

NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION, LLC
(NORTH SOUND BH-ASO)

BEHAVIORAL HEALTH MEDICAL DIRECTOR / CONSULTANT

SCOPE OF WORK

JOB SUMMARY: The Behavioral Health (BH) Medical Director will provide oversight and conduct utilization reviews, participate in the development of behavioral health activities, participate in the North Sound Behavioral Health Administrative Services Organization (NSBH-ASO) Performance Improvement processes, provides oversight for the NSBH-ASO Credentialing system, and assist in the development of integrated Mental Health and Substance Use Disorder treatment programs region-wide. The Medical Director is an integral member of both the leadership team and the clinical team.

DUTIES AND RESPONSIBILITIES: The Medical Director will provide clinical and administrative guidance, leadership and oversight for utilization management, credentialing, and care coordination programs for Mental Health and Substance Use Disorder treatment services. The Medical Director will participate in the Quality Improvement processes.

The following Utilization Management activities may be carried out in conjunction with the administrative staff or other clinical staff, but are the responsibility of the Behavioral Health Medical Director to oversee:

1. Standardize UM practices for evaluation and referral to services across all levels of care (LOC).
2. Review of consistent application of criteria for provision of services within Available Resources and review of related Grievances.
3. Reviews assessment and treatment services against clinical practice standards.
4. Assists in the development of clinical practice standards that include but are not limited to evidenced-based practice guidelines, culturally appropriate services, and discharge planning guidelines, and activities such as coordination of care.
5. The monitoring for over-utilization and under-utilization of services, including Crisis Services.
6. Ensure UM activities are not structured in such a way as to provide incentives for any individual or entity to provide, deny, limit, or discontinue medically necessary behavioral health services inconsistent with the applicable policies and procedures for determining eligibility for services within available resources.
7. That the processes for providing adverse utilization review determinations are based on medical necessity for Substance Use Disorder treatment and Psychiatric treatment.
8. Reviews all adverse utilization review medical necessity determinations.

The Medical Director also:

1. Reviews all grievances or appeals and assure that they are addressed by a professional with the clinical expertise to address that issue. When appropriate (per HCA-ASO contract), makes the decisions for inpatient appeals and grievances and provides written

documentation of decisions for the ASO files in the agreed upon format. Additionally, provides written documentation for response to individuals appealing and inpatient providers who may be representing individuals appealing their inpatient stay.

2. Participates in the Quality Improvement functions at NS BH-ASO.
3. Reviews all cases where an Administrative Hearing is requested or any related Appeals.
4. Works collaboratively with all involved organizations (Health Care Authority, Managed Care Organizations, etc.) to promote a person-centered and recovery based integrated system of health care.
5. Participates in the development of NS BH-ASO policies and procedures for utilization management, performance improvement, credentialing and clinical management.
6. Oversees and participates in the NS BH-ASO Credentialing Program. This includes assisting with the reviewing and evaluating of NS BH-ASO sub-contractors or delegated providers.
7. Provides or facilitates BH clinical reviews, BH peer reviews and appeals.
8. Ensures all BH programs and policies are in line with industry standards and best practices. This includes the evaluation of emerging technologies for the treatment of behavioral health conditions and related decisions in concert with the Health Care Authority and Managed Care Organizations.
9. Assists with new program implementation.
10. Participates in other operations of NS BH-ASO as determined by the Executive Director.
11. Completes current NS BH-ASO training requirements associated with the requirements of the position (such as training on Fraud, Waste, and Abuse, and Privacy, and Informational Security).

Required license:

1. Doctorate Degree in Medicine (MD or DO).
2. Board Certification in Psychiatry OR Board Certified in Addiction Medicine.
3. Active and unrestricted Washington State Medical License, free of sanctions from Medicaid or Medicare.

Required Experience:

1. Two plus (2+) years of previous experience as a Medical Director.
2. Five plus (5+) years of clinical practice.
3. Current clinical knowledge.
4. Experience demonstrating strong management and communication skills, consensus building and collaborative ability, and financial acumen.
5. Knowledge of applicable state, federal and third-party regulations.

Preferred Experience:

1. Five plus (5+) years of Managed Care experience including experience in Utilization/Quality Program Management.
2. Child psychiatry and addictionology expertise strongly preferred.
3. Peer Review, medical policy/procedure development, provider contracting experience.