the ASO GF-S funding and legislative proviso funds for the period of July 1, 2024, through December 31, 2024, and Federal Block Grant Funding for the period of July 1, 2024, through June 30, 2025, and ARPA through September 30, 2025.

HCA - Housing and Recovery through Peer Services (HARPS)

- K-6914 Housing and Recovery through Peer Services (HARPS) is allocating the HARPS funds for the team serving Skagit & Whatcom Counties and the rental subsidies for all five counties. The estimated 12-month allocation is \$707,380.00.

Motion #

HCA-NS BH ASO-K-6914-01 providing HARPS funding for the period of July 1, 2024, through June 30, 2025.

GF-S Mandatory Services

The following contracts provide mandatory behavioral health services. Funding for GF-S services is allocated every six (6) months.

- Compass Health
 - Mobile Crisis Outreach Teams, ITA services, Child Youth and Family Crisis Outreach Team, Evaluation and Treatment Services, E&T Discharge Planners
 - Program for Assertive Community Treatment (PACT) services and continuing the reserve funds in the amount of \$20,900.00 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
 - 6-month allocation - \$20,900.00
- Snohomish County
 - Mobile Crisis Outreach, ITA services
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$315,938.56
- Volunteers of America
 - Toll Free Crisis Hotline
 - Crisis Follow-up Services
 - 6-month allocation - \$33,333

- Telecare
 - Evaluation and Treatment Services
 - E&T Discharge Planners
 - 6-month allocation - \$43,368
- Lifeline Connections
 - PACT services and continuing the reserve funds in the amount of \$47,500 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will renew until the reserve is depleted.
 - HARPS team and Skagit & Whatcom rental subsidies
 - 12-month allocation - \$681,380
- Snohomish County Superior Court
 - Juvenile Treatment Services
 - AOT /Recovery Support Court Coordinator (new service)
 - 6-month allocation - \$56,720
- Island County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$60,875.70
- San Juan County
 - Proviso Funding-, Designated Cannabis Account
 - 6-month allocation - \$35,489.00
- Skagit County
 - Proviso Funding – Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$111,015.70
- Whatcom County
 - Proviso Funding – Jail Transition Services, Designated Cannabis Account, Trueblood Funds
 - 6-month allocation - \$104,295.10

Motion

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-VOA-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County Superior Court-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-San Juan County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Skagit County-Interlocal-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 30, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

Substance Abuse Block Grant (SABG) & Mental Health Block Grant (MHBG) Priority Services

The following contracts are providing SABG priority Services:

- Brigid Collins
 - Pregnant and Parenting Women (PPW) Housing Support Services
 - 6-month allocation - \$76,260.00
- Evergreen Recovery Centers
 - PPW Housing Support Services
 - 6-month allocation - \$129,750.00
- Catholic Community Services
 - PPW Housing Support Services
 - 6-month allocation - \$75,000.00
- Compass Health
 - San Juan HARPS subsidies
 - Certified Peers on Mobile Crisis Teams
 - 6-month allocation - \$42,222.00
- didgwálic Wellness Center
 - Opiate Outreach
 - 6-month allocation - \$25,000
- Island County
 - Opiate Outreach, HARPS subsidies
 - 6-month allocation - \$158,561.00
- Community Action of Skagit County
 - Opiate Outreach
 - 6-month allocation - \$123,043.00
- Snohomish County
 - Opiate Outreach
 - 6-month allocation - \$77,500.00
- Whatcom County
 - Opiate Outreach
 - 6-month allocation - \$203,114.00

- Lifeline Connections
 - Peer Pathfinder Transition from Incarceration
 - 12-month allocation - \$71,020
- Telecare Corp.
 - Peer Bridger Program, Peer Bridger Participant Relief Funds
 - 6-month allocation - \$138,526

Motion

NS BH-ASO-Brigid Collins-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-CCS NW-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO- DIDG^wÁLIČ WELLNESS CENTER-ICN-24 Amendment 1 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-CASC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-FBG-23 Amendment 3 to provide additional funding to Peer Bridger services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

GF-S/SABG/MHBG Services within Available Resources

- City of Mount Vernon
 - Co-Responder project
 - 12-month allocation – \$260,000
- Compass Health
 - SUD outpatient services in San Juan County (FFS)
 - Whatcom County Triage
 - 6-month allocation - \$500,000
- Conquer
 - Assisted Outpatient Treatment (AOT) in Snohomish County
 - 6-month allocation - \$451,497
- Evergreen Recovery Centers
 - Withdrawal Management Services (FFS)
 - Mental Health Infant Specialist
 - 6- month allocation - \$50,000
 - Homeless Outreach and Stabilization Team (HOST)
 - 12-month allocation - \$1,239,966
- Island County
 - Co-Responder project
 - 6-month allocation - \$151,500.00
- Lake Whatcom Center
 - PACT continuing the reserve funds in the amount of \$73,206.00 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
 - Mental Health outpatient services (FFS)
 - Substance Use outpatient services (FFS)
- Pioneer Human Services
 - Island, Skagit & Whatcom withdrawal management services
 - 6-month allocation - \$550,000
- Snohomish County
 - Co-Responder project
 - 6-month allocation - \$60,446.00
- Whatcom County
 - Co-responder project
 - 6-month allocation - \$216,379.00

Motion #

NS BH-ASO-City of Mount Vernon-ICN-22 Amendment 3 to provide funding to continue co-responder services in the city of Mount Vernon. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Conquer Addiction-ICN-23 Amendment 2 to provide the funding to continue AOT services in Snohomish County. The contract term is August 1, 2023, through July 31, 2024, with an automatic one-year renewal on August 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 4 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic

one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 5 to provide the funding for co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026 based on continued compliance with the terms of the contract.

NS BH-ASO-LWC-ICN-19-22 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-PHS-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 5 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 4 to provide the funding co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2026, based on continued compliance with the terms of the contract.

Recovery Navigator Program (RNP)

- The RNP program is receiving their annual allocation in the following amounts:
 - Island County - 12-month allocation \$528,855.00
 - San Juan County (Compass Health) - 12-month allocation \$528,855.00
 - Skagit County (Community Action of Skagit County) – 12-month allocation \$528,855.00
 - Snohomish County – 12-month allocation \$645,000.00
 - Whatcom County –12-month allocation \$512,455.000

- The RNP reserve funding will be renewed every 12 months until it is spent down, to date we have approximately \$3,000,000 in reserves. The providers have requested a total of \$2,915,000.00.
 - Island County - 12-month allocation \$232,500
 - San Juan County (Compass Health) - 12-month allocation \$375,000
 - Skagit County (Community Action of Skagit County) – 12-month allocation \$110,000.00
 - Snohomish County – Total Request 12-month allocation \$223,500
 - Whatcom County – Total Request 12-month allocation \$204,000

Motion#

North Sound BH-ASO-Island County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Island County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Compass Health-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in San Juan County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Community Action of Skagit County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Skagit County.

The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Whatcom County-RNP-23 Amendment 2 for the provision of RNP services and adding reserve funds to enhance RNP services in Whatcom County. The contract term is July 1, 2023, through June 20, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Snohomish County-RNP-23 Amendment for the provision of RNP services and adding reserve funds to enhance RNP services in Snohomish County. The contract term is January 1, 2023, through December 31, 2024, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Department of Commerce – Community Behavioral Health Rental Assistance (CBRA)

- This contract is a renewal of funding for Community Behavioral Health Rental Assistance (CBRA) for individuals exiting inpatient/residential services and in need of housing, the funding can be used for short-term and long-term housing, with the latter as the goal.
- Added to the CBRA contracts are Governor’s Housing Initiative funds and Proviso 86 housing assistance funds allocated to North Sound through a competitive process.
- The following motion is the downstream contracts allocating the behavioral health rental assistance funds and Federal Block Grant funds for housing case management services, and HARPS subsidies for Snohomish County.
 - Bridgeways provides CBRA, HARPS & Proviso 86 rental assistance and case management services in Snohomish County.
 - 12-month allocation \$636,745.00.
 - Compass Health provides CBRA services in San Juan County and CBRA & Proviso 86 rental assistance and case management and Snohomish County.
 - 12-month allocation \$867,962.00.
 - Lifeline Connections provides CBRA, Governor’s Housing Initiative & Proviso 86 rental assistance case management services in Skagit and Whatcom County.
 - 12-month allocation \$484,707.00.
 - Lake Whatcom Center provides CBRA, Governor’s Housing Initiative & Proviso 86 rental assistance and case management services in Whatcom County.
 - 12-month allocation \$384,724.00.
 - Pioneer Human Services provides CBRA & Proviso 86 rental assistance and case management services in Island County.
 - 12-month allocation \$323,117.00.

Motion #

NS BH-ASO-Bridgeways-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Snohomish County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Snohomish County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-FBG-23 Amendment 4 for the provision of CBRA rental assistance and program expenses in Skagit and Whatcom County. The contract term is July 1, 2023, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Lake Whatcom Center-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Whatcom County. The contract term is July 1, 2023, through

June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

NS BH-ASO-Pioneer Human Services-CBRA-23 Amendment 2 for the provision of CBRA rental assistance and program expenses in Island County. The contract term is July 1, 2024, through June 30, 2025, with an automatic one-year renewal on July 1, 2025, based on continued compliance with the terms of the contract.

Proviso/ARPA Funds

- North Sound is exploring usage of 30% Proviso funds and American Rescue Plan Act (ARPA) funds. We are in discussion with the counties on where we can partner with one-time costs, we intend to have contracts ready for approval at the June meeting. Finalized motions will be sent to the BOD prior to the June meeting for review. The timeline for the initial use of proviso funds is short, as we must report to the legislature & HCA at the end of the calendar year.
- All counties have been asked to create a list of items that could be funded.

Lisa Hudspeth, Contracts Manager, spoke to the Introductions Items listed above. Discussion followed and questions were answered.

Discussion Items

JanRose Ottaway Martin, Executive Director

- Mobile Crisis Teams
Mobile Rapid Response Crisis Team (MRRCT) Community Based Crisis Teams (CBCT):
Endorsed Teams
 - Re-examining regional “lines”
 - CBCT: Impacts (?)
 - Co-responders

JanRose spoke about the new up-coming Mobile Crisis Teams. Discussion followed and questions were answered.

- Board Retreat Agenda

The June 13th Retreat Agenda was reviewed. Discussion followed.

Report from the Executive Director

JanRose Ottaway Martin, Executive Director

The Report from the Executive Director was given, and she covered the following topics:

- A&A Residential Program
- Potential New Whatcom Facility
- Jail Modernization Taskforce
- Team Monitoring

Adjourn – Chair

The meeting was adjourned at 2:40 p.m.

Next Meeting: June 13th (Board Retreat/Work Session)

North Sound Behavioral Health Administrative Services Organization June 13th, 2024, Board of Directors Financial Notes

HIGHLIGHTS

1. The Budget to Actuals revenue is looking pretty good. Revenues are ahead of budget due mainly to some new Proviso funding and some six-month proviso payments. The Crisis Services appears to be slightly increasing with most of the variance due to late billings received in January, most of the other negative variances are due mostly to late billings. Our expenses are currently running \$1,037,450 under budget.
2. The Revenue and Expense statement looks good at the end of May, showing an income of \$1,389,038 mainly due to receiving new Proviso dollars and six-month proviso funds. The SABG negative fund balance is back to it's usual amount. Our revenues are covering our expenses. Our general fund balance was \$10,147,350 at 3/31/24 and our maximum allowed is \$6,130,213.
3. The one thing to note is the Medicaid fund balance, it is showing a negative balance. New MCO contracts are being negotiated but the new payment amounts have not gone into effect yet and no retro payments have been received. The MCOs pay at the beginning of the month but our expenses don't hit until the following month. Going forward we are going to follow the six-month reconciliation process to avoid this situation.

NOTES

1. We are presenting the financial statements for May 2024 for the Behavioral Health Administrative Services Organization (ASO).
2. These monthly statements are prepared for the Board's use only. They provide a snapshot of expenses and revenue for a single calendar month compared with a hypothetical "year to date" projection. However, neither revenues nor expenditures occur on an equal 1/12 amount each month.
3. The North Sound BH-ASO adopts "calendar year" budgets, but the allocations from the state are done on a state fiscal year basis [with adjustments every 6 months]. The exceptions are Federal Block Grant Funds which are allocated for the entire fiscal year.
4. Revenues and expenses are managed independently within each of the major fund categories: Medicaid, State General Fund, Mental Health Block Grant, Substance Abuse

Block Grant, and SAMHSA [a direct grant we receive from the federal government for our rural Medication Assistance Treatment program].

5. Within 'State General Funds', allocations are further subdivided between general state funds, and the multiple "Proviso" funds allocated for specific services.

6. We have added two new lines at the bottom of the "Revenue and Expense" tab which shows the beginning and ending fund balance within each fund category for the state fiscal year. I also added some additional lines at the bottom to show the Net Income from Operations before the transfer of funds to the BHO.

7. The Budget to Actuals statement includes notes on areas where there is a variance between the hypothetical year to date budget and actual revenues and expenditures. I also added additional lines at the bottom to show the transfer of funds separate from the normal operations.

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PRELIMINARY REVENUE and EXPENSE STATEMENT for MAY 2024*
BUDGET TO ACTUALS**

<u>REVENUES</u>	2024	YTD	YTD	Variance
	Budget	2024	2024	Favorable
		Budget	Actual	(Unfavorable)
Intergovernmental Revenues				
HRSA	\$ 222,222	92,593	160,721	68,128
MHBG	2,782,396	1,159,332	923,719	(235,613)
SABG	3,783,126	1,576,302	1,984,351	408,049
State Funds	34,260,149	14,275,062	15,308,441	1,033,379
Medicaid (MCO)	10,700,043	4,458,351	3,992,840	(465,511)
Total Intergovernmental Revenues	51,747,936	21,561,640	22,370,072	808,432
Misc. Revenue **	0	0	0	-
Interest Revenue	310,444	129,352	130,841	1,490
TOTAL REVENUES	\$ 52,058,380	\$ 21,690,992	\$ 22,500,913	\$ 809,921

EXPENDITURES

Inpatient Treatment	\$ 1,400,000	583,333	\$ 596,688	(13,355)	
ITA Judicial	2,924,898	1,218,708	639,846	578,861	
Crisis Services	17,467,380	7,278,075	8,048,669	(770,594)	A late billi
Crisis Teams - Children & Youth	2,034,097	847,540	378,300	469,241	
Co-Responder	2,060,000	858,333	708,268	150,065	
MH Crisis Stabilization	1,550,000	645,833	581,344	64,489	
E&T Services	941,148	392,145	229,171	162,974	
E&T Discharge Planner	229,794	95,748	144,683	(48,935)	Some back
Jail Services	367,536	153,140	134,051	19,089	
PACT Services	1,032,564	430,235	507,095	(76,860)	Extra old p
Assisted Outpatient Treatment	1,139,838	474,933	74,249	400,684	
Trueblood	223,944	93,310	105,706	(12,396)	
BH Enhancement Funds	779,188	324,662	291,184	33,478	
HOST	1,239,966	516,653	516,653	-	
SnoCo Crisis Start up 32-Bed	1,100,000	458,333	149,519	308,814	
Peer Bridger	303,529	126,470	110,598	15,873	
MHBG Expenditures ***	1,168,699	486,958	313,133	173,825	
HARPS Housing	817,376	340,573	374,456	(33,883)	
DOC Housing	1,501,830	625,763	806,779	(181,017)	
DCA County Contracts	581,292	242,205	190,638	51,567	
Recovery Navigator	2,541,340	1,058,892	1,368,563	(309,672)	Some late
Opiate Dependency Outreach	816,632	340,263	535,086	(194,823)	
PPW Housing Support Services	400,000	166,667	159,124	7,543	
SABG Expenditures ****	1,129,248	470,520	422,229	48,291	
Withdrawal Management	2,083,993	868,330	919,097	(50,766)	Pioneer pr
HRSA	200,944	83,726	167,908	(84,181)	
Juvenile Drug Court	139,800	58,250	67,460	(9,210)	

Other MH Services *****	938,008	390,837	435,237	(44,401)
Other SUD Services	943,722	393,218	346,154	47,063
Advisory Board	19,996	8,332	1,783	6,549
Subtotal - Services	<u>48,076,762</u>	<u>20,031,984</u>	<u>19,323,670</u>	<u>708,314</u>
Administration	5,081,618	2,117,341	1,788,204	329,137
TOTAL EXPENDITURES	<u>\$ 53,158,380</u>	<u>\$ 22,149,325</u>	<u>\$ 21,111,875</u>	<u>\$ 1,037,450</u>

Excess of Revenues Over (Under) Expenditure. \$ 1,389,038

*** THIS IS AN UNAUDITED STATEMENT**

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PRELIMINARY REVENUE and EXPENSE STATEMENT for MAY 2024***

<u>REVENUES</u>	YTD 2024 Totals	YTD 2024 Medicaid	YTD 2024 State	YTD 2024 MHBG	YTD 2024 SABG	YTD 2024 HRSA
Intergovernmental Revenues						
HRSA	160,721					160,721
MHBG	923,719			923,719		
SABG	1,984,351				1,984,351	
State Funds	15,308,441		15,308,441			
Medicaid (MCO)	3,992,840	3,992,840				
Total Intergovernmental Revenues	22,370,072	3,992,840	15,308,441	923,719	1,984,351	160,721
Misc. Revenue **	0		0			
Interest Revenue	130,841		130,841			
TOTAL REVENUES	\$ 22,500,913	\$ 3,992,840	\$ 15,439,283	\$ 923,719	\$ 1,984,351	\$ 160,721

EXPENDITURES

Inpatient Treatment	\$ 596,688		\$ 596,688			
ITA Judicial	639,846		639,846			
Crisis Services	8,048,669	4,228,404	3,094,420	453,378	272,467	
Crisis Teams - Children & Youth	378,300		378,300			
Co-Responder	708,268			361,595	346,674	
MH Crisis Stabilization	581,344		282,097	299,247		
E&T Services	229,171		229,171			
E&T Discharge Planner	144,683		144,683			
Jail Services	134,051		134,051			
PACT Services	507,095		507,095			
Assisted Outpatient Treatment	74,249		74,249			
Trueblood	105,706		105,706			
BH Enhancement Funds	291,184		291,184			
HOST	516,653		516,653			
SnoCo Crisis Start up 32-Bed	149,519		149,519			
Peer Bridger	110,598			110,598		
MHBG Expenditures ***	313,133			313,133		
HARPS Housing	374,456		374,456			
DOC Housing	806,779		806,779			
DMA County Contracts	190,638		190,638			
Recovery Navigator	1,368,563		1,368,563			
Opiate Dependency Outreach	535,086				535,086	
PPW Housing Support Services	159,124				159,124	
SABG Expenditures ****	422,229				422,229	
Withdrawal Management	919,097		397,235		521,862	
HRSA	167,908					167,908
Juvenile Drug Court	67,460		67,460			
Other MH Services *****	435,237		435,237			
Other SUD Services	346,154		346,154			

Advisory Board		1,783		1,783			
Subtotal - Services		19,323,670	4,228,404	11,131,968	1,537,950	2,257,441	167,908
Administration		1,788,204	391,295	1,381,371			15,538
TOTAL EXPENDITURES		\$ 21,111,875	\$ 4,619,699	\$ 12,513,339	\$ 1,537,950	\$ 2,257,441	\$ 183,446
Net Income		\$ 1,389,038	\$ (626,859)	\$ 2,925,944	\$ (614,232)	\$ (273,090)	\$ (22,726)
Beginning Fund Balance 12/31/23		18,470,938	0	19,390,820	(151,342)	(628,260)	(140,280)
MCO adjustment 3/31/23			279,111	(279,111)			
Ending Fund Balance		19,859,976	(347,747)	22,037,652	(765,573)	(901,350)	(163,006)
Flexible GFS balance at 3/31/24				10,147,351			

Note: State Fund Balance also includes Proviso Fund Balances which are designated for specific expenditures

*** THIS IS AN UNAUDITED STATEMENT**

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

NORTH SOUND BH-ASO
Warrants Paid
May 2024

Type	Date	Num	Name	Amount
Bill Pmt -Check	05/03/2024	580638	Brigid Collins	-12,587.54
Bill Pmt -Check	05/03/2024	580646	Catholic Community Services	-10,040.02
Bill Pmt -Check	05/03/2024	580662	Collective Medical Technologies	-2,856.01
Bill Pmt -Check	05/03/2024	580664	Compass Health	-1,222,347.23
Bill Pmt -Check	05/03/2024	580665	Consejo Counseling	-15,226.32
Bill Pmt -Check	05/03/2024	580891	Downing, Shari-Reimb	-180.00
Bill Pmt -Check	05/03/2024	580630	Fairfax Hospital	-14,503.68
Bill Pmt -Check	05/03/2024	580709	Firstline Communications (All Phase)	-326.40
Bill Pmt -Check	05/03/2024	580724	Greater Columbia BH-ASO	-937.59
Bill Pmt -Check	05/03/2024	50739	Island County Human Services	-110,248.59
Bill Pmt -Check	05/03/2024	580796	Lifeline Connections	-929.51
Bill Pmt -Check	05/03/2024	580859	Pioneer Center	-22,875.60
Bill Pmt -Check	05/03/2024	580861	Skagit Valley Hospital	-18,789.67
Bill Pmt -Check	05/03/2024	580906	Snohomish Co Human Services	-335,329.05
Bill Pmt -Check	05/03/2024	580905	Snohomish Co Prosecutor	-123,571.90
Bill Pmt -Check	05/03/2024	580855	St Joseph Medical Center, Peace Health	-30,735.04
Bill Pmt -Check	05/03/2024	580932	Telecare Corporation	-12,060.19
Bill Pmt -Check	05/03/2024	580938	Tulalip Tribes	-6,631.89
Bill Pmt -Check	05/10/2024	581005	American Behavioral Health Systems, Inc	-15,544.40
Bill Pmt -Check	05/10/2024	581047	Compass Health	-16,960.00
Bill Pmt -Check	05/10/2024	581049	Consejo Counseling	-14,188.19
Bill Pmt -Check	05/10/2024	581021	Fairfax Hospital	-62,954.79
Bill Pmt -Check	05/10/2024	581093	Great Rivers BH	-36,956.00
Bill Pmt -Check	05/10/2024	581097	Harborview Medical Center	-14,307.02
Bill Pmt -Check	05/10/2024	581146	Lifeline Connections	-10,640.00
Bill Pmt -Check	05/10/2024	581184	Opportunity Council	-10,693.27
Bill Pmt -Check	05/10/2024	581197	Providence-Everett	-11,056.08
Bill Pmt -Check	05/10/2024	581231	Skagit County Public Health	-39,452.13
Bill Pmt -Check	05/10/2024	581248	T-Mobil	-945.53
Bill Pmt -Check	05/10/2024	581250	Telecare Corporation	-118,441.80
Bill Pmt -Check	05/10/2024	581303	Triumph Treatment Services	-17,640.00
Bill Pmt -Check	05/10/2024	581271	UW Medical Center	-50,712.30
Bill Pmt -Check	05/10/2024	581279	Volunteers of America	-246,453.23
Bill Pmt -Check	05/10/2024	581295	Whatcom County Health Department	-68,034.27
Bill Pmt -Check	05/17/2024	581321	Access	-447.00
Bill Pmt -Check	05/17/2024	581345	Bellard, Bret MD	-3,150.00
Bill Pmt -Check	05/17/2024	581392	Firstline Communications (All Phase)	-1,676.15
Bill Pmt -Check	05/17/2024	581393	Frontline Cleaning Services LLC	-445.00
Bill Pmt -Check	05/17/2024	581433	Lake Whatcom Center	-36,061.09
Bill Pmt -Check	05/17/2024	581443	Lifeline Connections	-9,290.00
Bill Pmt -Check	05/17/2024	581524	Maharaj-Lewis, Starleen	-225.00
Bill Pmt -Check	05/17/2024	581469	NW ESD 189	-250.00
Bill Pmt -Check	05/17/2024	581504	SHI	-1,904.54
Bill Pmt -Check	05/17/2024	581518	Snohomish Co Human Services	-404,174.69
Bill Pmt -Check	05/17/2024	581521	Spokane County BHO	-2,338.00
Bill Pmt -Check	05/17/2024	581522	SRS Property Management	-11,618.98
Bill Pmt -Check	05/17/2024	581547	Valley Cities Counseling	-22,202.72

NORTH SOUND BH-ASO
Warrants Paid
May 2024

Bill Pmt -Check	05/17/2024	581555	WA State Ferries	-50.00
Bill Pmt -Check	05/17/2024	581558	Wave Business	-601.20
Bill Pmt -Check	05/17/2024	581566	Whatcom County Health Department	-120,734.76
Bill Pmt -Check	05/24/2024	581624	Comcast	-218.25
Bill Pmt -Check	05/24/2024	581628	Community Action of Skagit Co	-63,179.77
Bill Pmt -Check	05/24/2024	51629	Compass Health	-1,185,071.60
Bill Pmt -Check	05/24/2024	581630	Conquer	-154,161.00
Bill Pmt -Check	05/24/2024	581904	Culligan NW	-32.96
Bill Pmt -Check	05/24/2024	581653	Evergreen Recovery	-216,051.43
Bill Pmt -Check	05/24/2024	581679	Holman Recovery Center	-6,750.00
Bill Pmt -Check	05/24/2024	581710	Lake Whatcom Center	-54,125.35
Bill Pmt -Check	05/24/2024	581719	Lifeline Connections	-1,093.21
Bill Pmt -Check	05/24/2024	581848	Maharaj-Lewis, Starleen	-1,599.61
Bill Pmt -Check	05/24/2024	581750	Mount Baker Presbyterian Church	-12,495.92
Bill Pmt -Check	05/24/2024	581756	New Earth Recovery-Recovery Cafe Skagit	-23,636.59
Bill Pmt -Check	05/24/2024	581789	RI International	-147,301.83
Bill Pmt -Check	05/24/2024	581797	Richoh USA - 31001	-9,286.63
Bill Pmt -Check	05/24/2024	581813	Shred-it	-205.69
Bill Pmt -Check	05/24/2024	581888	Smokey Point Behavioral Hospital	-18,348.71
Bill Pmt -Check	05/24/2024	581842	Snohomish Co Juvenile	-24,673.12
Bill Pmt -Check	05/24/2024	581867	Therapeutic Health Services	-30,603.48
Bill Pmt -Check	05/24/2024	581575	US Bank	-4,316.77
Bill Pmt -Check	05/29/2024	IGT	Skagit County Auditor	-3,500.00
Bill Pmt -Check	05/31/2024	581941	Bridgeways	-15,976.83
Bill Pmt -Check	05/31/2024	581943	Brigid Collins	-15,360.33
Bill Pmt -Check	05/31/2024	581948	Catholic Community Services	-15,233.07
Bill Pmt -Check	05/31/2024	581957	Compass Health	-30,740.00
Bill Pmt -Check	05/31/2024	581959	Consejo Counseling	-1,889.82
Bill Pmt -Check	05/31/2024	582012	Lake Whatcom Center	-30,029.95
Bill Pmt -Check	05/31/2024	582016	Lifeline Connections	-134,925.03
Bill Pmt -Check	05/31/2024	582050	NW ESD 189	-7,583.09
Bill Pmt -Check	05/31/2024	582056	Opportunity Council	-17,612.86
Bill Pmt -Check	05/31/2024	582068	Pioneer Center	-156,860.37
Bill Pmt -Check	05/31/2024	582083	San Juan County Health & Comm. Services	-3,057.96
Bill Pmt -Check	05/31/2024	582095	SHI	-5,113.60
Bill Pmt -Check	05/31/2024	582100	Skagit County Public Health	-64,502.41
Bill Pmt -Check	05/31/2024	582105	Spokane County BHO	-812.00
Bill Pmt -Check	05/31/2024	582116	Tulalip Tribes	-6,080.73
Bill Pmt -Check	05/31/2024	582134	Volunteers of America	-234,002.59
Bill Pmt -Check	05/31/2024	582143	Whatcom Co Superior Court	-10,224.00
				-5,996,980.93
				-5,996,980.93
				-5,996,980.93



County Funding Requests Overview

Proviso Reserve & ARPA

Introduction

The below is an overview of the funding requests received in response to availability of reserve proviso funds and unallocated American Rescue Plan Act (ARPA) funds. At this time, only one-time funding is available. Repurposed reserve proviso funds must be used to support the duties of the administrative services organization under RCW 71.24.045 through programs serving individuals with severe and persistent behavioral health conditions and behavioral health services that promote stability and recovery within their regional service area. Expenditures pursuant to the pilot program may include, but are not limited to, crisis wraparound services, jail transition and diversion services, court costs, and co-responder programs. Capital requests have been called out separately.

Island County

Program/Project	Description	Requested Amount	Determination	Final Allotment
Counseling Services and Connections <i>* Temporary Funding for Counselors</i>	<ul style="list-style-type: none"> Temporary funding for 3.6 FTE Crisis Outreach Counselors to provide stability and protect future sustainability to the Crisis Outreach Counseling Program (\$266,450) This request also included supplies (\$10,000) and Admin/Indirect Costs (\$39,968) 	\$316,418	Yes (Partial)	\$266,450
Integrated Behavioral Health – Pediatric Associates <i>*Behavioral Health Care Navigator Gap Coverage</i>	<ul style="list-style-type: none"> Gap coverage for annual cost of Behavioral Health Care Navigator (preferred ongoing) The Pediatric Associates of Whidbey Island (PAWI) Integrated Behavioral Health program works to identify behavioral health needs in youth and to connect them with appropriate levels of interventions. The goal is for all youth to receive basic screening to identify needs at an early stage and connect youth and families with resources to build resiliency before significant needs arise. 	\$60,000	Yes	\$60,000
Counseling Services and Connections <i>* Counseling Referrals – Ongoing funding</i>	<ul style="list-style-type: none"> Contracting with 10-15 MHP qualified counselors to take referrals from for individuals needing crisis counseling services approximating 12 sessions per week (\$94,000) Funding would not be used for Medicaid individuals 	\$94,000	No	\$0

Program/Project	Description	Requested Amount	Determination	Final Allotment
Counseling Services and Connections * Ongoing Funding Requests	<ul style="list-style-type: none"> Additional 1 FTE Crisis Outreach Counselor (\$90,000) Supplies (\$2,000) Admin/Indirect Costs (\$27,600) 	\$119,600	No	\$0
Integrated Behavioral Health – Pediatric Associates *Billing and Tech Resources	<ul style="list-style-type: none"> Notetaking software/HIPPA compliant AI Documentation/Scheduling 	\$2,500	No	\$0
Homeless Outreach Stabilization and Transition (HOST) Program	<ul style="list-style-type: none"> Evergreen Recovery Centers is requesting start-up funding to establish a HOST team in Island and Skagit counties Full amount of start-up is \$400,000 (split \$200,000/county) 	\$200,000	Yes	\$200,000
Island County Total				\$526,450

San Juan County

Program/Project	Description	Requested Amount	Determination	Final Allotment
Mental Health Services for Under-Insured	<ul style="list-style-type: none"> Funding would be used to supplement the under-insured in our communities who need access to care and are currently utilizing programs which were more specific to un-insured when they began Funding would not be used for Medicaid individuals 	\$100,000	Yes	\$100,000
Joyce L. Sobel Family Resource Center *New Day Recovery Café	<ul style="list-style-type: none"> JLSFRC anticipates that the New Day Recovery Café will continue to expand the range and depth of peer-based, no-cost recovery supports and would like to move to a larger, fully ADA-accessible space One-time grant of \$72,000 to cover the increased cost of obtaining a 3-year commercial lease for New Day Recovery Café operations in Friday Harbor 	\$72,000	Yes	\$72,000
Heart and Soul Café – a Recovery Cafe	<ul style="list-style-type: none"> Lopez Island Family Resource Center – Heart and Soul Café has inquired about an additional \$27,000 to current funding from ASO North Sound BH-ASO will reconsider this request when more information is available regarding the specific ask 	\$27,000	No	\$0
San Juan County Total				\$172,000

Skagit County

Program/Project	Description	Requested Amount	Determination	Final Allotment
Parental Resilience Program (Parent Education and Resilience Collaborative)	<ul style="list-style-type: none"> Provides non-clinical peer support services to pregnant and parenting people who are at-risk of, or currently experiencing perinatal mental health mood and anxiety disorders (PMADs) Current funding is sunsetting ARPA 	\$240,000	Yes	\$240,000
Homeless Outreach Stabilization and Transition (HOST) Program	<ul style="list-style-type: none"> Evergreen Recovery Centers is requesting start-up funding to establish a HOST team in Island and Skagit counties Full amount of start-up is \$400,000 (split \$200,000/county) 	\$200,000	Yes	\$200,000
Skagit County Total				\$440,000

Snohomish County

Program/Project	Description	Requested Amount	Determination	Final Allotment
Older Adult BH Supports through Homage Senior Services	<ul style="list-style-type: none"> Provides non-clinical peer support services to pregnant and parenting people who are at-risk of, or currently experiencing perinatal mental health mood and anxiety disorders (PMADs) This request also included a new full time counselor salary and benefits only if approved for ongoing funding (\$120,640) Current funding is sunsetting ARPA 	\$219,640	Yes	\$99,000
Snohomish County Outreach (SCOUT) Team <i>*Current Staffing</i>	<ul style="list-style-type: none"> Program provides assistance with police response, as well as outreach and engagement services, to those in the community who have unmet needs related to homelessness and housing, behavioral health issues, veteran status, medical concerns, financial needs, and other related concerns. Current funding is sunsetting ARPA Funding is for 2 current FTEs (salaries, benefits, and leave coverage for 7/1 – 6/30) (\$311,948) This request also included ancillary costs (\$99,480), supplies (\$2,864), and indirect costs (\$85,770) 	\$500,062	Yes (partial)	\$311,948

Program/Project	Description	Requested Amount	Determination	Final Allotment
Snohomish County Outreach (SCOUT) Team <i>*Expansion</i>	<ul style="list-style-type: none"> Hiring of additional staff (2 FTEs) to serve additional areas of Snohomish County and/or support expansion of Scout Team services to 7 days per week 	\$500,062	No	\$0
Mental Health & SUD Services Support & Enhancement	<ul style="list-style-type: none"> Funding would help support ongoing access to current level of services for youth and adults not covered by Medicaid or private insurance as well as provide opportunities for new and expansion programs, services, and providers to other areas of Snohomish County to increase access and availability of behavioral health services 	\$450,000	No	\$0
MHP at Snohomish County Diversion Center	<ul style="list-style-type: none"> Addition of a Mental Health Professional at the Diversion Center Funding will enhance support to clients at the Diversion Center with the addition of mental health services and support and increase care coordination with social workers and other community partners 	\$75,000	No	\$0
Student Support Advocate Program	<ul style="list-style-type: none"> The Student Support Advocate Program places a case manager in school settings (K-12) to support students and families at risk for or impacted by behavioral health issues. Additional funding will support retention of current staff funded with sunseting ARPA dollars and allow for ongoing and consistent services within several districts. This will also allow for the fiscal support of increased services, both over summer and during the school year. 	\$450,000	No	\$0
Snohomish County Total				\$410,948

Whatcom County

Program/Project	Description	Requested Amount	Determination	Final Allotment
Substance Use Response <i>* Vending Machine Supplies</i>	<ul style="list-style-type: none"> Purchase Naloxone/Health vending machine related supplies for machines This will allow Naloxone and other health related supplies to be more accessible through-out the community and can be accessed twenty-four hours a day 	\$50,000	Yes	\$50,000

Program/Project	Description	Requested Amount	Determination	Final Allotment
Substance Use Response *Recovery Navigator/Coordinator	<ul style="list-style-type: none"> Focus on reaching individuals who have had an overdose to assist in service coordination Will work in partnership with the SUDP at local emergency room Will be fully funded after 1x funding 	\$127,000	Yes	\$127,000
Substance Use Response *SUDP at Local Emergency Room	<ul style="list-style-type: none"> Peer advocate position that will work in partnership with the Recovery Navigator Coordinator in local Emergency Department Focus on reaching individuals who have had an overdose to assist in service coordination Will be fully funded for after 1x funding 	\$100,000	Yes	\$100,000
Substance Use Response *Opioid Resources Data Administrator	<ul style="list-style-type: none"> Focus would be on updating the Whatcom Resource Information Collaborative platform to include a specific section dedicated to opioid resources which are easily accessible to community members and service providers, and a Behavioral Health Aid to provide after hours and weekend transportation needs for service appointments when other alternatives cannot be found. 	\$65,000	No	\$0
Substance Use Response *Behavioral Health Aid	<ul style="list-style-type: none"> Provide after hours and weekend transportation needs for service appointments when other alternatives cannot be found Transport individuals to the 23-hour Recovery Center, Crisis Triage, or Detox after an overdose when they are not appropriate for being transported to the hospital or help individuals get to inpatient treatment in the state when it's an option 	\$123,000	No	\$0
Whatcom County Total				\$277,000

Final Funding Overview

County	Total
Island County	\$526,450
San Juan County	\$172,000
Skagit County	\$440,000
Snohomish County	\$410,948
Whatcom County	\$277,000
Total:	\$1,826,398

Capital Projects

Capital project requests do not seem to align with intent of proviso and will be reviewed independent of the above proviso funding requests.

County	Project	Description	Requested Amount
Skagit	Crisis Stabilization Center Start-up Costs	<ul style="list-style-type: none"> ▪ Additional start-up funding for a new crisis stabilization facility in Sedro-Woolley in the following three categories (in order of preference): <ol style="list-style-type: none"> 1. Furnishings and Equipment (\$500,000) 2. Information Technology Equipment (\$312,904) 3. Start-up Staffing Costs (\$821,564) 	\$1,634,468
Whatcom	23-hour Recovery Center	<ul style="list-style-type: none"> ▪ Whatcom County is opening a 23-hour Recovery Center and is in need of supplies. This center will not officially open for one to two years but our intent is to stand up an interim facility within the next six to twelve months. ▪ Supplies include items such as recliners, computers, medical supplies, blankets, etc. 	\$150,000
Whatcom	Lake Whatcom Center (LWC) Maplewood Enhance Services Facility (ESF)	<ul style="list-style-type: none"> ▪ Additional funding for the construction of LWC Maplewood ESF ▪ The purpose of LWC's Maplewood ESF is to increase access to comprehensive, quality, recovery-oriented community-based residential behavioral health services to individuals transitioning out of hospital, inpatient or institutional settings who otherwise would have no other placement options due to experiencing complex behavioral, medical, chemical dependency and/or mental health needs. ▪ Due to the time delays in getting this project off the ground and added design needs from the city and state, the original project estimate of \$1.5 million was under budget. With significant increased costs since 2020 in both labor and materials, along with the additional building and site requirements, the project renovations are now estimated at \$3.2 million. 	\$1,500,000

