



Board of Directors

Meeting Agenda

December 14th, 2023

**Board of Directors Members Present
in Person:**

Members Present via Zoom:

**North Sound Behavioral Health
Administrative Services Organization
(North Sound BH-ASO) Staff Present:**

Guests Present:

- 1. Call to Order and Introductions** – Chair
- 2. Tribal Acknowledgement** – Chair
[Tribal Behavioral Health | North Sound BH-ASO \(nsbhaso.org\)](http://tribalbehavioralhealth.org)
- 3. Revisions to the Agenda** – Chair
- 4. Approval of the November 9th, 2023, Minutes, Motion #23-71** – Chair.....
Attachment
- 5. Comments & Announcements from the Chair**
- 6. Reports from Members**
- 7. Comments from the Public**
- 8. Report from the Advisory Board**
- 9. Report from the Finance Officer**Attachments
- 10. Report from the Governance Operations Committee**

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent AgendaAttachment

Motion #23-72

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from November 1st, 2023, through November 30th, 2023, in the amount of \$2,610,587.86.
- Payroll for the month of November in the amount of \$186,375.48 and associated employer benefits in the amount of \$89,335.59

11. Action Items

For Board Approval

The contracts fall into four distinct categories:

- Health Care Authority (HCA) contracts to include funding for the period of January 1, 2024, through June 30, 2024.
- Downstream contracts for General Fund-State (GF-S) Mandatory Services (Crisis Outreach, Involuntary Treatment Act (ITA) Services, ITA inpatient, Secure Withdrawal Management and Proviso Funding)
- Downstream contracts for Substance Abuse Block Grant (SABG) Priority Services (Pregnant & Parenting Women Housing Services (PPW), Individuals using Intravenous Drugs (IUID) and Opiate Outreach)
- Downstream contracts for GF-S/SABG/Mental Health Block Grant (MHBG) Services within Available Resources (Mental Health & Substance Use Disorder Outpatient, SUD Residential, Triage Services)

The downstream contracts follow the HCA contract. The funding for the downstream contracts is included in the same amendment, which is why you will see the same numbered amendment under a different category of funding. The funding allocations for the downstream contracts will be developed over the next month.

Health Care Authority

- K-6897 Amendment is providing the GF-S funding for the period of January 1, 2024, through June 30, 2024, and Federal Block Grant funds for the period of January 1, 2024, through June 30, 2024, for ARPA funds utilization through September 30, 2025.
 - GF-S funding includes the 15% increase approved by the legislature last session and additional GF-S for a total increase of 27%.
 - 988 Enhanced Crisis Funding (Proviso 112) this funding will be used to prepare teams for endorsement as a rapid response team by July 2024. The annual funding for this proviso is \$671,350.
 - One-time Recovery Navigator Program (RNP) decrease of \$130,434 for HCA RNP expenses.

Motion # 23-73

HCA-NS BH-ASO-K-6897-Amendment 1 providing the ASO GF-S funding and legislative proviso funds for the period of January 1, 2024, through June 30, 2024, and Federal Block Grant Funding for the period of January 1, 2024, through June 30, 2025, and September 30, 2025.

GF-S Mandatory Services

The following contracts provide mandatory behavioral health services. Funding for GF-S services is allocated every six (6) months.

- Compass Health
 - Mobile Crisis Outreach Teams, ITA services, Child Youth and Family Crisis Outreach Team, Evaluation and Treatment Services, E&T Discharge Planners, Whatcom Triage;
 - Program for Assertive Community Treatment (PACT) we are adding reserve funds in the amount of \$20,090.00 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
- Snohomish County
 - Mobile Crisis Outreach, ITA services
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- Volunteers of America
 - Toll Free Crisis Hotline
 - Crisis follow-up Services
- Telecare
 - Evaluation and Treatment Services, E&T Discharge Planners
- Lifeline Connections
 - PACT we are adding reserve funds in the amount of \$47,500 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will renew until the reserve is depleted.
- Snohomish County Superior Court
 - Juvenile Treatment Services
- Island County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- San Juan County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account
- Skagit County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- Whatcom County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds

Motion #23-74

NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-VOA-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-ICCN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Lifeline Connections-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County Superior Court-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-San Juan County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Skagit County-Interlocal-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 30, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Substance Abuse Block Grant (SABG) & Mental Health Block Grant (MHBG) Priority Services

The following contracts are providing SABG priority Services:

- Brigid Collins
 - Pregnant and Parenting Women (PPW) Housing Support Services
- Evergreen Recovery Centers
 - PPW Housing Support Services
- Catholic Community Services
 - PPW Housing Support Services
- Compass Health
 - San Juan HARPS subsidies
 - Certified Peers on Mobile Crisis Teams
- Island County
 - Opiate Outreach, HARPS subsidies
- Community Action of Skagit County
 - Opiate Outreach
- Snohomish County
 - Opiate Outreach
- Whatcom County
 - Opiate Outreach
- Telecare Corp.
 - Peer Bridger Program, Peer Bridger Participant Relief Funds

Motion # 23-75

NS BH-ASO-Brigid Collins-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-CCS NW-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-CASC-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Telecare-FBG-23 Amendment 2 to provide additional funding to Peer Bridger services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

GF-S/SABG/MHBG Services within Available Resources

- Compass Health
 - SUD outpatient services in San Juan County
 - Whatcom County Triage
- Conquer
 - Startup funds in the amount of \$710,532 for the Assisted Outpatient Program in Snohomish County
- Evergreen Recovery Centers
 - Withdrawal Management Services
 - Mental Health Infant Specialist
 - Homeless Outreach and Stabilization Team (HOST)
- Island County
 - Co-Responder project
- Lake Whatcom Center
 - PACT we are adding reserve funds in the amount of \$73,205.50 for flexible spending for PACT participants, staff training and short-term housing needs. These funds will be renewed until the reserve is depleted.
 - Mental Health outpatient services
 - Substance Use outpatient services
- Pioneer Human Services
 - Island, Skagit & Whatcom withdrawal management services
- Snohomish County
 - Co-Responder project
- Whatcom County
 - Co-responder project

Motion # 23-76

NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Conquer Addiction-ICN-23 Amendment 1 to provide start-up funds for AOT services in Snohomish County. The contract term is August 1, 2023, through July 31, 2024, with an automatic one-year renewal on August 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-ERC-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding for co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024 based on continued compliance with the terms of the contract.

NS BH-ASO-LWC-ICN-19-22 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-PHS-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Motion: 23-77

To approve the North Sound BH-ASO 2023 Operating Budget
[Recommended 2024 Budget with COLA-Final upated.pdf \(nsbhaso.org\)](#)

12. Introduction Items

Recovery Navigator Program (RNP)

- o North Sound holds a large reserve of RNP funds. We have reached out to our RNP providers to inquire whether they can use one-time funding for the programs. We have received requests from all five programs and are amending the contracts to add the six-month allocations of their requests. These funds will be renewed until the reserve is depleted.
- The funding will be renewed every 6 months until it is spent down, to date we have approximately \$3,000,000 in reserves. The providers have requested a total of \$2,915,000.00.
 - o Island County - 6-month allocation \$92,500.00
 - o San Juan County (Compass Health) - 6-month allocation \$125,000.00
 - o Skagit County (Community Action of Skagit County) – 6-month allocation \$55,000.00
 - o Snohomish County – Total Request \$ 6-month allocation \$93,500.00
 - o Whatcom County – Total Request \$ 6-month allocation \$154,000.00

Motion

North Sound BH-ASO-Island County-RNP-23 Amendment 1 for the provision of adding reserve funds to enhance RNP services in Island County. The contract term is July 1, 2023, through June 20, 2024, with an automatic one-year renewal on July 1, 2024, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Community Action of Skagit County-RNP-23 Amendment 1 for the provision of adding reserve funds to enhance RNP services in Skagit County. The contract term is July 1, 2023, through June 20, 2024, with an automatic one-year renewal on July 1, 2024, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Compass Health-RNP-23 Amendment 1 for the provision of adding reserve funds to enhance RNP services in San Juan County. The contract term is July 1, 2023, through June 20, 2024, with an automatic one-year renewal on July 1, 2024, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Whatcom County-RNP-23 Amendment 1 for the provision of adding reserve funds to enhance RNP services in Whatcom County. The contract term is July 1, 2023, through June 20, 2024, with an automatic one-year renewal on July 1, 2024, based on continued compliance with the terms of the contract.

North Sound BH-ASO-Snohomish County-RNP-23 Amendment 1 for the provision of adding reserve funds to enhance RNP services in Snohomish County. The contract term is January 1, 2023, through December 31, 2023, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

13. Discussion Item: Chair and Vice Chair for 2024

14. Report from the Executive Director Attachment

15. Adjourn

Next Meeting: January 11th, 2024



November 9th, 2023

**Board of Directors Members Present
in Person:**

- **Peter Browning**, Commissioner;
Skagit County, Board Chair
- **George Kosovich**, Public Health,
Skagit County; designated
alternate for Peter Browning,
Commissioner
- **Cammy Hart-Anderson**, Human Services,
designated alternate for Dave Somers
County Executive, Snohomish County
- **Jill Johnson**, Commissioner,
Island County

Members Present via Zoom:

- **Barry Buchanan**, County Council;
Whatcom County
- **Jami Mitchell**, Human Services
Manager, San Juan County; designated
alternate for Jane Fuller, County
Council
- **Perry Mowery**, Behavioral Health
Supervisor, designated alternate for
Satpal Sidhu, County Executive;
Whatcom County
- **Darcy Cheesman**, Legislative Aid,
Snohomish County; designated
alternate for Sam Low, County Council
- **Nicole Gorle**, Legislative Analyst,
Snohomish County; designated
alternate for Nate Nehring, County
Council
- **Cynthia Foley**, Sr. Legislative Analyst,
Snohomish County; designated
alternate from Strom Peterson

**North Sound Behavioral Health
Administrative Services Organization
(North Sound BH-ASO) Staff Present:
JanRose Ottaway Martin**

- **JanRose Ottaway Martin**, Executive
Director, North Sound BH-ASO
- **Darrell Heiner**, Senior Accountant, North
Sound BH-ASO

- o **Margaret Rojas**, Assistant Executive Director, North Sound BH-ASO
- o **Charles DeElena**, Business Improvement Manager/Compliance Officer, North Sound BH-ASO
- o **Kimberly Nakatani**, Accounting Specialist, North Sound BH-ASO
- o **Maria Arreola**, Senior Administrative Assistant
- o **Joanie Wenzl**, Clerk of the Board

Guests Present:

No guests were present, other than the State Auditors listed below

Call to Order and Introductions – Chair

The Chair called the meeting to order and initiated introductions.

Tribal Acknowledgement – Chair

[Tribal Behavioral Health | North Sound BH-ASO \(nsbhaso.org\)](http://nsbhaso.org)

The Chair read the Tribal Acknowledgement

Revisions to the Agenda – Chair

The Chair asked if there were any revisions to the agenda. None were mentioned.

Approval of the October 12th, 2023, Minutes, Motion #23-64 – Chair

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, no abstentions, none opposed, all in favor, motion #23-64 carried.

State Auditor’s Exit Conference

- o David Yost, Deena Garza

Deena GARZA and David Yost gave a PowerPoint presentation on the recent audit of the ASO. It was noted that the Audit report will be published on the State Auditor’s website soon. A question-and-answer session followed.

North Sound BH-ASO 2024 Proposed Budget

- o The Chair announced that the Public Budget Hearing opened @ 2:02 p.m.
- o Presentation from North Sound BH-ASO: [NS BH-ASO Proposed 2024 Budget.pdf \(nsbhaso.org\)](#)
- o Chair: There were no comments from the public, as none were in attendance
- o Chair: The Public Hearing on the Budget closed @ 3:02 p.m.

Margaret presented the ASO’s 2024 Proposed Budget. The budget will be voted on during the December meeting.

JanRose spoke about the ASO’s 2024 Strategic Goals and the Cost-of-Living Adjustment (COLA) conversation.

Conversation ensued on various aspects of the budget to include the COLA proposal.

A motion was made for the proposed budget COLA to be amended to 4% and the remaining amount (or 4% from the originally proposed 8% COLA) will be placed in an administrative contingency fund.

An all-inclusive compensation survey will take place in 2024 and be shared with the Board.

It was also determined that the Executive Director’s COLA will be 4%.
Jill Johnson moved the motion above for approval, all were in favor, no abstentions, none opposed.
Motion carried.

Comments & Announcements from the Chair

Peter spoke about his recent trip to Africa.

Reports from Members

The North Sound Counties all gave an overview of the behavioral health happenings in their respective counties.

Comments from the Public

There were no comments from the public, as none were in attendance.

Report from the Advisory Board

JanRose gave an update from the November 7th Advisory Board meeting.

Report from the Finance Officer

The Report from the Finance Officer was referenced. There were no questions.

Report from the Governance Operations Committee

Everything has been covered, the Chair noted.

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent AgendaAttachment

Motion #23-65

- To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from October 1st, 2023, through October 31st, 2023, in the amount of \$2,823,336.82.
- Payroll for the month of October in the amount of \$184,400.61 and associated employer benefits in the amount of \$89,075.33.

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, motion #23-65 carried.

Action Items

For Board Approval

Recovery Cafés

North Sound has set aside American Rescue Plan Act (ARPA) funding for the region’s Recovery Cafés. The funding is our ARPA Mental Health Block Grant and is a one-time funding allotment. The funding will be used for operational costs at all the cafés.

Below are the allocations:

- New Earth Recovery-Recovery Café Skagit \$154,836

- San Juan County
 - Lopez Island Heart and Soul \$25,777
 - San Juan Joyce L Sobel Family Resource Center/New Day Recovery Café \$52,646
- Everett Recovery Café \$121, 739

Motion #23-66

- North Sound BH-ASO-New Earth Recovery-PSC-23 to provide funding for the Recovery Café in Mount Vernon. The term of this agreement is November 1, 2023, through October 31, 2024, based on continued compliance with the terms of the contract.

Cammy Hart-Anderson moved the motion for approval, Jill Johnson seconded, all in favor, motion #23-66 carried.

Motion #23-67

- North Sound BH-ASO-Lopez Island Heart and Soul-PSC-23 to provide funding for the Recovery Café in Mount Vernon. The term of this agreement is November 1, 2023, through October 31, 2024, based on continued compliance with the terms of the contract.

Cammy Hart-Anderson moved the motion for approval, Jill Johnson seconded, all in favor, motion #23-67 carried.

Motion #23-68

- North Sound BH-ASO-Joyce L Sobel Family Resource Center-PSC-23 to provide funding for the Recovery Café in Mount Vernon. The term of this agreement is November 1, 2023, through October 31, 2024, based on continued compliance with the terms of the contract.

Cammy Hart-Anderson moved the motion for approval, Jill Johnson seconded, all in favor, motion #23-68 carried.

Motion #23-69

- North Sound BH-ASO-Everett Recovery Café-PSC-23 to provide funding for the Recovery Café in Mount Vernon. The term of this agreement is November 1, 2023, through October 31, 2024, based on continued compliance with the terms of the contract.

Cammy Hart-Anderson moved the motion for approval, Jill Johnson seconded, all in favor, motion #23-69 carried.

Health Care Authority Off-Cycle Amendment

HCA is offering an off-cycle amendment to adjust our July 1, 2023, budget as follows:

- Remove \$650,000 in Recovery Navigator Funding
- Remove \$260,440 in Standard Substance Abuse Block Grant
- Add \$739,000 in Proviso 86 Housing Pilot Funding
- Add \$307,600 in COVID SABG Funding

Motion #23-70

- Health Care Authority-North Sound BH-ASO-K56897 Amendment 1 to provide a budget adjustment for the period of July 1, 2023, and December 31, 2023. The contract period is July 1, 2023, through June 30, 2025.

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, all in favor, motion #23-70 carried.

North Sound BH-ASO Budget Amendment

This is a motion to amend the previously adopted motion #23-61 which was passed at the October Board of Directors Meeting. The Skagit County Auditor has required additional language, specifying the amendment is an increase to our annual budget.

Original Passed Motion #23-61

To approve the transfer of \$2,000,000.00 from reserves, \$650,000.00 from RNP restricted reserves, \$550,000.00 from Department of Commerce revenue and \$800,000.00 from unrestricted reserves

Amendment to previously passed Motion #23-61

- To authorize an increase of the expense budget by transferring \$2,000,000.00 from reserves, \$650,000.00 from RNP restricted reserves, \$550,000.00 from Department of Commerce revenue and \$800,000.00 from unrestricted reserves.

Jill Johnson moved the motion for approval, Perry Mowery seconded, all in favor, *amended* motion #23-61 carried.

1. Introduction

Introduction Items

The contracts being introduced this month fall into four distinct categories:

- Health Care Authority (HCA) contracts to include funding for the period of January 1, 2024, through June 30, 2024.
- Downstream contracts for General Fund-State (GF-S) Mandatory Services (Crisis Outreach, Involuntary Treatment Act (ITA) Services, ITA inpatient, Secure Withdrawal Management and Proviso Funding)
- Downstream contracts for Substance Abuse Block Grant (SABG) Priority Services (Pregnant & Parenting Women Housing Services (PPW), Individuals using Intravenous Drugs (IUID) and Opiate Outreach)
- Downstream contracts for GF-S/SABG/Mental Health Block Grant (MHBG) Services within Available Resources (Mental Health & Substance Use Disorder Outpatient, SUD Residential, Triage Services)

The downstream contracts follow the HCA contract. The funding for the downstream contracts is included in the same amendment, which is why you will see the same numbered amendment under a different category of funding. The funding allocations for the downstream contracts will be developed over the next month.

Health Care Authority

K-6897 Amendment is providing the GF-S funding for the period of January 1, 2024, through June 30, 2024, and Federal Block Grant funds for the period of January 1, 2024, through June 30, 2024, for ARPA funds utilization through September 30, 2025.

- New GF-S funding is expected for the period of January – June 2024, however the details have not been provided by HCA to date.

Motion #

- HCA-NS BH-ASO-K-6897-Amendment 1 providing the ASO GF-S funding and legislative proviso funds for the period of January 1, 2024, through June 30, 2024, and Federal Block Grant Funding for the period of January 1, 2024, through June 30, 2025, and September 30, 2025.

GF-S Mandatory Services

The following contracts provide mandatory behavioral health services. Funding for GF-S services is allocated every six (6) months.

- Compass Health
 - Mobile Crisis Outreach Teams, ITA services, Child Youth and Family Crisis Outreach Team, Program for Assertive Community Treatment (PACT), Evaluation and Treatment Services, E&T Discharge Planners, Whatcom Triage,

- Snohomish County
 - Mobile Crisis Outreach, ITA services
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- Volunteers of America
 - Toll Free Crisis Hotline
 - Crisis follow-up Services
- Telecare
 - Evaluation and Treatment Services, E&T Discharge Planners
- Lifeline Connections
 - PACT
- Snohomish County Superior Court
 - Juvenile Treatment Services
- Island County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- San Juan County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account
- Skagit County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds
- Whatcom County
 - Proviso Funding-Jail Transition Services, Designated Cannabis Account, Trueblood Funds

Motion #

- NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-VOA-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Telecare-ICCN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Lifeline Connections-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Snohomish County Superior Court-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-San Juan County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Skagit County-Interlocal-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

- NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 30, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Substance Abuse Block Grant (SABG) & Mental Health Block Grant (MHBG) Priority Services

The following contracts are providing SABG priority Services:

- Brigid Collins
 - Pregnant and Parenting Women (PPW) Housing Support Services
- Evergreen Recovery Centers
 - PPW Housing Support Services
- Catholic Community Services
 - PPW Housing Support Services
- Compass Health
 - San Juan HARPS subsidies
 - Certified Peers on Mobile Crisis Teams
- Island County
 - Opiate Outreach, HARPS subsidies
- Community Action of Skagit County
 - Opiate Outreach
- Snohomish County
 - Opiate Outreach
- Whatcom County
 - Opiate Outreach
- Telecare Corp.
 - Peer Bridger Program, Peer Bridger Participant Relief Funds

Motion #

- NS BH-ASO-Brigid Collins-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-ERC-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-CCS NW-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-CASC-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

- NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Telecare-FBG-23 Amendment 2 to provide additional funding to Peer Bridger services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

GF-S/SABG/MHBG Services within Available Resources

- Compass Health
 - SUD outpatient services in San Juan County
 - Whatcom County Triage
- Conquer
 - Startup funds in the amount of \$710,532 for the Assisted Outpatient Program in Snohomish County
- Evergreen Recovery Centers
 - Withdrawal Management Services
 - Mental Health Infant Specialist
 - Homeless Outreach and Stabilization Team (HOST)
- Island County
 - Co-Responder project
- Lake Whatcom Center
 - PACT
 - Mental Health outpatient services
 - Substance Use outpatient services
- Pioneer Human Services
 - Island, Skagit & Whatcom withdrawal management services
- Snohomish County
 - Co-Responder project
- Whatcom County
 - Co-responder project

Motion #

- NS BH-ASO-Compass Health-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- North Sound BH-ASO-Conquer Addiction-ICN-23 Amendment 1 to provide start-up funds for AOT services in Snohomish County. The contract term is August 1, 2023, through July 31, 2024, with an automatic one-year renewal on August 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-ERC-ICN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Island County-ICN-23 Amendment 3 to provide the funding for co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-LWC-ICN-19-22 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

- NS BH-ASO-PHS-ICN-23 Amendment 2 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Snohomish County-ICCN-23 Amendment 3 to provide the funding to continue services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Whatcom County-ICN-23 Amendment 2 to provide the funding co-responder services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

The items listed above were introduced this month and will be voted on next month.

2. Report from the Executive Director

JanRose gave the Report from the Executive Director and covered the following topics:

- Ituha
- Skagit County Prosecuting Attorney's Office and Involuntary Treatment Act cases.
 - Discussion ensued in hope for viable options.
 - Updates will be brought back to the Board of Directors.

3. Adjourn 3:39 p.m.

Next Meeting: December 14th, 2023

North Sound Behavioral Health Administrative Services Organization December 14th, 2023, Board of Directors Financial Notes

HIGHLIGHTS

1. The Budget to Actuals overall is looking pretty good. Revenues are ahead of budget due mainly to some new Proviso funding that we received with the July payment. The Crisis Services appears to be slightly increasing with most of the variance due to late billings received in January, most of the other negative variances are staying fairly stable except for Administration. Administration has a large negative variance due to a couple of retirements, increased professional services and the necessary purchase of computer equipment. Most of the large positive expense variances are due to programs not running yet. The bottom line shows our expenses running under budget by \$787,922.
2. The Revenue and Expense statement is looking good at the end of November showing an income of \$2,175,748 mainly due to receiving new Proviso dollars. The SABG fund balance is running a large negative, an increase over last month. Our revenues are covering our expenses. I finished the 9/30/23 R&E report for the State, that analysis shows that most of our State fund balance is tied to Proviso dollars, our available general fund balance increased to \$7,927,864.58 mostly due to the recapture of some MCO retro payments. Our Minimum Reserve requirement is \$3,090,242.00 as of July our maximum reserve is set at \$6,130,312.00.
3. The one thing to note is the Medicaid fund balance, I adjusted it to the R&E balance at 12/31/22. The MCO fund balance shows a negative balance of \$710,384 and even more when you consider that they pay for the month in advance and our expenses run at least a month behind. When I did the MCO reconciliation for January to June it was showing a shortfall of \$417,406.92.

NOTES

1. We are presenting the financial statements for November 2023 for the Behavioral Health Administrative Services Organization (ASO).
2. These monthly statements are prepared for the Board's use only. They provide a snapshot of expenses and revenue for a single calendar month compared with a hypothetical "year to date" projection. However, neither revenues nor expenditures occur on an equal 1/12 amount each month.

3. The North Sound BH-ASO adopts “calendar year” budgets, but the allocations from the state are done on a state fiscal year basis [with adjustments every 6 months]. The exceptions are Federal Block Grant Funds which are allocated for the entire fiscal year.

4. Revenues and expenses are managed independently within each of the major fund categories: Medicaid, State General Fund, Mental Health Block Grant, Substance Abuse Block Grant, and SAMHSA [a direct grant we receive from the federal government for our rural Medication Assistance Treatment program].

5. Within ‘State General Funds’, allocations are further subdivided between general state funds, and the multiple “Proviso” funds allocated for specific services.

6. We have added two new lines at the bottom of the “Revenue and Expense” tab which shows the beginning and ending fund balance within each fund category for the state fiscal year. I also added some additional lines at the bottom to show the Net Income from Operations before the transfer of funds to the BHO.

7. The Budget to Actuals statement includes notes on areas where there is a variance between the hypothetical year to date budget and actual revenues and expenditures. I also added additional lines at the bottom to show the transfer of funds separate from the normal operations.

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PRELIMINARY REVENUE and EXPENSE STATEMENT for NOVEMBER 2023*
BUDGET TO ACTUALS**

REVENUES	YTD		YTD		Variance Favorable (Unfavorable)
	2023 Budget	2023 Budget	2023 Actual	2023 Actual	
Intergovernmental Revenues					
HRSA	\$ 333,333	305,556	268,972		(36,583)
MHBG	2,458,494	2,253,620	2,031,270		(222,350)
SABG	4,679,433	4,289,480	3,580,268		(709,212)
State Funds	27,132,680	24,871,623	27,137,731		2,266,108
Medicaid (MCO)	8,751,820	8,022,502	7,818,384		(204,117)
Total Intergovernmental Revenues	43,355,760	39,742,780	40,836,626		1,093,845
Misc. Revenue **	0	0	12,975		12,975
Interest Revenue	10,000	9,167	290,173		281,006
TOTAL REVENUES	\$ 43,365,760	\$ 39,751,947	\$ 41,139,774		\$ 1,387,827

EXPENDITURES

Inpatient Treatment	\$ 1,550,000	1,420,833	\$ 819,303	601,531	
ITA Judicial	2,700,000	2,475,000	2,286,174	188,826	
Crisis Services	13,107,246	12,014,975	13,552,432	(1,537,457)	Some late billings, increased expense
Crisis Teams - Children & Youth	2,034,097	1,864,589	364,713	1,499,875	
Co-Responder	972,456	891,418	746,904	144,514	
MH Crisis Stabilization	1,950,000	1,787,500	1,421,018	366,482	
E&T Services	1,340,000	1,228,333	799,599	428,734	
E&T Discharge Planner	107,294	98,353	203,368	(105,016)	Expense is more then Proviso
Jail Services	367,536	336,908	241,662	95,246	
PACT Services	1,032,564	946,517	689,178	257,339	
Assisted Outpatient Treatment	236,844	217,107	0	217,107	
Trueblood	223,944	205,282	227,709	(22,427)	Some prior year bills at old rate
BH Enhancement Funds	779,188	714,256	859,186	(144,930)	
HOST	1,205,100	1,104,675	1,085,620	19,056	
Peer Bridger	240,000	220,000	183,944	36,056	
MHBG Expenditures ***	511,644	469,007	756,142	(287,135)	Late PATH billings
HARPS Housing	616,440	565,070	704,659	(139,589)	Late billings and contract increase
DOC Housing	1,366,830	1,252,928	1,646,117	(393,189)	Two amendments increased available expense
DMA County Contracts	581,292	532,851	634,113	(101,262)	
Recovery Navigator	2,541,340	2,329,562	2,403,496	(73,935)	
Opiate Dependency Outreach	816,632	748,579	879,237	(130,658)	
PPW Housing Support Services	492,038	451,035	438,197	12,838	
SABG Expenditures ****	1,616,767	1,482,036	572,901	909,135	
Withdrawal Management	1,358,000	1,244,833	1,329,921	(85,088)	
HRSA	301,416	276,298	246,916	29,381	
Juvenile Drug Court	139,800	128,150	126,022	2,128	
Other MH Services *****	513,008	470,257	931,505	(461,248)	Increased outpatient services, late billing for school services
Other SUD Services	238,017	218,182	277,975	(59,792)	
Advisory Board	19,996	18,330	9,801	8,528	
Subtotal - Services	38,959,488	35,712,864	34,437,813	1,275,051	
Administration	4,406,272	4,039,083	4,526,212	(487,129)	Increased Professional Services, Increased Computer Supplies
TOTAL EXPENDITURES	\$ 43,365,760	\$ 39,751,947	\$ 38,964,025	\$ 787,922	

Excess of Revenues Over (Under) Expenditure. \$ 2,175,748

*** THIS IS AN UNAUDITED STATEMENT**

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PRELIMINARY REVENUE and EXPENSE STATEMENT for NOVEMBER 2023***

<u>REVENUES</u>	YTD 2022 Totals	YTD 2022 Medicaid	YTD 2022 State	YTD 2022 MHBG	YTD 2022 SABG	YTD 2022 HRSA
Intergovernmental Revenues						
HRSA	268,972					268,972
MHBG	2,031,270			2,031,270		
SABG	3,580,268				3,580,268	
State Funds	27,137,731		27,137,731			
Medicaid (MCO)	7,818,384	7,818,384				
Total Intergovernmental Revenues	40,836,626	7,818,384	27,137,731	2,031,270	3,580,268	268,972
Misc. Revenue **	12,975		12,975			
Interest Revenue	290,173		290,173			
TOTAL REVENUES	\$ 41,139,774	\$ 7,818,384	\$ 27,440,879	\$ 2,031,270	\$ 3,580,268	\$ 268,972

<u>EXPENDITURES</u>						
Inpatient Treatment	\$ 819,303		\$ 819,303			
ITA Judicial	2,286,174		2,286,174			
Crisis Services	13,552,432	7,564,996	4,830,909	175,545	980,982	
Crisis Teams - Children & Youth	364,713		364,713			
Co-Responder	746,904		105,600	394,753	246,552	
MH Crisis Stabilization	1,421,018		777,430	643,588		
E&T Services	799,599		799,599			
E&T Discharge Planner	203,368		203,368			
Jail Services	241,662		241,662			
PACT Services	689,178		689,178			
Assisted Outpatient Treatment	0		0			
Trueblood	227,709		227,709			
BH Enhancement Funds	859,186		859,186			
HOST	1,085,620		1,085,620			
Peer Bridger	183,944			183,944		
MHBG Expenditures ***	756,142			756,142		
HARPS Housing	704,659		704,659			
DOC Housing	1,646,117		1,646,117			
DMA County Contracts	634,113		634,113			
Recovery Navigator	2,403,496		2,403,496			
Opiate Dependency Outreach	879,237				879,237	
PPW Housing Support Services	438,197				438,197	
SABG Expenditures ****	572,901				572,901	
Withdrawal Management	1,329,921		690,716		639,205	
HRSA	246,916					246,916
Juvenile Drug Court	126,022		126,022			
Other MH Services *****	931,505		931,505			
Other SUD Services	277,975		277,975			
Advisory Board	9,801		9,801			
Subtotal - Services	34,437,813	7,564,996	20,714,855	2,153,972	3,757,075	246,916
Administration	4,526,212	994,278	3,499,481			32,453
TOTAL EXPENDITURES	\$ 38,964,025	\$ 8,559,275	\$ 24,214,335	\$ 2,153,972	\$ 3,757,075	\$ 279,369
Net Income	\$ 2,175,748	\$ (740,890)	\$ 3,226,543	\$ (122,701)	\$ (176,806)	\$ (10,397)

Beginning Fund Balance 12/31/22	15,064,689	30,506	15,928,915	(187,767)	(653,818)	(53,147)
Ending Fund Balance	17,240,437	(710,384)	19,155,458	(310,469)	(830,624)	(63,544)
Flexible GFS balance at 6/30/23			7,605,973			

Note: State Fund Balance also includes Proviso Fund Balances which are designated for specific expenditures

* THIS IS AN UNAUDITED STATEMENT

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PROJECTED REVENUE and EXPENSE STATEMENT for JANUARY to JUNE 2023*
BUDGET TO ACTUALS**

	2023 Budget	YTD	YTD	Variance
		2023 Budget	2023 Actual	(Unfavorable)
REVENUES				
Intergovernmental Revenues				
HRSA	\$ 333,333	166,667	208,827	42,161
MHBG	2,458,494	1,229,247	1,327,274	98,027
SABG	4,679,433	2,339,716	2,307,120	(32,596)
State Funds	27,132,680	13,566,340	13,194,367	(371,973)
Medicaid (MCO)	8,751,820	4,375,910	4,277,847	(98,063)
Total Intergovernmental Revenues	43,355,760	21,677,880	21,315,436	(362,444)
Misc. Revenue **	0	0	0	-
Interest Revenue	10,000	5,000	35,777	30,777
TOTAL REVENUES	\$ 43,365,760	\$ 21,682,880	\$ 21,351,213	\$ (331,667)

	2023 Budget	YTD	YTD	Variance
		2023 Budget	2023 Actual	(Unfavorable)
EXPENDITURES				
Inpatient Treatment	\$ 1,550,000	775,000	\$ 621,088	153,912
ITA Judicial	2,700,000	1,350,000	1,052,660	297,340
Crisis Services	13,107,246	6,553,623	6,314,319	239,304
Crisis Teams - Children & Youth	2,034,097	1,017,048	0	1,017,048
Co-Responder	972,456	486,228	114,034	372,194
MH Crisis Stabilization	1,950,000	975,000	1,004,011	(29,011)
E&T Services	1,340,000	670,000	582,375	87,625
E&T Discharge Planner	107,294	53,647	99,634	(45,987)
Jail Services	367,536	183,768	157,864	25,904
PACT Services	1,032,564	516,282	313,930	202,352
Assisted Outpatient Treatment	236,844	118,422	0	118,422
Trueblood	223,944	111,972	197,720	(85,748)
BH Enhancement Funds	779,188	389,594	496,109	(106,515)
HOST	1,205,100	602,550	532,803	69,748
Peer Bridger	240,000	120,000	91,671	28,329
MHBG Expenditures ***	511,644	255,822	198,881	56,942
HARPS Housing	616,440	308,220	232,461	75,759
DOC Housing	1,366,830	683,415	1,175,501	(492,086)
DMA County Contracts	581,292	290,646	275,177	15,470
Recovery Navigator	2,541,340	1,270,670	660,292	610,378
Opiate Dependency Outreach	816,632	408,316	550,738	(142,422)
PPW Housing Support Services	492,038	246,019	181,226	64,793
SABG Expenditures ****	1,616,767	808,383	545,128	263,256
Withdrawal Management	1,358,000	679,000	766,384	(87,384)
HRSA	301,416	150,708	181,160	(30,452)
Juvenile Drug Court	139,800	69,900	90,784	(20,884)
Other MH Services *****	513,008	256,504	450,885	(194,381)
Other SUD Services	238,017	119,009	158,761	(39,753)
Advisory Board	19,996	9,998	6,787	3,211
Subtotal - Services	38,959,488	19,479,744	17,052,381	2,427,363
Administration	4,406,272	2,203,136	1,919,085	284,051
TOTAL EXPENDITURES	\$ 43,365,760	\$ 21,682,880	\$ 18,971,467	\$ 2,711,414

Excess of Revenues Over (Under) Expenditure. \$ 2,379,747

* THIS IS AN UNAUDITED STATEMENT

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

**NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICE ORGANIZATION
PROJECTED REVENUE and EXPENSE STATEMENT for JANUARY to JUNE 2023***

	YTD	YTD	YTD	YTD	YTD	YTD	YTD
	2023 Totals	2023 Medicaid	2023 State - GFS	2023 Provisos	2023 MHBG	2023 SABG	2023 HRSA
REVENUES							
Intergovernmental Revenues							
HRSA	208,827						208,827
MHBG	1,327,274				1,327,274		
SABG	2,307,120					2,307,120	
State Funds	13,194,367		8,672,184	4,522,183			
Medicaid (MCO)	4,277,847	4,277,847					
Total Intergovernmental Revenues	21,315,436	4,277,847	8,672,184	4,522,183	1,327,274	2,307,120	208,827
Misc. Revenue **	0			0			
Interest Revenue	35,777			35,777			
TOTAL REVENUES	\$ 21,351,213	\$ 4,277,847	\$ 8,707,961	\$ 4,522,183	\$ 1,327,274	\$ 2,307,120	\$ 208,827

	YTD	YTD	YTD	YTD	YTD	YTD	YTD
	2023 Totals	2023 Medicaid	2023 State - GFS	2023 Provisos	2023 MHBG	2023 SABG	2023 HRSA
EXPENDITURES							
Inpatient Treatment	\$ 621,088		\$ 621,088				
ITA Judicial	1,052,660		986,480		66,180		
Crisis Services	6,314,319	3,385,338	1,363,221		137,190	738,878	689,693
Crisis Teams - Children & Youth	0		0				
Co-Responder	114,034					57,017	57,017
MH Crisis Stabilization	1,004,011		611,428			392,583	
E&T Services	582,375		582,375				
E&T Discharge Planner	99,634		45,987		53,647		
Jail Services	157,864				157,864		
PACT Services	313,930				313,930		
Assisted Outpatient Treatment	0		0				
Trueblood	197,720				197,720		
BH Enhancement Funds	496,109				496,109		
HOST	532,803				532,803		
Peer Bridger	91,671					91,671	
MHBG Expenditures ***	198,881					198,881	
HARPS Housing	232,461				232,461		
DOC Housing	1,175,501				1,175,501		
DMA County Contracts	275,177				275,177		
Recovery Navigator	660,292				660,292		
Opiate Dependency Outreach	550,738					550,738	
PPW Housing Support Services	181,226					181,226	
SABG Expenditures ****	545,128					545,128	
Withdrawal Management	766,384		336,217		173,478		
HRSA	181,160						181,160
Juvenile Drug Court	90,784				90,784		
Other MH Services *****	450,885		450,885				
Other SUD Services	158,761		158,761				
Advisory Board	6,787				6,787		
Subtotal - Services	17,052,381	3,385,338	5,156,443	4,569,921	1,479,030	2,280,490	181,160
Administration	1,919,085	380,988	1,316,220		187,283		34,594
TOTAL EXPENDITURES	\$ 18,971,467	\$ 3,766,325	\$ 6,472,663	\$ 4,757,204	\$ 1,479,030	\$ 2,280,490	\$ 215,754

Net Income

\$ 2,379,747 \$ 511,522 \$ 2,235,298 \$ (235,021) \$ (151,755) \$ 26,631 \$ (6,926)

Beginning Fund Balance 12/31/22 15,064,689 30,506 5,867,801 10,061,114 (187,767) (653,818) (53,147)
Ending Fund Balance 17,444,435 542,028 8,103,099 9,826,092 (339,523) (627,187) (60,074)

* THIS IS AN UNAUDITED STATEMENT

* Medicaid and State revenue are paid in advance. MHBG, SABG and SAMHSA revenue are paid on an expense reimbursement method. Expenses are recognized when the bill is received.

** Room Rental Fees, Tribal Conference, Salish Contract

*** Includes COVID, PATH and other FBG services. Does not include Crisis or E&T

**** Includes Peer Pathfinder and other SABG expenses. Does not include Crisis

***** Includes CORS, FYSPT, Outpatient Services, PATH match

NORTH SOUND BH-ASO
November 2023

Type	Date	Num	Name	Amount
Bill Pmt -Check	11/03/2023	571058	Bridgeways	-76,959.29
Bill Pmt -Check	11/03/2023	571072	Catholic Community Services	-20,505.72
Bill Pmt -Check	11/03/2023	571079	Compass Health	-81,912.82
Bill Pmt -Check	11/03/2023	571082	Consejo Counseling	-17,282.10
Bill Pmt -Check	11/03/2023	571168	Lake Whatcom Center	-36,347.42
Bill Pmt -Check	11/03/2023	571221	Opportunity Council	-11,259.61
Bill Pmt -Check	11/03/2023	571230	Pioneer Center	-27,434.63
Bill Pmt -Check	11/03/2023	571258	Sea Mar	-2,666.12
Bill Pmt -Check	11/03/2023	571268	Skagit County Public Health	-47,942.76
Bill Pmt -Check	11/03/2023	571318	Smokey Point Behavioral Hospital	-29,397.88
Bill Pmt -Check	11/03/2023	571277	Snohomish Co Prosecutor	-120,894.05
Bill Pmt -Check	11/03/2023	571292	Telecare Corporation	-29,252.75
Bill Pmt -Check	11/03/2023	571299	Therapeutic Health Services	-19,722.50
Bill Pmt -Check	11/03/2023	571026	US Bank	-974.23
Bill Pmt -Check	11/03/2023	571319	Volunteers of America	-264,207.96
Bill Pmt -Check	11/03/2023	571283	WA State Auditors Office	-32,121.08
Bill Pmt -Check	11/03/2023	571333	Whatcom County Health Department	-36,382.04
Bill Pmt -Check	11/09/2023	571361	American Behavioral Health Systems,	-4,680.00
Bill Pmt -Check	11/09/2023	571384	Catholic Community Services	-8,906.14
Bill Pmt -Check	11/09/2023	571398	Consejo Counseling	-15,122.30
Bill Pmt -Check	11/09/2023	571475	Crothers, Linda-Reim	-323.95
Bill Pmt -Check	11/09/2023	571488	Drake, Megan-reimbursement	-338.23
Bill Pmt -Check	11/09/2023	571429	Greater Columbia BH-ASO	-937.59
Bill Pmt -Check	11/09/2023	571443	Island County Human Services	-81,686.01
Bill Pmt -Check	11/09/2023	571474	Lifeline Connections	-138,637.81
Bill Pmt -Check	11/09/2023	571517	Morris Consulting	-400.00
Bill Pmt -Check	11/09/2023	571503	NW ESD 189	-8,641.10
Bill Pmt -Check	11/09/2023	571524	Providence-Everett	-7,727.22
Bill Pmt -Check	11/09/2023	571482	Rojas, Margaret-Reim	-176.75
Bill Pmt -Check	11/09/2023	571603	Smokey Point Behavioral Hospital	-984.68
Bill Pmt -Check	11/09/2023	571570	Snohomish Co Human Services	-189,749.56
Bill Pmt -Check	11/09/2023	571572	SRS Property Management	-11,280.56
Bill Pmt -Check	11/09/2023	571590	Tulalip Tribes	-8,762.35
Bill Pmt -Check	11/17/2023	571632	Access	-426.07
Bill Pmt -Check	11/17/2023	571644	American Behavioral Health Systems,	-3,540.00
Bill Pmt -Check	11/17/2023	571709	Consejo Counseling	-371.28
Bill Pmt -Check	11/17/2023	571759	Frontline Cleaning Services LLC	-725.00
Bill Pmt -Check	11/17/2023	572005	Maharaj-Lewis, Starleen	-375.00
Bill Pmt -Check	11/17/2023	571922	Office Depot	-75.10
Bill Pmt -Check	11/17/2023	572002	Snohomish Co Juvenile	-8,777.48
Bill Pmt -Check	11/17/2023	571790	South Bay Counseling	-2,500.00
Bill Pmt -Check	11/17/2023	571935	St Joseph Medical Center, Peace Hez	-18.74
Bill Pmt -Check	11/17/2023	572067	Wave Business	-601.20
Bill Pmt -Check	11/17/2023	572076	Whatcom County Health Department	-79,247.62
Bill Pmt -Check	11/22/2023	572132	Comcast	-225.06
Bill Pmt -Check	11/22/2023	572134	Community Action of Skagit Co	-57,348.47
Bill Pmt -Check	11/22/2023	572135	Compass Health	-761,702.07
Bill Pmt -Check	11/22/2023	572137	Consejo Counseling	-5,289.78
Bill Pmt -Check	11/22/2023	572139	Copy & Print Store	-43.52
Bill Pmt -Check	11/22/2023	572218	Crothers, Linda-Reim	-226.00
Bill Pmt -Check	11/22/2023	5723633	Culligan NW	-13.97
Bill Pmt -Check	11/22/2023	572142	Davenport Group Inc	-15,280.97
Bill Pmt -Check	11/22/2023	572163	Evergreen Recovery	-131,539.32
Bill Pmt -Check	11/22/2023	572169	Firstline Communications (All Phase)	-1,147.51
Bill Pmt -Check	11/22/2023	572210	Lake Whatcom Center	-13,248.08
Bill Pmt -Check	11/22/2023	572217	Lifeline Connections	-28,258.00
Bill Pmt -Check	11/22/2023	572230	McIntyre Hall	-3,052.61
Bill Pmt -Check	11/22/2023	572239	Mount Baker Presbyterian Church	-9,645.40
Bill Pmt -Check	11/22/2023	572244	NAVOS	-9,168.12
Bill Pmt -Check	11/22/2023	572267	Pioneer Center	-78,097.44
Bill Pmt -Check	11/22/2023	57287	San Juan County Health & Comm. Se	-10,359.04
Bill Pmt -Check	11/22/2023	572270	Skagit Valley Hospital	-5,929.14
Bill Pmt -Check	11/22/2023	572328	T-Mobil	-897.11
Bill Pmt -Check	11/22/2023	572333	Telecare Corporation	-29,021.55
Bill Pmt -Check	11/22/2023	572352	WA State Assoc of Co-WSACA	-16,320.00
Bill Pmt -Check	11/29/2023	IGT	Skagit County Auditor	-3,500.00
				<u>-2,610,587.86</u>
				<u>-2,610,587.86</u>
				<u>-2,610,587.86</u>



2024 Recommended Operating Budget

updated 11/9/2023

**NORTH SOUND BEHAVIORAL HEALTH
ADMINISTRATIVE SERVICES ORGANIZATION**

2021 East College Way, Suite 101 Mount Vernon, WA 98273

360.416.7013|800.864.3555|F: 360.899.4754

www.nsbhaso.org

2024 Recommended Operating Budget

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2024 Recommended Operating Budget

I. 2024 Operating Budget Narrative

A. BUDGET HIGHLIGHTS

The North Sound Behavioral Health Administrative Services Organization [North Sound BH-ASO] will be entering its fifth year of operation in 2024, after transitioning from the North Sound Behavioral Health Organization on July 1, 2019.

A core responsibility of BH-ASOs continues to be funding and overseeing the behavioral health Crisis Services system, specifically; a 24-hour toll-free crisis line, Involuntary Treatment Act investigation services, and Mobile Crisis Outreach Teams. However, during the last four years, the Washington State Legislature has created new programs and funding to be administered by ASOs. These programs expand the availability of services and provide enhanced outreach to both Medicaid and non-Medicaid persons. These include the Recovery Navigator Program, Community Behavioral Rental assistance, Homeless Outreach Services Team, Assisted Outpatient Treatment, and a Children, Youth and Family mobile crisis team. In July 2024 we will anticipate implementing a Youth Navigator Program.

The North Sound BH-ASO is participating in statewide workgroups to implement the new state policy initiative to re-design crisis services to include the alignment of 988 and Regional Crisis Line (RCL), Co-Responder programs and Rapid Response Teams.

In addition to increased state funding, BH-ASOs received additional Federal Block Grant funding as part of the federal government's COVID/ARPA relief effort. Prioritization of allocation of these funds was based on input from the Advisory Board, counties, providers, and other community stakeholders. The ARPA funds will continue the priorities of the previous COVID Grant with slight modifications.

The North Sound BH-ASO also continues to provide staff support to regional behavioral health planning activities, such as the Interlocal Leadership Structure, the MCO/ASO Joint Operating Committee, Crisis Services Leadership Team, and the Regional Opioid Abatement Council.

To meet the requirements of new programs and expanded budget scope, one new position will be added to the 2024 operating budget. We also anticipate the Youth Navigator Program being added to our contract mid-2024, with funding for a Coordinator position.

2023 Key Events

- Successful recruitment for the North Sound Executive Director.
- Successfully onboarded two new staff members during the first half of 2023.
- Continued expansion of “co-responder” teams in Whatcom, Skagit, and Island counties and the city of Mt. Vernon.
- We concluded the first phase of the Diversity, Racism, Equity, and Inclusion [DREI] project. We will be implementing phase 2 implementing a DREI strategic plan in 2024.
- Provided startup funding to support the opening of a behavioral health clinic in Mt. Vernon by Evergreen Recovery Centers.
- Finalized a contract to implement the Assisted Outpatient Treatment in Snohomish County. The program is in the startup phase. Courts have shown great interest in participating in the program.

2024 Recommended Operating Budget

- Additional funding was received to expand the Community Behavioral Health Rental Assistance program and added Opportunity Council as a provider.
- A behavioral health needs assessment to update the 2016 Assessment to identify the most critical gaps and needs for behavioral health services in the region was completed.
- Successfully passed the annual Team Monitor review by HCA.
- Successfully passed the Health Care Authority and State Auditor Office fiscal audits.

2024 Strategic Goals

1. Remain fully compliant with the HCA-BH ASO Contract
2. Support continuous process improvement of the Crisis Services System
3. Implement the updated Quality Management Plan
4. Continue to actively support planning to achieve the goals of physical/behavioral health care integration.
5. Implement a strategic plan to address social equity and systemic racism.
6. Advocate for funding to meet the behavioral health needs of all at-risk persons.

B. SUMMARY OF 2023 REVENUES AND EXPENDITURES and the 2024 BUDGET

	REVENUES	EXPENDITURES
2023 Budget	\$43,365,760	\$43,365,760
2023 Projected	\$46,005,953	\$43,215,066
2024 Budget	\$52,058,380	\$52,058,380

C. REVENUE AND EXPENDITURE APPROVAL PROCESS

- | | |
|--|-------------------------|
| 1. Posted on the North Sound BH-ASO Website | 10/31/2023 |
| 2. a. Distribution to the Advisory Board | 10/31/2023 |
| b. Distribution to the North Sound BH-ASO Board of Directors | 10/31/2023 |
| 3. Budget Presentation for the Advisory Board | 11/07/2023 |
| 4. Budget Presentation for the Board of Directors - Public Hearing | 11/09/2023 |
| 5. Review and recommendation of all stakeholders | 11/09/2023 – 12/01/2023 |
| 6. Review and approval by Advisory Board | 12/05/2023 |
| 7. Recommend budget presented for Board Adoption | 12/14/2023 |

2024 Recommended Operating Budget

D. OPERATING BUDGET SPECIFICS

Budget Area	2023	2024	Difference	Percent	Notes
Salaries & Benefits	3,556,086	3,874,710	318,624	8.96%	Addition of 1 FTE; COLA
Other Administrative*	870,182	1,206,908	259,264	29.79%	Increase in professional services and admin. reserve
Total Operations	4,426,268	5,101,614	675,346	15.26%	
Behavioral Health Services **	38,939,492	46,956,766	8,017,274	20.59%	Increased Revenue (MCO, State Funds, State Provisos)
Total BH-ASO	43,365,760	52,058,380	8,692,620	20.04%	

*Includes Advisory Board **Includes Hospital Inpatient

E. CONCLUDING REMARKS

The proposed 2024 North Sound BH-ASO Operating Budget will enable us to continue to effectively carry out the core mission of administering the Crisis Services System as well as successfully administer the expanded scope of programs providing non-Medicaid services.

As a BH-ASO overseen by County Elected Officials, we will continue to coordinate BH-ASO administered programs with county specific behavioral health initiatives.

The continuation of our 2023 Strategic Plan will keep our efforts focused on important goals related to quality, compliance, and equal access to behavioral health services for all.

2024 Recommended Operating Budget

II. Revenue Forecast

REVENUE DETAIL			2024 BH-ASO OPERATING BUDGET 15%
NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION Estimated 2024 Annual Budget 2024 ANNUAL BUDGET			
SOURCE	DESCRIPTION	Amount	
30800	<i>*USE of FUND BALANCE</i>	\$ -	Limit**
<i>GRANT REVENUE</i>			
331000	Direct Federal Grant	222,222	
331000	Federal Block Grant Mental Health	2,782,396	
331000	Federal Block Grant SABG	3,783,126	
TOTAL GRANT REVENUE		\$ 6,787,744	\$ 678,774
<i>CHARGES FOR SERVICE</i>			
34640	MCO Medicaid Crisis	10,700.043	
34640	State Funds Mental Health & Substance Use Disorder	20,252,961	
34640	State Provisos	14,007,188	
TOTAL CHARGES FOR SERVICE		\$ 44,960,192	\$ 6,744,029
			\$ 7,422,803
<i>MISCELLANEOUS REVENUES</i>			
36110	Investment Interest	310,444	
36990	Miscellaneous	-	
MISCELLANEOUS REVENUES		\$ 310,444	
TOTAL REVENUE		\$ 52,058,380	

*Fund Balance is locked in restricted proviso allocations. **10% of all Revenue is allowed for administrative costs, 5% for Direct Service Support costs are allowed on all revenue except Grant revenue

2024 Recommended Operating Budget

III. 2024 NORTH SOUND BH-ASO OPERATING BUDGET

A. SUMMARY BUDGET

EXPENDITURES	Total
Regular Salaries	2,391,549
Personnel Benefits	1,483,161
Office, Operating Supplies	100,000
Small Tools	100,000
Professional Services	300,000
Communications	55,000
Travel	4,000
Advertising	450
Operating Rentals & Leases	142,000
Insurance	60,000
Repairs & Maintenance	58,500
Miscellaneous	39,500
Machinery & Equipment	50,000
Reserve	297,458
Subtotal - North Sound Operations Budget *	\$ 5,081,618
Advisory Board	19,996
Agency, County and Other Services	45,556,766
Inpatient Hospital Costs	1,400,000
Total North Sound ASO Budget	\$ 52,058,380

* Total allowable Administration amount is \$7,804,081, which includes a portion of administrative costs that are allowed to be direct charged to program costs. Currently North BH-ASO operating administration is \$5,081,618, 10.82%.

2024 Recommended Operating Budget

B. OPERATING BUDGET DETAILS

2023 BUDGET	2024 BUDGET	2024 NORTH SOUND OPERATING BUDGET DETAILS
2,160,111	2,299,566	REGULAR SALARIES
108,006	91,983	COLA SALARY CONTINGENCY Cost of living adjustment budgeted 4.00%. (If the COLA not approved, this amount becomes zero)
2,268,117	2,391,549	REGULAR SALARIES
		PERSONNEL BENEFITS
690,123	822,048	HEALTH, LIFE, DENTAL, VISION Government Entity Pool WCIF
150,000	160,000	HRA
205,021	219,149	PERS RETIREMENT Based on 2023 rate of 9.53% for Public Employee Retirement Systems.
165,249	175,917	SOCIAL SECURITY The rate remains at 7.65% of FTE salaries, capped at \$147,000/employee.
29,172	52,745	UNEMPLOYMENT COMPENSATION The 2023 rate is 3.10% of FTE salaries, capped at \$67,500/employee.
12,883	18,397	WASHINGTON PAID FAMILY & MEDICAL LEAVE AT The 2023 rate is 0.08% of FTE salaries, capped at \$147,000/employee
15,183	16,258	WORKERS COMPENSATION The 2023 rate is \$.3030 multiplied by the FTE annual hours.
20,731	18,648	COLA BENEFIT CONTINGENCY Cost of living adjustment budgeted 4.00%.
1,287,969	1,483,161	PERSONNEL BENEFITS
		OFFICE, OPERATING SUPPLIES
30,000	30,000	For office supplies such as software, books, paper, pens, food.
50,000	70,000	Software and licenses.
80,000	100,000	OFFICE, OPERATING SUPPLIES
		SMALL TOOLS & MINOR EQUIPMENT
10,000	10,000	For operating equipment including desks, chairs, file cabinets, computers.
90,000	90,000	Computer system upgrades.
100,000	100,000	SMALL TOOLS & MINOR EQUIPMENT

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		PROFESSIONAL SERVICES
15,000	75,000	LEGAL SERVICES
1,000	1,000	Language Exchange
42,000	42,000	TREASURER & ACCOUNTING SERVICES \$3,500 a month for charges of processing voucher and payroll, issuing warrants by Skagit County and investing, accounting and budget services.
55,000	60,000	MEDICAL SERVICES Consulting Medical Director Dr. Bret Bellard and peer review, second opinions, etc.
45,000	50,000	AUDIT SERVICES For annual NSBH-ASO financial audit by WA State Examiner.
45,000	54,000	MISCELLANEOUS CONTRACTS - DREI Consultant
4,000	4,000	TEMPORARY HELP
13,000	14,000	Access, Shred-It
220,000	300,000	PROFESSIONAL SERVICE
		COMMUNICATIONS
-	-	POSTAGE
12,000	15,000	TELEPHONE Monthly telephone
-	10,000	Zoom
12,000	15,000	Internet
18,000	15,000	CELLULAR PHONES
42,000	55,000	COMMUNICATIONS
		TRAVEL & LODGING
4,000	4,000	MILEAGE, FARES, MEALS Reimbursement for NSBH-ASO employees to use personal vehicles to attend meetings or perform work on behalf of the NSBH-ASO. For meals while attending meetings on behalf of the NSBH-ASO.
4,000	4,000	TRAVEL
		ADVERTISING
450	450	Advertising of vacant positions, RFQ's, RFP'S, Board meetings, etc.
450	450	ADVERTISING

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		<i>OPERATING RENTALS</i>
		RENTALS For renting rooms, training, short term equipment rentals, etc.
135,100	139,500	SPACE RENTAL OFFICE The 2024 estimated lease
2,500	2,500	POSTAGE METER LEASE
5,400	-	MISCELLANEOUS RENTALS - Storage
143,000	142,000	OPERATING RENTALS
		<i>INSURANCE</i>
50,000	60,000	Enduris
50,000	60,000	INSURANCE
		<i>UTILITIES</i>
-	-	Covered in lease agreement
-	-	UTILITIES
		<i>REPAIR & MAINTENANCE</i>
		For repair of office equipment and maintenance of phone system.
3,000	3,000	Maintenance on two copy machines
36,000	40,000	Maintenance and repairs
11,000	15,500	Janitorial Services
50,000	58,500	REPAIR & MAINTENANCE
		<i>MISCELLANEOUS</i>
		PRINTING & BINDING For printing of forms, reports, brochure, letterhead stationery, envelopes, business cards, etc.
2,700	2,700	
		DUES AND SUBSCRIPTIONS For cost of periodical and other professional journals, hosting web page.
7,400	7,000	
5,500	6,000	Relias
		REGISTRATION AND FEES To provide off-site work-related training
8,000	8,000	
11,920	12,000	WSAC
		MISCELLANEOUS Other miscellaneous supplies
3,980	4,000	
39,500	39,500	MISCELLANEOUS

- Operating Budget Details continued next page -

2024 Recommended Operating Budget

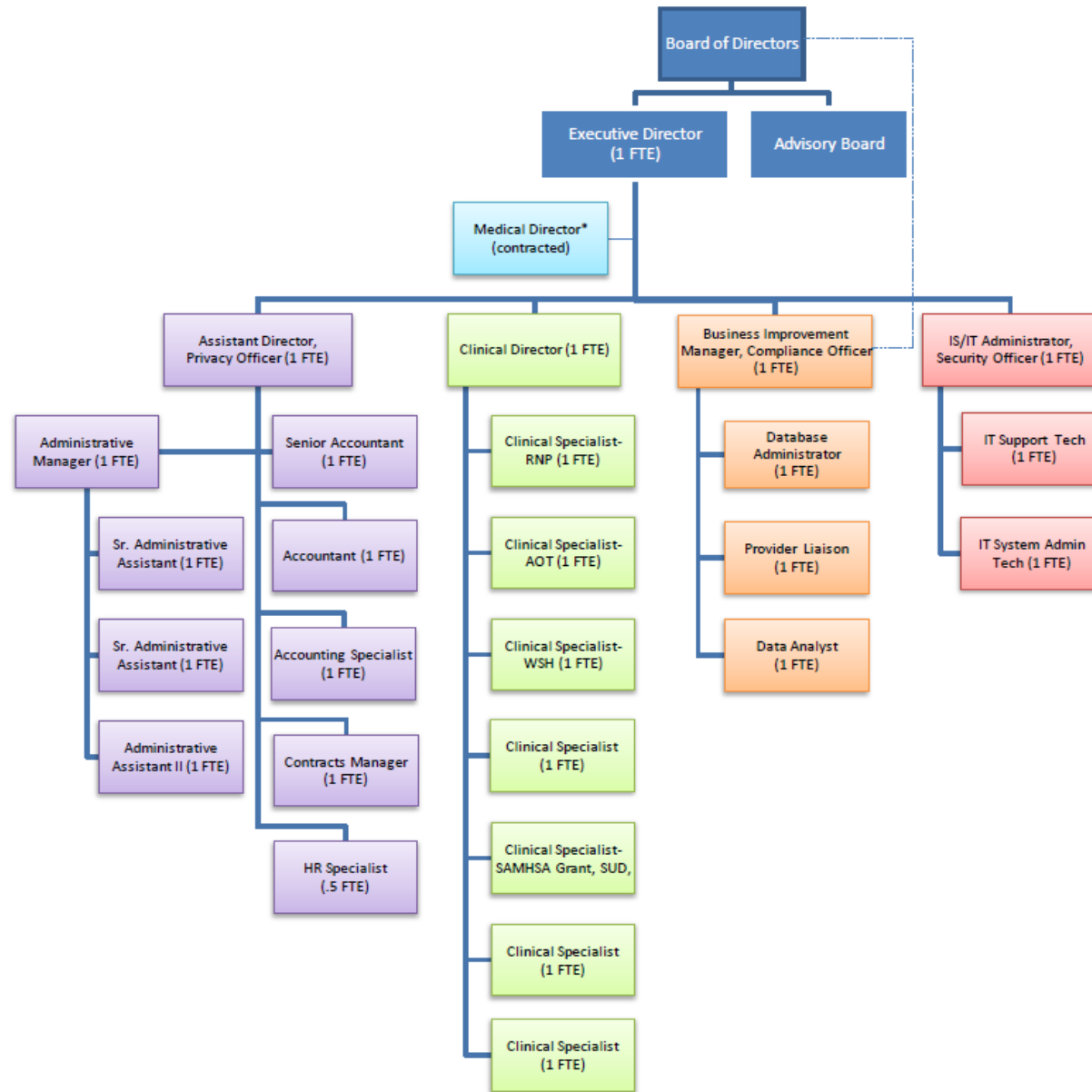
2023 Budget	2024 Budget	2024 NORTH SOUND OPERATING BUDGET DETAILS
		<i>MACHINERY & EQUIPMENT</i>
50,000	50,000	MACHINERY & EQUIPMENT IS/IT To purchase new Computers, software & equipment over \$7,500
50,000	50,000	MACHINERY & EQUIPMENT
		<i>ADMINISTRATION RESERVE</i>
71,236	297,458	This is a reserve set aside for possible contingences
71,236	297,458	ADMINISTRATION RESERVE
4,406,272	5,081,618	<i>North Sound BH-ASO BUDGET</i>
		Budget Limit Calculation: (see revenue detail for explanation) ASO budget limit \$7,422,803 Admin charged to Programs - \$381,278 Total Allowable - \$7,804,081
4,406,272	5,081,618	TOTAL North Sound BH-ASO OPERATING BUDGET
19,996	19,996	<i>Advisory Board Expenditures</i> Advisory Board expenses; travel, training, conferences, supplies, etc.
19,996	19,996	Total Advisory Board Expenditures
37,389,492	45,556,766	<i>Behavioral Health Services</i>
41,815,760	50,658,380	Total North Sound BH-ASO Budget without Inpatient Expense
1,550,000	1,400,000	<i>State Only Inpatient</i>
43,365,760	52,058,380	TOTAL North Sound BH-ASO Budget

2024 Recommended Operating Budget

C. SALARY & BENEFITS WORKSHEET

POSITION	initials	TEAM	FTE	RANGE	STEP	MONTHLY SALARY		ANNUAL SALARY	BENEFITS Health, Life etc. Fixed Amount	PERS Retirement Salary x .9530	Social Security Salary x .0785	Unemployment Compensation \$67,500x .0310	Washington PFML Salary x .0080	Workers Compensation Hours x \$.3070	TOTAL BENEFITS	TOTAL SALARY AND BENEFITS		
						No. of Mths	Amount											
Executive Director	JOM	LT	1.00		N/A	12	\$ 11,916.87	\$ 143,000.04	\$ 143,000.04	13,627.90	10,939.50	2,092.50	1,144.00	638.56	60,059.71	203,059.75		
Clinical Specialist # 1	VJ	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68		
Clinical Specialist # 2	AFP	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68		
Clinical Specialist # 3								\$ -	\$ -	-	-	-	-	-	-	-		
Clinical Specialist - Navigator	JD	CL	1.00	36	E	12	\$ 7,952.14	\$ 95,425.68	\$ 95,425.68	9,094.07	7,300.06	2,092.50	783.41	638.56	51,505.84	146,931.52		
Clinical Specialist AOT	GWS	CL	1.00	35	B	12	\$ 6,360.82	\$ 76,327.44	\$ 76,327.44	7,274.01	5,839.05	2,092.50	610.62	638.56	48,071.97	124,399.41		
Clinical Specialist # 4 ASO	LC	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68		
Clinical Specialist - WSH	JB	CL	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	625.87	50,222.47	138,580.99		
Clinical Manager	TBD	CL	1.00	36	B	12	\$ 6,869.35	\$ 82,432.20	\$ 82,432.20	7,855.79	6,306.06	2,092.50	659.46	625.87	49,156.92	131,589.12		
Clinical Director	MM	CL	1.00	39	E	12	\$ 10,298.38	\$ 123,580.56	\$ 123,580.56	11,777.23	9,453.91	2,092.50	988.64	638.56	56,568.08	180,148.64		
Assistant Director	MR	HR/C	1.00	39	E	12	\$ 10,298.38	\$ 123,580.56	\$ 123,580.56	11,777.23	9,453.91	2,092.50	988.64	638.56	56,568.08	180,148.64		
HR Specialist	EG	HR/C	0.50	33	C	6	\$ 11,451.68	\$ 23,475.94	\$ 23,475.94	2,237.26	1,795.91	727.75	187.81	319.28	36,885.25	60,361.19		
			0.50	33	D	6	\$ 12,024.26											
Contracts Manager	LH	C	1.00	35-B	B	7	\$ 6,360.82	\$ 44,524.34	\$ 77,917.59	7,425.55	5,960.70	2,092.50	623.34	638.56	48,357.88	126,275.47		
				35-C	C	5	\$ 6,678.65	\$ 33,393.25										
Administrative Manager	JW	Admin	1.00	34	E	12	\$ 6,817.80	\$ 81,813.60	\$ 81,813.60	7,796.84	6,258.74	2,092.50	654.51	638.56	49,058.39	130,871.99		
Senior Administrative Assistant	MA	Admin	1.00	32	D	4	\$ 5,566.78	\$ 22,267.12	\$ 69,028.96	6,578.46	5,280.72	2,092.50	552.23	638.56	46,759.71	115,788.67		
				32	E	8	\$ 5,845.23	\$ 48,761.84										
Senior Administrative Assistant	DM	Admin	1.00	32	D	4	\$ 5,566.89	\$ 22,267.56	\$ 69,029.40	6,578.50	5,280.75	2,092.50	552.24	638.56	46,759.79	115,789.19		
				32	E	8	\$ 5,845.23	\$ 48,761.84										
Administrative Assistant II	NZ	Admin	1.00	31	B	4	\$ 4,675.18	\$ 18,700.72	\$ 57,972.16	5,524.75	4,434.87	1,797.14	463.78	638.56	44,476.33	102,448.49		
					C	8	\$ 4,908.93	\$ 39,271.44										
Business Improvement Manager	CD	PM	1.00	38	E	12	\$ 9,448.08	\$ 113,376.96	\$ 113,376.96	10,804.82	8,673.34	2,092.50	907.02	638.56	54,733.48	168,110.44		
Data Support Analyst	DR	PM	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68		
IS Administrator /Network Security	DM	IS/IT	1.00	38	E	10	\$ 9,448.08	\$ 94,480.80	\$ 94,480.80	9,004.02	7,227.78	2,092.50	755.85	638.56	51,335.95	145,816.75		
IS Support Technician	PH	IS/IT	1.00	35	E	12	\$ 7,363.21	\$ 88,358.52	\$ 88,358.52	8,420.57	6,759.43	2,092.50	706.87	638.56	50,235.16	138,593.68		
IS/IT Support	TBD	IS/IT	1.00	35	B	12	\$ 6,360.82	\$ 76,327.44	\$ 76,327.44	7,274.01	5,839.05	2,092.50	610.62	638.56	48,071.97	124,399.41		
Database Administrator	EW	IS/IT	1.00	37	E	12	\$ 8,668.13	\$ 104,017.56	\$ 104,017.56	9,912.87	7,957.34	2,092.50	832.14	638.56	53,050.66	157,068.22		
Provider Support IT	JW	IS/IT	1.00	36	E	12	\$ 7,952.14	\$ 95,425.68	\$ 95,425.68	9,094.07	7,300.06	2,092.50	783.41	638.56	51,505.84	146,931.52		
Accounting Specialist	SD	Fiscal	1.00	33	E	12	\$ 6,312.73	\$ 75,752.76	\$ 75,752.76	7,219.24	5,795.09	2,092.50	606.02	638.56	47,968.65	123,721.41		
Senior Accountant	DH	Fiscal	1.00	37	E	12	\$ 8,668.13	\$ 104,017.56	\$ 104,017.56	9,912.87	7,957.34	2,092.50	832.14	638.56	53,050.66	157,068.22		
Accountant	KN	Fiscal	1.00	36	B	12	\$ 6,869.35	\$ 82,432.20	\$ 82,432.20	7,855.79	6,306.06	2,092.50	659.46	638.56	49,169.61	131,601.81		
HRA Deductables									160,000.00						160,000.00	160,000.00		
									\$ 2,299,566.21	\$ 219,148.66	\$ 175,916.82	\$ 52,744.89	\$ 18,396.53	\$ 16,257.90	\$ 1,464,513.04	\$ 3,604,079.25		
									COLA \$ 91,982.65	\$ 8,765.95	\$ 7,036.67	\$ 2,109.80	\$ 735.86		18,648.28	\$ 110,630.92		
TOTAL			26.00						\$ 2,299,566	\$ 2,391,548.86	\$ 982,048.24	\$ 227,914.61	\$ 182,953.49	\$ 54,854.69	\$ 19,132.39	\$ 16,257.90	\$ 1,483,161.32	\$ 3,874,710.17

IV. ORGANIZATIONAL CHART



Weekly Crisis Metrics Report:

See attached.

Tulalip Tribal DCR Update:

Tulalip Tribes have hired an FTE for the DCR position, making them the first tribe in the state to have a DCR. North Sound BHASO is working with Tulalip to provide technical assistance, and Compass Health and Snohomish County have both provided shadowing opportunities.

Update on 1688

We have had agencies reach out in our region to indicate they are receiving little to no payment from the private insurance sector. OIC recently signed off on updates from the private insurance companies essentially eliminating the pressure for them to actively continue negotiations with ASOs and agencies. At North Sound, we have been actively working to understand the feasibility of us taking on this body of work, which may include more CPT codes than originally envisioned given the experience at agencies. We will be updating the Board more on this subject in January.

Opiate Abatement Council (OAC):

We held the second OAC on 12/8/23. Each representative provided updates, with many reporting that their systems were still in a design/planning phase and had not released funds yet. They are hopeful to do so in the first quarter of 2024. The group started to discuss data. North Sound ASO will look at Snohomish County's current dashboard as well as dashboards throughout the nation to understand what is being shared with the public and bring back to the next OAC. The group will discuss and identify what data points could be shared on a regional dashboard to help provide transparency to the general public, and resources should they have more questions. Some payments have been delayed due to the bankruptcies by some of the companies. It is unknown at this time how much that will slow down all payments.

Skagit County PAO:

Skagit County PAO has hired an ITA attorney. He has also asked the North Sound BHASO to essentially indicate that, should that person leave his employ, his office would only support ITA court for two weeks and would no longer be responsible for ITA court beyond that timeline. I indicated to Mr. Weyrich that I do not have the scope or authority to give a Prosecuting Attorney's Office permission to disregard Washington State Codes—in this case, specifically RCW 71.05.130.

If this person leaves his employment, given his threats, it would seem that he would not be willing to support the court beyond two weeks. This would mean that the BHASO would have to issue a stop placement immediately on discovering the person left employment, giving no time to problem solve the issue with Skagit County. To avoid this situation, North Sound BHASO has drafted an agreement with Skagit County that indicates they would be responsible to oversee and recruit a new attorney for the ITA court in such case as the Skagit County PAO is unable to fulfill his obligations. They are reviewing this document now. HCA has requested a stakeholder meeting to be scheduled if the document isn't reviewed/agreed to by December 8th to discuss contingency plans with all affected agencies. Skagit has indicated they will need a few weeks for review/signature processes. We are communicating with HCA to try to move the stakeholder meeting out further and only hold it if it is necessary.